

Kevin M. Sims, DMD MS  
*President*  
Bruce E. Cunningham, DMD  
*Vice-President*  
Marshall A. Williams DDS  
*Secretary/Treasurer*  
Roberto V. Pischek, DMD  
Melodie A. Jones, DMD  
Ray H. McLaughlin, DMD  
Sandra Kay Alexander, RDH



W. Blake Strickland, BS  
*Interim Executive Director*  
Donna L. Dixon, DMD, MA, JD  
*Prosecuting Attorney*

## BOARD OF DENTAL EXAMINERS OF ALABAMA

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### MINUTES LEGISLATIVE MEETING May 12, 2022

The Board of Dental Examiners of Alabama met Thursday, May 12, 2022 at the Board office to discuss potential legislative changes.

The President called the meeting to order at 4:30 P.M. with the following members in attendance: Dr. Kevin M. Sims, President; Dr. Marshall A. Williams, Secretary/Treasurer; Dr. Roberto V. Pischek; Dr. Melodie A. Jones; Dr. Ray McLaughlin; and Ms. Sandra Kay Alexander, RDH. Also in attendance were W. Blake Strickland, Interim Executive Director/Investigator; Dr. Donna L. Dixon, Esq., Prosecuting Counsel; Kevin Lane, Compliance Director; Laura E. Howell, Assistant Attorney General.

Guests in attendance were Dr. Zac Studstill, Executive Director-Alabama Dental Association (ALDA), Dr. Rodney Marshall, chair-ALDA Special Committee on Teledentistry, Mr. Ragan Ingram (Windom, Galliher, and Associates), and Ms. Ashlyn Payne, legal intern with the state attorney general's office.

The meeting was advertised on the Board's website, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in compliance with the Alabama Open Meetings Act.

The group discussed the use of Community Dental Health Coordinators (CDHC) and tele-dentistry to enhance access to care for unserved areas of Alabama. Discussions included whether or not changes to the Alabama Dental Practice Act (DPA) or administrative code (board rules) would be needed.

The meeting concluded at 5:15 P.M.

MINUTES  
BOARD MEETING  
May 12, 2022

The Board of Dental Examiners of Alabama met Thursday, May 12, 2022 at the Board office to conduct business.

The President called the meeting to order at 6:00 P.M. with the following members in attendance: Dr. Kevin M. Sims, President; Dr. Marshall A. Williams, Secretary/Treasurer; Dr. Roberto V. Pischek; Dr. Melodie A. Jones; Dr. Ray McLaughlin; and Ms. Sandra Kay Alexander, RDH. Also in attendance were W. Blake Strickland, Interim Executive Director/Investigator; Dr. Donna L. Dixon, Esq., Prosecuting Counsel; Kevin Lane, Compliance Director; Laura E. Howell, Assistant Attorney General; Dr. Mary Beth Finn, Financial Services Manager; Gina Latham, ADHP Coordinator; and Linda Dlugosz, Licensing Clerk.

The President determined that a quorum was present; Counsel confirmed.

The meeting was advertised on the Board's website, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in compliance with the Alabama Open Meetings Act.

The President asked for review of the minutes from the April 7, 2022 meeting. Ms. Alexander moved to approve the minutes as presented. Dr. Jones seconded the motion and it was approved by unanimous consent.

Dr. Williams presented the Financial Report for March, 2022. Dr. Jones moved to accept the report as presented. Dr. McLaughlin seconded the motion and it was approved by unanimous consent.

The President invited Dr. Chambliss to address the Board. He asked for the Board's consideration in issuing a refund for Ms. Stella Prince whose first ADHP application was rejected for being incomplete. The Board advised that they did not have the legal discretion to issue the requested refund. Ms. Prince re-submitted a second, complete ADHP application prior to the deadline and has been accepted into the program. Dr. Chambliss thanked members for allowing him to give his opinion and he left the meeting.

Mr. Lane distributed a draft Executive Director job description which members reviewed. Dr. Pischek moved to accept the job description. Dr. Jones seconded the motion and it was approved by unanimous consent.

Mr. Lane distributed the Board building plans that included 4 options for building renovation and bid estimates for 2 of the options. Members discussed the options and Dr. Sims asked each member for their preference. After discussion, Dr. Jones moved to remodel the first floor and esthetic upgrades for the building. Ms. Alexander seconded the motion and the President called for the vote: Dr. Jones, yea, Dr. McLaughlin, abstain, Dr. Williams, nay, Dr. Pischek, nay, Ms. Alexander, yea, Dr. Sims, nay. The motion failed. *After further discussion, Dr. Pischek moved to complete cosmetic updates to the building. Dr. McLaughlin seconded the motion and the President called for the vote:* Dr. Jones, yea, Ms. Alexander, yea, Dr. Williams, yea, Dr. McLaughlin, yea, Dr. Pischek, yea, Dr. Sims, yea. The motion carried.

At 7:05 p.m. Dr. Jones moved to enter executive session for reason stated in Code of Alabama Section 36-25A-7(9)(3) and to return to public session at 7:30 p.m. Dr. Williams seconded the motion and the President called for the vote: Dr. Jones, yea, Ms. Alexander, yea, Dr. Williams, yea, Dr. McLaughlin, yea, Dr. Pischek, yea, Dr. Sims, yea. The motion carried. At 7:35 p.m. the board retired from Executive Session; public session resumed.

Dr. Pischek moved that case #2022-50 has no evidence to sustain. Dr. Williams seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Williams moved to notice the Respondent of case #2022-49 for a hearing. Dr. Jones seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Jones moved that case #2021-105 has no evidence to sustain. Dr. Pischek seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Williams moved that case #2022-12 has no evidence to sustain. Dr. Pischek seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Pischek moved that case #2021-101 has no evidence to sustain. Dr. Jones seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Williams moved to notice the Respondent of case #2022-54 for a hearing. Ms. Alexander seconded the motion and it was approved by unanimous consent with the case team leader abstaining from the vote.

Dr. Williams moved that case #2021-103 is outside of jurisdiction. Dr. Jones seconded the motion and it was approved by unanimous consent with the case team leader and hygiene member abstaining from the vote.

Dr. Pischek moved to notice the Respondents of these cases for a hearing: #2021-102, 2022-4, 2022-5 2022-51, 2022-52, and 2022-53. Dr. Jones seconded the motion and it was approved by unanimous consent with the case team leader abstaining from the vote and the hygiene member abstaining from the vote on case # 2021-102.

Dr. Jones presented a report on the virtual AADB meeting held in April.

Mr. Strickland petitioned members to allow for major trimming of overgrowth behind the board building. Members agreed to have this done.

Ms. Alexander presented a report on the UAB Senior Celebration held May 5, 2022.

Ms. Alexander moved to approve an application for a third-time ADHP enrollment. Dr. McLaughlin seconded the motion and it was approved by unanimous consent.

Dr. Jones recommended approval of Dental License by Regional Exam based on successful completion of the jurisprudence exam for the following applicants. Dr. Williams moved to approve the applications. Dr. Pischek seconded the motion and it was approved by unanimous consent with the hygiene member abstaining from the vote.

Kevin Bryant, Jr, DMD  
Michelle Cavalaris, DMD  
Adam King, DMD

Lincoln Nguyen, DDS  
Anna Marie Ronderos, DMD  
Claire Walker, DMD

Dr. Pischek recommended approval of Dental License by Credentials based on successful completion of the jurisprudence exam for Paul Wilson, DMD. Dr. Jones moved to approve the application. Dr. Williams

seconded the motion and it was approved by unanimous consent with the hygiene member abstaining from the vote.

Ms. Alexander recommended approval of Dental Hygiene License by Regional Exam based on successful completion of the jurisprudence exam for the following applicants. Dr. Jones moved to approve the applications. Dr. Williams seconded the motion and it was approved by unanimous consent.

Minerva Barrios-Avila, RDH  
Earl Callender, RDH

Sidney Jackson, RDH  
Cavanah Lynch, RDH

Ms. Alexander recommended approval of Dental Hygiene License by Credentials based on successful completion of the jurisprudence exam for Ashley Blevins, RDH. Dr. Pischek moved to approve the application. Dr. McLaughlin seconded the motion and it was approved by unanimous consent.

At 8:13 p.m. Dr. Jones moved to enter executive session for the discussion of the general reputation, character, and/or professional competence of licensees and to return to public session at 8:30 p.m. Dr. McLaughlin seconded the motion and the President called for the vote: Dr. Jones, yea, Ms. Alexander, yea, Dr. Williams, yea, Dr. McLaughlin, yea, Dr. Pischek, yea, Dr. Sims, yea. The motion carried. The Board retired from executive session at 8:24 p.m.

Ms. Alexander recommended approval of Dental Hygiene License by Regional Exam based on successful completion of the jurisprudence exam for Micah Wall, RDH. Dr. Pischek moved to approve the application; Dr. McLaughlin seconded the motion and the President called for the vote: Dr. Jones, yea, Ms. Alexander, yea, Dr. Williams, yea, Dr. McLaughlin, yea, Dr. Pischek, yea, Dr. Sims, abstain. The motion carried.

Ms. Latham presented the ADHP report.

She gave numbers and details of the current ADHP and applications for the 2022-2023 program. To date, 214 are enrolled for the 2022-2023 program.

Mr. Strickland presented the Inspection Report.

On April 22, 2022, Dr. Bruce Cunningham, Dr. Melodie Jones, and he inspected 60 portable units for Remote Area Medical (RAM). Additionally, Mr. Strickland completed a Site Evaluation of this event at the request of UAB-School of Dentistry to allow residents and faculty to participate.

Dr. Pischek moved to enter into a Legal Services Contract with Aaron Dettling for the position of General Counsel. Ms. Alexander seconded the motion and the President called for the vote: Dr. Jones, yea, Ms. Alexander, yea, Dr. Williams, abstain, Dr. McLaughlin, yea, Dr. Pischek, yea, Dr. Sims, yea. The motion carried.

Mr. Strickland presented the Executive Director Report.

The new staff member, Dr. Mary Beth Finn, has started as the Financial Services Manager. She is doing well.

Mr. Strickland continues to hold a staff meeting the Monday before board meetings. He is prioritizing safety/security of the Board building and has already completed several projects, to include replacing outside lighting and working with vendors on building improvements. Additional projects include updating the

buildings security system, including exterior video monitoring and keyless entry for staff and board members. The HVAC replacement project is ongoing with the state.

Mr. Strickland is working with staff in revising all applications to ensure compliance, as well as working towards having the applications and forms online in a fillable .pdf format.

Respectfully Submitted,

*Marshall A. Williams DDS*

Dr. Marshall A. Williams, Secretary/Treasurer

Approved: June 2, 2022

Submitted by: Linda Dlugosz

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
 March 2022

March 2022 for May 2022  
 Bk Bal as of 3/31/22  
 MM: \$391,646.15  
 Checking: \$1,678,261.64

	<u>Mar 22</u>	<u>Budget</u>	<u>Oct '21 - Mar 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
501 · Annual Dental Registration	0.00		684,175.00	715,000.00	715,000.00
502 · Annual Hygiene Registration	195.00		285,675.00	296,790.00	296,790.00
503 · Controlled Substance Fee	855.00		236,135.00	246,100.00	246,100.00
504 · Annual Teaching Permits	0.00		5,800.00	7,000.00	7,000.00
505 · ADHP Certification	5,550.00		10,275.00	15,000.00	15,000.00
508 · ADHP	52,875.00	56,875.00	52,875.00	56,875.00	170,625.00
509 · Dental Exam Fee	500.00	750.00	1,900.00	4,500.00	9,000.00
510 · Original License Fee	125.00	322.92	875.00	1,937.52	3,875.00
511 · Licenses Reprint Fee	50.00	41.67	400.00	250.02	500.00
512 · Dental Hygiene Exam Fee	0.00	416.67	3,375.00	2,499.98	5,000.00
515 · Penalty Fee	300.00	583.33	11,050.00	3,500.02	7,000.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	20,000.00
517 · Interest Inc - checking	6.65	16.67	39.05	99.98	200.00
518 · Parental Sedation Permit Fee	0.00		11,500.00	14,000.00	14,000.00
519 · Anesthesia Permit	0.00		49,250.00	52,250.00	52,250.00
521 · Other Income	0.00	41.67	0.00	249.98	500.00
525 · Dent Hyg Bd Appl	0.00	2,500.00	225.00	2,500.00	7,500.00
526 · ADHP Materials	21,150.00	24,791.67	21,150.00	49,583.34	74,375.00
527-1 · Administrative Costs	16,425.00	625.00	25,025.00	3,750.00	7,500.00
527-3 · Administrative Fines	0.00		110.00	0.00	0.00
527 · Disciplinary Fines (Prior)	24,425.00		44,605.00	0.00	0.00
528 · Initial Anesthesia Evaluation	4,800.00	2,083.33	8,400.00	12,500.02	25,000.00
529 · OCS Annual Reg. Fee	0.00		18,150.00	19,450.00	19,450.00
530 · Licensure By Credentials	6,600.00	4,166.67	38,500.00	24,999.98	50,000.00
531 · RETURNED CHECK CHARGES	0.00	41.67	120.00	249.98	500.00
532 · OCS Initial App. Fee	400.00		700.00		
533 · Dental Lic. Bd Exam Application	1,875.00	1,666.67	7,500.00	9,999.98	20,000.00
545 · Special Purpose Hygiene Lic Fee	0.00		450.00	0.00	0.00
617 · MDF Permits	1,000.00		3,500.00	6,500.00	6,500.00
620 · Hygiene Infiltration Permit	1,900.00		11,100.00	7,775.00	7,775.00

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March 2022

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MM: \$391,646.15  
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	<u>Mar 22</u>	<u>Budget</u>	<u>Oct '21 - Mar 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	
<b>800 · 800-OVERPAYMENTS</b>	0.00		-245.50			
<b>Total Income</b>	<u>139,031.65</u>	<u>94,922.94</u>	<u>1,532,613.55</u>	<u>1,553,360.80</u>	<u>1,781,440.00</u>	
<b>Gross Profit</b>	139,031.65	94,922.94	1,532,613.55	1,553,360.80	1,781,440.00	
<b>Expense</b>						
<b>0100-0 · Personnel Costs</b>	59,517.11	51,083.33	328,449.85	306,500.02	613,000.00	Salaries
<b>0114-0 · Board Member Compensation</b>	6,400.00	8,333.33	40,396.91	50,000.02	100,000.00	
<b>0198-0 · Bonus</b>	0.00		3,400.00	4,000.00	4,000.00	
						Taxes on
<b>0201-0 · Payroll Expenses</b>	9,763.53	5,250.00	33,024.80	31,500.00	63,000.00	Payroll
<b>0202-0 · Pension Plan</b>	0.00	0.00	89,390.94	93,000.00	93,000.00	
<b>0203-0 · Medical Insurance</b>	7,330.20	9,166.67	51,743.20	54,999.98	110,000.00	
<b>0204-0 · Workman Comp. Ins.</b>	8,224.00	10,000.00	8,224.00	10,000.00	10,000.00	
<b>0205 · Unemployment Fees</b>	508.94		508.94			
<b>0300-0 · Travel - In-State</b>	2,250.14	2,083.33	9,629.32	12,500.02	25,000.00	
<b>0400-0 · Travel - Out-of-State</b>	0.00	2,333.33	3,424.74	14,000.02	28,000.00	
						Water
<b>0500-0 · Repairs &amp; Maintenance</b>	5,040.07	1,666.67	11,622.91	9,999.98	20,000.00	heater
<b>0600-1 · Rentals &amp; Leases/Offsite Meetin</b>	0.00	666.67	5,929.80	3,999.98	8,000.00	ADHP
						Lights
<b>0600-2 · NEW OFFICE SPACE</b>	2,795.00	347.92	5,340.50	2,087.48	4,175.00	outside
<b>0700-0 · Utilities &amp; Communications</b>						
<b>0700-1 · Utilities - Telephone</b>	952.30	535.00	3,602.95	3,210.00	6,420.00	
<b>0700-3 · Utilities - Power</b>	1,186.04	1,000.00	7,298.85	6,000.00	12,000.00	
<b>0700-4 · Utilities - Internet</b>	399.00	400.00	1,995.00	2,400.00	4,800.00	
<b>0700-5 · Utilities - Water/Sewer</b>	103.72	333.33	639.07	2,000.02	4,000.00	
<b>Total 0700-0 · Utilities &amp; Communications</b>	<u>2,641.06</u>	<u>2,268.33</u>	<u>13,535.87</u>	<u>13,610.02</u>	<u>27,220.00</u>	
<b>0800-0 · Professional Services</b>	28,879.33	16,791.67	85,029.57	100,749.98	201,500.00	
<b>0800-1 · Membership Dues &amp; Subscriptions</b>	5,751.00	2,500.00	11,650.54	15,000.00	30,000.00	
<b>0801-0 · Board Attorney Fees</b>						
<b>0801-1 · Attorney General's Office</b>	0.00	416.67	150.00	2,499.98	5,000.00	
<b>0801-0 · Board Attorney Fees - Other</b>	351.00	12,083.33	8,967.01	72,500.02	145,000.00	
<b>Total 0801-0 · Board Attorney Fees</b>	<u>351.00</u>	<u>12,500.00</u>	<u>9,117.01</u>	<u>75,000.00</u>	<u>150,000.00</u>	

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
March 2022

March 2022 for May 2022  
Bk Bal as of 3/31/22  
MM: \$391,646.15  
Checking: \$1,678,261.64

	<u>Mar 22</u>	<u>Budget</u>	<u>Oct '21 - Mar 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>0840-0 · CONSULTANTS</b>	6,000.00	6,000.00	36,000.00	36,000.00	72,000.00
<b>0899-1 · Evaluator Fees</b>	0.00	1,000.00	2,700.00	6,000.00	12,000.00
<b>0899-2 · Hearing Officer Fees</b>	0.00	166.67	2,028.00	999.98	2,000.00 Cases
<b>0899-4 · WITNESSES</b>	0.00		600.00		
<b>0899-6 · A.D.H.P. Materials &amp; Supplies</b>	0.00	250.00	0.00	1,500.00	3,000.00
					File
<b>0900-0 · Office Expense</b>	4,402.92	1,666.67	10,227.19	9,999.98	20,000.00 Cabinets
<b>0900-1 · Recycle / Paper Disposal</b>	60.92	54.17	300.64	324.98	650.00
<b>0902-0 · NPDB HIPDB License Background</b>	30.00	15.00	95.50	90.00	180.00
<b>0906-0 · Printing &amp; Supplies</b>	0.00	166.67	649.00	999.98	2,000.00
<b>0910-0 · Postage</b>	0.00	416.67	2,000.00	2,499.98	5,000.00
<b>0924-0 · Insurance</b>	0.00		11,711.00	11,000.00	11,000.00
<b>0944 · Computer Expenses</b>					
<b>0944-0 · Computer Updates</b>	0.00	2,083.33	0.00	12,500.02	25,000.00
<b>0944-1 · Computer Support</b>	3,787.94	6,666.67	40,100.38	39,999.98	80,000.00
<b>Total 0944 · Computer Expenses</b>	<u>3,787.94</u>	<u>8,750.00</u>	<u>40,100.38</u>	<u>52,500.00</u>	<u>105,000.00</u>
<b>0951-0 · NSF</b>	0.00	8.33	130.00	50.02	100.00
<b>0999-0 · MISC.</b>	0.00	625.00	0.00	3,750.00	7,500.00
<b>1000-1 · Vehicle Repairs &amp; Maint.</b>	1,179.80	416.67	1,434.10	2,499.98	5,000.00
<b>1000-2 · Vehicle Fuel</b>	780.66	422.08	3,228.75	2,532.52	5,065.00 Gas prices
<b>1400-0 · Equipment</b>					
<b>0600-3 · Equipment Rental/Lease</b>	2,732.86	3,333.33	15,419.95	20,000.02	40,000.00
<b>Total 1400-0 · Equipment</b>	<u>2,732.86</u>	<u>3,333.33</u>	<u>15,419.95</u>	<u>20,000.02</u>	<u>40,000.00</u>
<b>6950 · Bank &amp; CC Service Fees</b>	189.70	170.83	1,212.14	1,025.02	2,050.00
<b>Total Expense</b>	<u>158,616.18</u>	<u>148,453.34</u>	<u>838,255.55</u>	<u>948,719.96</u>	<u>1,779,440.00</u>
<b>Net Ordinary Income</b>	-19,584.53	-53,530.40	694,358.00	604,640.84	2,000.00
<b>Other Income/Expense</b>					
<b>Other Income</b>					
<b>524 · NSF Checks</b>	0.00		1,025.00		
<b>527-2 · ADPWC - Monitoring Fee</b>	1,775.00		7,479.00	0.00	0.00
<b>Total Other Income</b>	<u>1,775.00</u>		<u>8,504.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Net Other Income</b>	1,775.00		8,504.00	0.00	0.00



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	<u>Mar 22</u>	<u>Budget</u>	<u>Oct '21 - Mar 22</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Net Income	<u>-17,809.53</u>	<u>-53,530.40</u>	<u>702,862.00</u>	<u>604,640.84</u>	<u>2,000.00</u>