



## **2022-2023 Alabama Dental Hygiene Program Academic Integrity Policy**

Academic integrity is a core value of the ADHP. All members of the ADHP community are expected to demonstrate the highest degree of ethics and honesty.

Violations of academic integrity and/or academic misconduct include, but are not limited to, knowingly and/or intentionally:

1. using materials or consulting with any other person: (a) during an examination, unless expressly authorized by the instructor; or (b) during research or any assignment in any academic matter, unless expressly authorized by the instructor;
2. committing plagiarism on any examination, assignment, graduation requirement, or any activity related to an academic or clinical matter, by submitting any material written, taken, researched, developed, prepared, or created by another person;
3. writing, taking, researching, developing, preparing, or creating an examination, assignment, or graduation requirement for another student, in whole or in part;
4. writing overtime on an examination or assignment for class credit;
5. obtaining unauthorized information about an assignment or examination, without immediately informing the course instructor, professor, or the coordinator; i.e. the unauthorized downloading, uploading, sharing, and/or duplicating of course materials including, but not limited to, assignments, exams, quizzes, slides, videos, or any other material created and/or provided by the instructor or the ADHP without the ADHP's express permission;
6. taking an examination for another student;
7. divulging the contents of an examination designated by the instructor or the ADHP as an examination not to be removed from the examination room or disseminated in any way (whether in person or virtual);
8. intentionally and unnecessarily disturbing others taking an examination or working on an assignment for class credit;
9. submitting work in any academic matter that has been previously offered for credit without securing the instructor's permission in advance of submission;
10. submitting for credit work prepared in collaboration with another without securing the permission of the instructor or the ADHP in advance of submission;
11. improperly revealing to a professor or staff member one's own identity or the identity of another student before, during, or after an assignment or examination which is to be graded on an anonymous basis;
12. providing false information or otherwise misrepresenting facts or other personal data about oneself or another student, which can include but is not limited to: misrepresenting an academic record, enrollment status, or involvement in extracurricular activities; one's employment, academic credit, or satisfaction of Licensing Board requirements; and misrepresenting one's own or someone else's identity;
13. unprofessionally treating patients including, but not limited to: treating patients without authorization or approved supervision; treating patients in unauthorized clinical settings; accepting

personal monetary payment from patients for services; waiving patient payment responsibilities without authorization, or otherwise acting in disregard of patient-related contracting and financial policies; failing to comply with policies and procedures related to patient care; failing to maintain accepted protocols regarding infection control and OSHA standards; treating a patient while under the influence of mood altering substances; refusing to properly treat any patient for reasons of gender, race, color, religion, national origin, financial status, or disability; violating patient rights to confidentiality or improperly disclosing confidential patient information; falsifying patient records in any manner, e.g., by changing previous entries, making false entries, or by forging signatures, with or without intent to defraud, injure, or deceive; and failing to maintain demonstrable and timely progression towards achievement of clinical competencies;

14. violating public law outside the ADHP instructional venue or community that directly affects your academic or professional status, after civil authorities have imposed sanctions; and,

15. failing to comply with the sanctions imposed under the authority of this Code.

Any violation of academic integrity can result in a Board enforcement action against you, and can delay or prevent your obtaining a license to practice dental hygiene in Alabama.

By signing, you represent that you have read and understood this policy, and agree to abide by it.

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Signature

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Printed Name

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Date