

Instruction letter for completion of ADHP Application process

Application:

1. Print the application on white paper in black ink. **Be sure to staple pages together before sending to the board office.**
2. Complete the application. Type or print legibly.
3. Include all necessary documents, pictures and payment.
4. Be sure (1) signed picture is attached (glue) to application!
5. **INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED**

Alabama Residency:

As an ADHP student, you are not required to be a resident of Alabama, although you are required to work for and be sponsored by an Alabama dentist.

As part of the requirements for licensure once you complete the ADHP, you will have to prove Alabama residency as part of your licensure application. You will be required to apply for a background report at the time you apply for licensure. There will be a link to the application posted on our website. The report is not required to participate in the ADHP.

Be sure you thoroughly read the ADHP 2021 – 2022 General Information document. Do not return it with your application packet.

Incomplete forms will not be processed.

Applications must be postmarked on or before April 30, 2021. There will be no exceptions.

Checklist

1. Have you typewritten or printed all answers on the application?
2. Have you enclosed **2 Passport pictures**? You must sign the front of one picture. **The picture with the signature must be pasted to the front of your application.**
3. Have you answered all questions relating to illness and arrest?
4. Have you had the application notarized?
5. Have you enclosed a cashier's check or money order for the required fee?
6. Have you included/requested your official high school transcript?
7. Have you enclosed your application, including all necessary signatures?
8. Have you enclosed copies (**not just dates**) of hepatitis vaccine status, CPR certification, Infection Control certificate, and proof of residency in Alabama?

You should retain a copy of the application and of the program requirements from the ADHP manual.

Make sure you have answered all of the questions. Otherwise, the application will be not be considered or processed.

If you have a documented disability and require any accommodations in participating in this program, you must fill out and submit the "Request for Accommodations" form along with this application. If accommodation is not requested with the application, we cannot guarantee availability of necessary services.