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Bradley W. Edmonds, JD, MBA, MS
Executive Director

Donna L. Dixon, DMD, MA, JD
Prosecuting Attorney

BOARD OF DENTAL EXAMINERS OF ALABAMA

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MINUTES BOARD MEETING July 11-12, 2019

The Board of Dental Examiners of Alabama met Thursday, July 11, 2019, at the Board Office in Birmingham, Alabama to conduct business.

The President called the meeting to order at 6:10 p.m. with the following members in attendance: Dr. Douglas Beckham; Vice President/Acting President; Dr. Mark Ray McIlwain, Secretary/Treasurer; Dr. Adolphus M. Jackson; Dr. Kevin M. Sims; and Sherry Skinner Campbell, RDH. Also in attendance were Brad W. Edmonds, Esq., Executive Director; Dr. Donna L. Dixon, Esq., Prosecuting Counsel; Kevin Lane, Compliance Director; Blake Strickland, Investigator, Dr. Red Stevens, ADHP Director; Sonya Lankford, Business Manager; and Linda Dlugosz, Licensing Clerk.

The President determined that a quorum was present; Counsel orally confirmed.

The meeting was advertised on the Board's website, www.dentalboard.org, and on the Secretary of State's website, www.sos.alabama.gov, in compliance with the Alabama Open Meetings Act.

Dr. Beckham asked for review of the minutes from the June 13-14 meeting. Dr. Sims moved to approve the minutes as presented. Dr. Adolphus M. Jackson seconded the motion and it was approved by general consent.

Dr. McIlwain presented the Financial Report. There were no questions or opposition to the report. Members authorized Mr. Edmonds to transfer monies from the Board's money market account to checking account.

Dr. Red Stevens presented the ADHP Report.

The 2018-2019 ADHP has concluded. Dr. Stevens said he plans to periodically send a letter to the dentist/instructors reminding them of the importance of clinical training for their student. Mr. Edmonds discussed the search for an ADHP coordinator. This concluded the report; Dr. Stevens left the meeting.

Members discussed new opioid prescribing data on 13-18 year olds from the Alabama Medicaid Agency which includes BCBS data. Dr. McIlwain stated that the data is not valid taken alone; it needs to show the quantity and strength of pills, and how many days on average they were prescribed. The age bracket researched is precisely when most teens are having wisdom teeth removed. He asked to be brought into the conversation with Mr. Edmonds and the PDMP when their data is received.

Mr. Edmonds presented a protocol for discipline follow up, which members approved. When an action is taken against a licensee, Mr. Edmonds will keep track of the licensee's compliance with any orders issued.

Mr. Edmonds presented a list of outstanding fines. All fines owed by active licensees have been paid.

Dr. McIlwain moved to approve payment for a CE course and travel for Blake Strickland in Illinois in August. Dr. Sims seconded the motion and it was approved by general consent.

Mr. Edmonds updated members on progress on repairs and updates to the building.

Mr. Edmonds researched permitting CE courses to be held in the Board office building. It is permissible under state law if no monies are exchanged.

Mr. Strickland gave an update on using ALEA for criminal background checks.

Members discussed the contract with CITA to administer the clinical exam to ADHP graduates.

Dr. McIlwain moved to approve Dental Licensure by Regional Exam based on successful completion of the jurisprudence exam for the following applicants. Dr. Sims seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

- Diane Chavis, DDS
- Roxanna Delgado-Rodriguez, DMD
- Clara Evans, DMD
- Lucas Hunley, DDS
- Abtin Iranmanesh, DDS
- Wesley Johnson, DDS
- Danny Nguyen, DMD
- Zachary Nicholson, DDS
- Jeremiah Patrick, DMD
- Sheldon Rozman, DMD
- Julie Scott, DMD

Dr. Sims moved to approve Dental Licensure by Regional Exam based on successful completion of the jurisprudence exam for Joseph Cronin, DDS. Dr. McIlwain seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. McIlwain moved to approve Dental Licensure by Regional Exam based on successful completion of the jurisprudence exam for Samantha Sackos, DDS. Dr. Jackson seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

At 7:49 p.m. Dr. McIlwain moved to enter into executive session for the discussion of the general reputation, character, and/or professional competence of licensees and to return to public session at 8:00 p.m. At 7:56 the Board retired from executive session and returned to public session.

Dr. McIlwain moved to approve Dental Licensure by Regional Exam based on successful completion of the jurisprudence exam and with conditions for Julian Smith, DDS. Dr. Sims seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. McIlwain moved to deny application for Dental Licensure by Regional Exam for Stefan Vila, DDS, because his WREB Regional Exam did not comply with initial licensing requirements. Dr. Sims

seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. Sims moved to approve Dental Licensure by Credentials based on successful completion of the jurisprudence exam for the following applicants. Dr. Jackson seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

- Daniel Fisher, DDS
- Basit Nisbeth, DDS

Dr. McIlwain moved to approve Dental Hygiene Licensure by Regional Exam based on successful completion of the jurisprudence exam for the following applicants. Dr. Sims seconded the motion and it was approved by general consent.

- Ashley Edwards, RDH
- Lindsey Green, RDH
- Meisha-Loy Morris, RDH
- Brittani Phelan, RDH

Dr. McIlwain moved to approve Dental Hygiene Infiltration Permit for the following applicants. Dr. Sims seconded the motion and it was approved by general consent.

- Sydney Allen, RDH – H.7873
- Marcy Back, RDH – H.8011
- Paige Benjamin, RDH – H.5403
- Lorie Carson, RDH – H.4445
- Kristi Conner, RDH – H.5695
- Sharon Hawk, RDH – H.4458
- Julie Humphrey, RDH – H.4867
- LaTasha Hundley, RDH – H.7782
- Myra Johnson, RDH – H.6233
- Lisa Jones, RDH – 5034
- Molly McClain, RDH – H.6914
- Anita Palmer, RDH – H.6370
- Rebecca Rosser, RDH – H.7434
- Christy Scott, RDH – H.7966
- Catie Turner, RDH – H.7884

Ms. Sherry Campbell moved to approve Dental Hygiene Licensure by Exam Administered by CITA for the applicants on page 4, below. Dr. Jackson seconded the motion and it was approved by general consent.

Blake Strickland presented the Inspection Report.

He will edit the checksheet for inspections on mobile and portable units and present the draft at the August meeting.

At 8:09 p.m. Dr. Beckham recessed the meeting until 8:30 a.m. Friday.

Dental Hygiene Licensure by Exam Administered by CITA

Ayala, Flor	Gist, Haley	Mumford, Mariah
Bartlett, Christine	Glass, Linsey	Murphy, Bambi
Bearden, Laigan	Gough, Jennifer	Nelson, Olivia
Bell, Chelsea	Gunter, Taylor	Owenby, Kelsie
Bihl, Lindsay	Hacker, Allie	Parker, Cassandra
Blackwell, Stacy	Hamm, Brooklyn	Pinson, Christina
Bradford, Darbi	Hammock, Katlyn	Price, Ashley
Brown, Elizabeth	Hart, Brittany	Price, Fabiana
Buford, Anja	Hart, Samantha	Ragland, Rachel
Carmichael, Camdyn	Heiman, Abbey	Ramirez, Ta'Kambre
Casteel, MaCall	Hilburn, Lindsey	Rix, Alexis
Chundro, Destany	Holt, Samantha	Rogers, Sera
Clem, Caroline	Hosmer, Kellie	Sands, Kristen
Clemons, Taylor Sibley	Jackson, Nina	Scott, Cheryl
Cole, Brittney	Jimenez, Anjelica	Shaneyfelt, Heather
Coradini, Caroline	Jones, Hannah	Sides, Norma
Craig, Chequana	Keating, Chloe	Simmons, Ashley
Cranford, Miranda	Keith, Cassidy	Siniard, Emilee
Dailey, Emily	Kelly, Anastasia	Smith, April
Davis, Leah	Kilpatrick, A'Destiny	Smith, Brittney
Davis, Taylor	King, Emily	Smith, Leeana
Dawkins, Whitney	Ledbetter, Kayla	Stanton, Hunter
Dawson, Tenisha	Lewis, Lauren	Stewart, Katelyn
Deavours, Hannah	Lowery, Morgan	Strickland, Lindsey
Dixon, Danielle	Lucas, Chelsea	Stults, Amanda
Drummond, Cristy	Marks, Nikita	Tebbetts, Brandy
Dunbarr, Bethany	McClain, Jasmine	Thigpen, Carly
Dupuy-Nelson, Amelia	McCrummen, Courtney Parrish	Tittle, Kimberly
Dykes, Maegan	McElyea, Riley	Venable, Corey
Fawcett, Robyn	McFall, Lindsey	Vickers, Brittany
Ferrell, Haven	McGlon, Brandi	Whittier, Olivia
Galvis, Doris	Montgomery, Haley	Wilbanks, Brianna
Gardner, Melody	Moseley, Jeana	Williams, Elizabeth
		Wright, Ashley
		Wright, Madison

MINUTES
BOARD MEETING
Friday July 12, 2019

The Board of Dental Examiners of Alabama met Friday July 12, 2019 at the Board Office in Birmingham, Alabama to conduct business.

The President called the meeting to order at 8:33 a.m. with the following members in attendance: Dr. Douglas Beckham; Vice President/Acting President; Dr. Mark Ray McIlwain, Secretary/Treasurer; Dr. Adolphus M. Jackson; Dr. Kevin M. Sims; and Sherry Skinner Campbell, RDH. Also in attendance were Brad W. Edmonds, Esq., Executive Director; Dr. Donna L. Dixon, Esq., Prosecuting Counsel; Kevin Lane, Compliance Director; Blake Strickland, Investigator; Sonya Lankford, Business Manager; and Linda Dlugosz, Licensing Clerk.

The President determined that a quorum was present; Counsel orally confirmed.

The meeting was advertised on the Board's website, www.dentalboard.org, and on the Secretary of State's website, www.sos.alabama.gov, in compliance with the Alabama Open Meetings Act.

Mr. Edmonds presented the Executive Director Report.

One nomination for Board member has been received for Dr. Roberto Pischek, received March 13. The last day for nominations to be postmarked was July 1. Dr. Marshall Williams has been appointed Board member by the Alabama Dental Society.

Members discussed obtaining reciprocity with the Medical Board when a dual-licensed, DMD/MD reports a personal addiction to substance abuse to one agency but not to the other. Dr. McIlwain said it is a licensee's duty to inform the Dental Board of addiction even if he/she has made this known to the Medical Board and is participating in their wellness program. The DPA or Rule would need to be amended to require this. Mr. Edmonds will research to see if this is something that can be required.

An email has been sent to all actively licensed dentists who also hold a state controlled substance permit requiring them to send a copy of their PDMP profile as proof that they have registered, to be filed with their licensing records at the Board office.

An email will go out today to all licensed Alabama hygienists announcing the ADHP Coordinator position.

An email will be sent to all licensees before renewal time explaining the new fees and another September 1st announcing the opening of the online renewal portal.

Medicaid will send data on the ages of dentists who practice in underserved parts of the State. Members discussed adding a question to initial applications, "Where do you plan to practice (if known)?" "How many volunteer hours have you practiced?" will be added to this year's online renewal form. Mr. Edmonds was asked to research what some corporate clinics pay to encourage dentists to work for them.

At 8:57 a.m. Logan Matthews, of Lightfoot, Franklin & White, joined the meeting. Attorney Mr. Edmonds requested Executive Session, citing the pertinent provision of the Open Meetings Act governing discussion of possible or ongoing litigation. Dr. McIlwain moved to enter Executive Session and return at 9:30 a.m. Dr. Sims seconded the motion and Dr. Beckham called for the vote: Dr. McIlwain, yea, Dr. Jackson, yea, Dr. Beckham, yea, Dr. Sims, yea, Ms. Campbell, yea. The motion carried. At 9:23 a.m. the Board retired from Executive Session. Dr. Beckham announced a break. The meeting resumed at 9:35 a.m.

Dr. Dixon presented the Wellness report provided by Dr. Garver. The report detailed activities of participants in the past month.

Dr. Sims moved that Case #2019-44 has no evidence to sustain. Dr. Jackson seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Dixon presented the Attorney Report. She updated members on current litigation.

Regarding needs of the new building: Members authorized Mr. Edmonds to purchase tables/furniture that staff need and another table for the Board's snack/food room. The cabinets that were brought from the old office will be installed July 22 by the same company that will replace the two bathroom floors upstairs. Dr. McIlwain suggested installing smart thermostats and replacing light bulbs as needed with LED bulbs. These changes can make a significant difference in utility bills.

At 10:17 a.m. the meeting was adjourned.

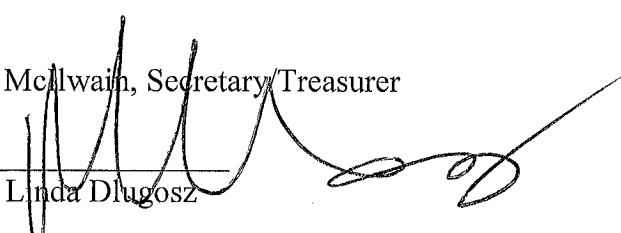
Respectfully Submitted,

Dr. Mark Ray McIlwain, Secretary/Treasurer

Aug 8, 2019

Approved: _____

Submitted by: Linda Dlugosz



BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
May 2019

May 2019 for July 2019
Balance as of 5/31/2019
Checking: \$406,884.18
MM: \$591,419.63

	<u>May 19</u>	<u>Budget</u>	<u>Oct '18 - May 19</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	<u>VARIANCE</u>
Ordinary Income/Expense						
Income						
317 · Def. Revenue MDF Permit	0.00		0.00	0.00	0.00	
501 · Annual Dental Registration	935.00	0.00	494,085.00	515,800.00	515,800.00	
502 · Annual Hygiene Registration	65.00	0.00	276,189.58	285,220.00	285,220.00	
503 · Controlled Substance Fee	2,365.00	0.00	209,480.00	246,000.00	246,000.00	
504 · Annual Teaching Permits	0.00	0.00	3,750.00	6,000.00	6,000.00	
505 · ADHP Certification	1,200.00	4,000.00	8,400.00	12,000.00	12,000.00	
508 · ADHP	61,050.00	45,000.00	123,150.00	135,000.00	135,000.00	
509 · Dental Exam Fee	2,000.00	750.00	8,000.00	6,000.00	9,000.00	
510 · Original License Fee	1,250.00	322.92	3,300.00	2,583.36	3,875.00	
511 · Licenses Reprint Fee	125.00	83.33	475.00	666.64	1,000.00	
512 · Dental Hygiene Exam Fee	6,825.00	1,250.00	11,475.00	10,000.00	15,000.00	
515 · Penalty Fee	100.00	583.33	7,100.00	4,666.64	7,000.00	
516 · Privilege License Money	0.00	0.00	0.00	20,000.00	20,000.00	
517 · Interest Inc - checking	10.05	16.67	149.63	133.36	200.00	
518 · Parental Sedation Permit Fee	0.00	916.67	13,200.00	7,333.36	11,000.00	
519 · Anesthesia Permit	0.00	2,500.00	31,200.00	20,000.00	30,000.00	
521 · Other Income	0.00	41.67	0.00	333.36	500.00	
525 · Dent Hyg Bd Appl	2,325.00	625.00	6,700.00	5,000.00	7,500.00	
526 · ADHP Materials	29,575.00	21,666.66	59,475.00	65,000.00	65,000.00	
527-1 · Administrative Costs	3,500.00	416.67	24,254.58	3,333.36	5,000.00	
527-3 · Administrative Fines	0.00	0.00	1,000.00	0.00	0.00	
527 · Disciplinary Fines (Prior)	4,000.00	0.00	102,508.20	0.00	0.00	
528 · Initial Anesthesia Evaluation	4,800.00	2,083.33	19,400.00	16,666.64	25,000.00	
529 · OCS Annual Reg. Fee	100.00	0.00	15,300.00	20,025.00	20,025.00	
530 · Licensure By Credentials	7,700.00	4,166.67	44,375.00	33,333.36	50,000.00	
531 · RETURNED CHECK CHARGES	30.00	41.67	1,425.00	333.36	500.00	
532 · OCS Initial App. Fee	0.00	83.34	0.00	666.72	1,000.00	
533 · Dental Lic. Bd Exam Application	7,525.00	1,500.00	20,400.00	12,000.00	18,000.00	
540 · Special Purpose Dental Lic Fee	0.00	83.33	0.00	666.64	1,000.00	
545 · Special Purpose Hygiene Lic Fee	0.00	41.67	1,095.00	333.36	500.00	

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617 · MDF Permits	0.00	541.67	5,000.00	4,333.36	6,500.00	
620 · Hygiene Infiltration Permit	250.00		7,050.00			
800 · 800-OVERPAYMENTS	0.00		0.00	0.00	0.00	
Total Income	<u>135,730.05</u>	<u>86,714.60</u>	<u>1,497,936.99</u>	<u>1,433,428.52</u>	<u>1,497,620.00</u>	
Gross Profit	135,730.05	86,714.60	1,497,936.99	1,433,428.52	1,497,620.00	
Expense						
Refund	1,000.00		893.28			
0100-0 · Personnel Costs	46,277.94	42,500.00	370,223.52	340,000.00	510,000.00	Continuous
0114-0 · Board Member Compensation	6,850.00	8,333.33	56,850.00	66,666.64	100,000.00	
0198-0 · Bonus	0.00	0.00	3,200.00	3,200.00	3,200.00	
0201-0 · Payroll Expenses	4,068.19	4,000.00	35,320.61	32,000.00	48,000.00	
0202-0 · Pension Plan	15,567.00	0.00	159,819.02	75,000.00	75,000.00	Yrly Pmt
0203-0 · Medical Insurance	7,003.87	7,500.00	54,098.69	60,000.00	90,000.00	
0204-0 · Workman Comp. Ins.	0.00	0.00	16,083.00	6,600.00	6,600.00	
0205 · Unemployment Fees	0.00		0.00	0.00	0.00	
0300-0 · Travel - In-State	1,317.23	2,083.34	11,777.49	16,666.72	25,000.00	
0400-0 · Travel - Out-of-State	0.00	2,333.33	16,239.76	18,666.64	28,000.00	
0500-0 · Repairs & Maintenance	0.00	425.00	2,065.00	3,400.00	5,100.00	
0600-1 · Rentals & Leases/Offsite Meetin	0.00	87.50	175.00	700.00	1,050.00	
0600-2 · NEW OFFICE SPACE	1,893.89	2,083.34	1,077,322.49	16,666.72	25,000.00	
0602-1 · Rent on Building	19,647.41	8,700.00	80,493.93	69,600.00	104,400.00	Final pmt
0700-0 · Utilities & Communications						
0700-1 · Utilities - Telephone	271.08	708.34	2,447.04	5,666.72	8,500.00	
0700-2 · Utilities - Cell Phone	0.00	0.00	0.00	0.00	0.00	
0700-3 · Utilities - Power	1,862.15	708.34	8,048.48	5,666.72	8,500.00	Final pmts
0700-4 · Utilities - Internet	462.73	375.00	3,356.69	3,000.00	4,500.00	New service
0700-0 · Utilities & Communications - Other	266.11		1,009.72			
Total 0700-0 · Utilities & Communications	<u>2,862.07</u>	<u>1,791.68</u>	<u>14,861.93</u>	<u>14,333.44</u>	<u>21,500.00</u>	
0800-0 · Professional Services	18,793.90	15,416.67	172,392.48	123,333.36	185,000.00	UAB ADHP
0800-1 · Membership Dues & Subscriptions	635.00	1,333.34	7,741.50	10,666.72	16,000.00	
0801-0 · Board Attorney Fees						
0801-1 · Attorney General's Office	0.00		3,060.61			

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0801-0 · Board Attorney Fees - Other	0.00	1,250.00	0.00	10,000.00	15,000.00	
Total 0801-0 · Board Attorney Fees	0.00	1,250.00	3,060.61	10,000.00	15,000.00	
0840-0 · CONSULTANTS	6,000.00	6,000.00	48,000.00	48,000.00	72,000.00	
0899-1 · Evaluator Fees	1,800.00	1,000.00	7,450.00	8,000.00	12,000.00	Cases
0899-2 · Hearing Officer Fees	0.00	166.67	0.00	1,333.36	2,000.00	
0899-5 · Website	0.00		0.00	0.00	0.00	
						Alumni
0899-6 · A.D.H.P. Materials & Supplies	1,257.73	250.00	1,257.73	2,000.00	3,000.00	Weekend
0900-0 · Office Expense	2,710.50	1,125.00	12,221.46	9,000.00	13,500.00	Furniture
0900-1 · Recycle / Paper Disposal	50.00	50.00	400.00	400.00	600.00	
0902-0 · NPDB HIPDB License Background	20.00	16.67	168.00	133.36	200.00	
0906-0 · Printing & Supplies	0.00	166.67	594.21	1,333.36	2,000.00	
0910-0 · Postage	1,000.00	583.34	5,137.73	4,666.72	7,000.00	
0924-0 · Insurance	0.00	0.00	10,278.00	0.00	9,000.00	
0944 · Computer Expenses						
0944-0 · Computer Updates	1,720.71	1,500.00	2,690.65	12,000.00	18,000.00	Laptop
0944-1 · Computer Support	467.99	5,833.34	20,385.35	46,666.72	70,000.00	
0944 · Computer Expenses - Other	1,183.00	0.00	3,745.98	0.00	0.00	
Total 0944 · Computer Expenses	3,371.70	7,333.34	26,821.98	58,666.72	88,000.00	
0950-0 · Penalty	0.00		0.00	0.00	0.00	
0951-0 · NSF	0.00	8.34	2,801.00	66.72	100.00	
0999-0 · MISC.	31.00	83.34	1,365.07	666.72	1,000.00	
1000-1 · Vehicle Repairs & Maint.	0.00	83.34	88.56	666.72	1,000.00	
1000-2 · Vehicle Fuel	371.21	250.00	2,408.61	2,000.00	3,000.00	
1400-0 · Equipment						
0600-3 · Equipment Rental/Lease	2,589.05	1,860.00	4,229.03	14,880.00	22,320.00	Final Xerox
1400-0 · Equipment - Other	1,852.94	0.00	16,297.26	0.00	0.00	
Total 1400-0 · Equipment	4,441.99	1,860.00	20,526.29	14,880.00	22,320.00	
6950 · Bank & CC Service Fees	230.32	170.84	1,288.78	1,366.72	2,050.00	
Total Expense	147,200.95	116,985.08	2,223,425.73	1,020,680.64	1,497,620.00	
Net Ordinary Income	-11,470.90	-30,270.48	-725,488.74	412,747.88	0.00	
Other Income/Expense						

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Other Income						
524 - NSF Checks	0.00	0.00	0.00	0.00	0.00	
527-2 - ADPWC - Monitoring Fee	64.58	0.00	7,294.16	0.00	0.00	
Total Other Income	<u>64.58</u>	<u>0.00</u>	<u>7,294.16</u>	<u>0.00</u>	<u>0.00</u>	
Net Other Income	64.58	0.00	7,294.16	0.00	0.00	
Net Income	<u><u>-11,406.32</u></u>	<u><u>-30,270.48</u></u>	<u><u>-718,194.58</u></u>	<u><u>412,747.88</u></u>	<u><u>0.00</u></u>	