



**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**2229 Rocky Ridge Road**  
**Birmingham, AL 35216**  
**PHONE 205-985-7267**  
**FAX 205- 823-9006**

Information Regarding Dental Hygiene Licensure by Board Exam Administered by  
CITA

Thank you for your interest in Licensure by Dental Hygiene Board Exam in the State of Alabama. The requirement for this method of licensure is having passed the Alabama Dental Hygiene Board Exam Administered by CITA, usually in June. This application is only for licensure in the state of Alabama. The deadline to return this application is May 30.

The fee for applying for Licensure by Dental Hygiene Board Exam is \$75.00. If the application to the Board is returned without the required fees, the application will not be processed or considered.

All applicants for hygiene licensure are required to apply for licensure using the *Dental Hygiene License Application for ADHP Graduates* as well as apply and pay for a **background report with B&B Reporting**, Inc. To apply for the background report, click on the GREEN link on the ADHP page in the list below this document.

B&B usually completes their investigation within a few weeks. When you request a report, you can request a copy. While you are waiting for a copy, any questions regarding the status of B&B's background verification should be directed to B&B.

Both of the fees to B&B and the Board must be received before an application process can begin. Both fees are non-refundable. If the application to the Board is returned without the required fees, it will not be processed or considered.

Pursuant to Ala. Code (1975), § 34-9-10, any applicant for licensure must be a citizen of the United States or, if not a citizen of the United States, a person who is legally present in the United States with appropriate documentation from the federal government. You must submit documentation showing your status if you are not a citizen.

Final acceptance of the application will be contingent upon satisfying all requirements pursuant to the provisions of the Alabama Dental Practice Act.

**Each application must include:**

1. One 2X2 passport photograph of applicant, secured to application.
2. Documentation of completion of Hepatitis B Immunizations. Titer is acceptable. You must provide this even if you are an ADHP student or graduate and you submitted it with your application to the ADHP.
3. Documentation of current CPR status. If your CPR has expired since you last provided a copy, you will need to submit a copy of your current card. You must provide this even if you are an ADHP student or graduate and you submitted it with your application to the ADHP.
4. Documentation of completion of one hour of infectious disease training within the last two years. You must provide this even if you are an ADHP student or graduate and you submitted it with your application to the ADHP.
5. Official transcripts from:
  - a. Dental Hygiene School (ADHP Students – Write in ADHP)
  - b. OR Certified letter from dean (indicate that official transcript has been requested and is forthcoming)
6. Official copy of national board scores, if applicable.
7. Typewritten or printed information. Print name on all additional pages enclosed with this application.
8. Notary signature and seal.
9. A certified check, cashier's check, or money order for total of all fees made payable to the Board of Dental Examiners of Alabama.

Dental Hygiene Licensure Fee	\$50.00
Dental Hygiene License Certificate Fee	<u>\$25.00</u>
Total submitted by check or money order	<u>\$75.00</u>

Application must be received by the Board of Dental Examiners of Alabama by May 30.  
Completed board application and fee should be mailed to:

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