

Adolphus M. Jackson, DMD  
*President*  
T. Gerald Walker, DMD  
*Vice-President*  
Douglas Beckham, DMD  
*Secretary/Treasurer*  
Stephen R. Stricklin, DMD  
Mark R. McIlwain, DMD, MD  
Kevin M. Sims, DMD, MS  
Sherry S. Campbell, RDH



J. Matthew Hart, JD  
*Executive Director*  
Donna L. Dixon, DMD, MA, JD  
*Prosecuting Attorney*

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
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MINUTES  
BOARD MEETING  
March 1-2, 2018

The Board of Dental Examiners of Alabama met Thursday March 1, 2018, at the Board Office in Hoover, Alabama to conduct business.

The President called the meeting to order at 6:05 p.m. with the following members in attendance: Dr. Adolphus M. Jackson, President, Dr. Thomas Gerald Walker, Vice-President, Dr. Douglas Beckham, Secretary/Treasurer, Dr. Stephen R. Stricklin, Dr. Mark R. McIlwain, Dr. Kevin M. Sims, and Ms. Sherry Campbell. Also in attendance were Mr. Matt Hart, Esq., Executive Director, Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Blake Strickland, Investigator, Mr. Kevin Lane, Paralegal, and Ms. Linda Dlugosz, Administrative Assistant.

The meeting was advertised on the Board's website, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in compliance with the Alabama Open Meetings Act.

The President asked for review of the February 8-9, 2018 minutes. Dr. McIlwain brought to attention the need to correct wording of the Board's decision on administering vaccines on page 3. The sentence should read: *Members agreed that administering vaccines that are expressly for the maladies or diseases that have intraoral presentations are within the scope of dentistry.* Dr. McIlwain moved to approve the minutes with changes noted. Dr. Sims seconded the motion and it was approved by general consent.

Dr. Beckham presented the Financial Report. Dr. McIlwain moved to approve the report as presented. Dr. Sims seconded the motion and it was approved by general consent.

The President recognized guests, Dr. Charles King and Dr. Aaron Avery. Dr. Avery was invited to address the Board regarding his application for Dental Licensure by Regional Exam. After answering members' questions, Dr. Avery left the meeting.

Dr. Charles King was invited to address the Board.

He shared his experience of being admitted to the ER for extremely high blood sugar count in response to having been given steroids for bronchitis. His concern is that it can be very important for a dentist to check for diabetes. Members concurred that a dentist can check blood sugar; the dentist just cannot make a diagnosis. A medical doctor must diagnose diabetes.

Dr. King informed members about two corporations, *Wexford Health* and *Mid-America Health*, that are not owned by a licensed dentist but who employ dentists and supply them to jails in Alabama. Members agreed that if these dentists are contract employees they are within the law. Members asked Mr. Hart to contact these two companies and inform them of the requirement for a dental office to be owned by a licensed Alabama dentist or for the licensed employees to be contracted. This concluded Dr. King's comments.

Mr. Hart said that the Board's Complaint Protocol is currently being revised and updated by the legal/investigative staff. He asked members to look over the current protocol found on the Board's website and inform the staff of any areas they believe need to be addressed.

Dr. Walker moved to approve out-of-state travel for Mr. Hart to attend the AADA meeting Sept. 20-21, 2018 in Chicago, IL, immediately preceding the AADB Annual Meeting. Dr. Stricklin seconded the motion and it was approved by general consent.

Dr. Jackson thanked members for reaching out to legislators for support of the Bill that is currently being proposed. Mr. Hart updated members on the status of the Bill.

Mr. Hart presented the ADHP Report prepared by Ms. Johnson.

Ms. Lankford and Ms. Rabb will cover for Ms. Johnson who will not be available for the weekend classes because of a family emergency.

At the March class, Ms. Sandra Kay Alexander spoke with students about applying for the clinical examination administered by CITA.

Dr. Litz presented the Instructor Certification class in February during UAB Alumni Weekend; approximately 100 dentists attended.

Dr. Litz has given his notice to resign as Educational Director of the ADHP. The job announcement to replace him has been posted and closes March 15<sup>th</sup>. Qualified applicants will be asked to interview at the April meeting.

Ms. Campbell will speak at the April class. She will provide instruction on the Dental Practice Act and Board Rules, as well as review the CITA exam and answer last-minute questions.

The Board confirmed that any former Board Member who provides instruction at the ADHP should be compensated at the same rate as all other instructors and is not eligible for Board Member compensation. This concluded the report.

At 7:26 p.m. the President announced a break; the meeting resumed at 7:46 p.m.

Mr. Hart presented the Real Estate Committee Report.

He distributed information on the committee's top three prospects thus far. Members discussed the locations and building conditions of each property. The real estate agent will continue to provide possible properties and committee members will visit the sites and offer suggestions.

After review of applications, Dr. Sims moved to approve Dental Licensure by Regional Exam for Aaron Avery, DMD, based on successful completion of the jurisprudence exam and signing of a 4-year

monitoring agreement with the Wellness Program. Dr. Stricklin seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. McIlwain moved to approve Dental Licensure by Regional Exam for Robert Rowell, DMD, based on successful completion of the jurisprudence exam. Dr. Stricklin seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Members requested to invite applicant John Frerich, DDS, to interview at the April meeting. He will be contacted, and an interview scheduled.

Dr. Walker moved to approve Dental Licensure by Credentials for Steven Monroe, DDS, based on successful completion of the jurisprudence exam. Dr. Stricklin seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. McIlwain moved to approve Dental Special Purpose Licensure for 3 Years for Brian Secrist, DDS, based on successful completion of the jurisprudence exam. Dr. Sims seconded the motion. After discussion, Dr. McIlwain withdrew his motion. The President said that Dr. Secrist's license will be brought back to the table Friday after more information is received.

At 9:00 p.m. the President recessed the meeting until 8:30 a.m. Friday March 2, 2018.

**MINUTES**  
**BOARD MEETING**  
Friday March 2, 2018

The Board of Dental Examiners of Alabama met Friday March 2, 2018, at the Board Office in Hoover, Alabama to conduct business.

The President called the meeting to order at 8:37 a.m. with the following members in attendance: Dr. Adolphus M. Jackson, President, Dr. Thomas Gerald Walker, Vice-President, Dr. Douglas Beckham, Secretary/Treasurer, Dr. Stephen R. Stricklin, Dr. Mark R. McIlwain, Dr. Kevin M. Sims, and Ms. Sherry Skinner Campbell, RDH. Also in attendance were Mr. Matt Hart, Esq., Executive Director, Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Blake Strickland, Investigator, Mr. Kevin Lane, Paralegal, and Ms. Linda Dlugosz, Administrative Assistant.

The meeting was advertised on the Board's website, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in compliance with the Alabama Open Meetings Act.

Dr. Mike Garver joined the meeting and presented the Wellness Committee Report.

He updated members on participants in the wellness program who have had some activity in the past month. This concluded the report.

At 9:00 a.m. the President called a break in order to prepare for a hearing; the meeting resumed at 9:07 a.m. The President turned the meeting over to the Hon. Aaron Dettling, Administrative Law Judge, for the purpose of a hearing *In the Matter of: Dr. Kenneth Trevor Parker*. The hearing concluded at 10:15 a.m. The meeting was returned to President, Dr. Jackson.

The President announced a break; the meeting resumed at 10:42 a.m. Dr. Walker moved to enter into Executive Session for deliberation and to return to public session at 11:00 a.m. Dr. Sims seconded the motion and an oral vote was taken with Members voting as follows: Dr. Stricklin, yea, Dr. McIlwain, yea, Dr. Walker, yea, Dr. Jackson, yea, Dr. Beckham, yea, Dr. Sims, yea, Ms. Campbell, yea, the motion carried. Dr. Stricklin recused himself from deliberations and left the room. At 10:53 a.m. the Board retired from Executive Session and returned to public session. Dr. Stricklin rejoined the meeting.

Mr. Steve Windom joined the meeting and presented the Legislative Report.

Mr. Windom updated members on the status of the Board's Bill which is in the "basket" to be picked up for concurrence by the Senate. It has already been approved by the House. There has been discussion between senators of a potential compromise on the bill.

Mr. Windom updated members on the status of candidates running for upcoming elections. He mentioned other bills that are currently being reviewed for approval. This concluded the report.

At 11:22 a.m. the President turned the meeting over to the Hon. Peck Fox, Administrative Law Judge, for the purpose of a hearing *In the Matter of: Dr. James L Sanderson, Jr.* The hearing concluded at 12:40 p.m. when Mr. Fox returned the meeting to President, Dr. Jackson. Dr. McIlwain moved to enter into Executive Session for deliberation and to return to public session at 1:30 p.m. Dr. Sims seconded the motion and an oral vote was taken with Members voting as follows: Dr. Stricklin, yea, Dr. McIlwain, yea, Dr. Walker, yea, Dr. Jackson, yea, Dr. Beckham, yea, Dr. Sims, yea, Ms. Campbell, yea, the motion carried. Dr. Walker recused himself from deliberations and left the room. At 1:25 p.m. the meeting retired from Executive Session. Dr. Walker rejoined the meeting.

Dr. McIlwain moved to approve out-of-state travel for Dr. Stricklin to attend the Mid-year CITA meeting July 20-22, 2018 in Ashville, NC.

Mr. Hart presented the Attorney Report.

He reported that there has not been any activity in Circuit Court since the last meeting.

Because a second case was erroneously opened, Dr. Stricklin moved to close case #2016-31. Dr. McIlwain seconded the motion and it was approved by general consent with the case team leader abstaining from the vote.

Dr. Sims moved for administrative closure of case #2018-4. Dr. Beckham seconded the motion and it was approved by general consent with the case team leader abstaining from the vote.

Dr. Walker moved to notice the Respondent of case #2016-38 for a hearing. Dr. Stricklin seconded the motion and it was approved by general consent with the case team leader abstaining from the vote.

Dr. McIlwain moved to remove notices for case #2017-116 and 2017-117. Dr. Sims seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote on #2017-116 and with the case team leader abstaining from the vote on #2017-117.

After presentation of new information and discussion, Dr. McIlwain moved to approve Dental Special Purpose Licensure based on successful completion of the jurisprudence exam for Brian Secrist, DDS. Dr. Beckham seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Mr. Hart presented the Executive Director Report.

Mr. Hart distributed an outline of a research proposal from a University of Alabama student to be conducted in conjunction with the Board.

Dr. McIlwain will bring the presentation on Opioid Prescribing that he is drafting to the April meeting.

Auditors from the Examiners of Public Accounts, as well as the Board's external auditor, are currently in the office conducting their audits.

Employee SEP checks have been distributed for this past year. Some things will be corrected going forward to simplify the SEP plan. Any changes will be presented to the Board for approval and then distributed for approval.

Ms. Cassandra Harlequin has completed her first year as Bookkeeper. Mr. Hart distributed the results of his evaluation of her performance and recommended a raise in her salary. Dr. Walker moved to award Ms. Harlequin a 4% raise effective the next pay period. Dr. Sims seconded the motion. After discussion, the President called for the vote: Dr. Stricklin, nay, Dr. McIlwain, yea, Dr. Beckham, yea, Dr. Sims, yea, Dr. Jackson, yea, Dr. Walker, yea, Ms. Campbell, yea. The motion passed.

At 2:03 p.m. Dr. Stricklin moved to adjourn the meeting. Dr. Beckham seconded the motion and it was approved by general consent.

Respectfully Submitted,

*Douglas Beckham, D.M.A.*

Dr. Douglas Beckham, Secretary/Treasurer

Approved: April 5, 2018  
Submitted by: Linda Dlugosz

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
January 2018

Jan 2018 for March 2018 Meeting  
Balance as of 1/31/2018  
Checking: \$1,857,048.48  
MM: \$301,691.73

	<u>Jan 18</u>	<u>Budget</u>	<u>Oct '17 - Jan 18</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
501 · Annual Dental Registration	200.00		489,600.00	515,000.00	515,000.00
502 · Annual Hygiene Registration	1,040.00		268,255.00	282,945.00	282,945.00
503 · Controlled Substance Fee	1,365.00		234,680.00	243,225.00	243,225.00
504 · Annual Teaching Permits	450.00		4,800.00	6,000.00	6,000.00
505 · ADHP Certification	900.00	0.00	900.00	0.00	12,000.00
507 · Drug Log Books	0.00		0.00	0.00	0.00
508 · ADHP	0.00	0.00	0.00	0.00	95,000.00
509 · Dental Exam Fee	0.00	666.67	1,000.00	2,666.68	8,000.00
510 · Original License Fee	50.00	322.92	500.00	1,291.68	3,875.00
511 · Licenses Reprint Fee	75.00	166.67	225.00	666.68	2,000.00
512 · Dental Hygiene Exam Fee	400.00	1,250.00	2,000.00	5,000.00	15,000.00
513 · Directory Fee	0.00		0.00	0.00	0.00
515 · Penalty Fee	1,650.00	2,020.84	2,300.00	8,083.36	24,250.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	20,000.00
517 · Interest Inc - checking	5.13	16.67	20.34	66.68	200.00
518 · Parental Sedation Permit Fee	0.00	916.67	10,400.00	3,666.68	11,000.00
519 · Anesthesia Permit	0.00	2,500.00	27,800.00	10,000.00	30,000.00
521 · Other Income	0.00	41.67	125.00	166.68	500.00
525 · Dent Hyg Bd Appl	0.00	625.00	0.00	2,500.00	7,500.00
526 · ADHP Materials	0.00	0.00	0.00	0.00	45,000.00
527-1 · Administrative Costs	0.00	416.67	0.00	1,666.68	5,000.00
527-3 · Administrative Fines	0.00		550.00		
527 · Disciplinary Fines (Prior)	3,738.58		73,254.32		
528 · Initial Anesthesia Evaluation	1,800.00	1,500.00	5,400.00	6,000.00	18,000.00
529 · OCS Annual Reg. Fee	0.00		19,300.00	20,025.00	20,025.00
530 · Licensure By Credentials	3,000.00	4,166.67	17,000.00	16,666.68	50,000.00
531 · RETURNED CHECK CHARGES	0.00	41.67	90.00	166.68	500.00
532 · OCS Initial App. Fee	100.00	83.34	700.00	333.36	1,000.00
533 · Dental Lic. Bd Exam Application	0.00	1,333.34	2,000.00	5,333.36	16,000.00
540 · Special Purpose Dental Lic Fee	0.00	100.00	450.00	400.00	1,200.00

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545 · Special Purpose Hygiene Lic Fee	0.00	100.00	0.00	400.00	1,200.00
617 · MDF Permits	500.00	541.67	5,000.00	2,166.68	6,500.00
800 · 800-OVERPAYMENTS	0.00		65.00		
<b>Total Income</b>	<u>15,273.71</u>	<u>16,810.47</u>	<u>1,166,414.66</u>	<u>1,134,436.88</u>	<u>1,440,920.00</u>
<b>Gross Profit</b>	15,273.71	16,810.47	1,166,414.66	1,134,436.88	1,440,920.00
<b>Expense</b>					
0100-0 · Personnel Costs	42,222.00	41,916.67	168,888.00	167,666.68	503,000.00
0114-0 · Board Member Compensation	11,350.00	8,333.34	27,100.00	33,333.36	100,000.00 Case Hrs
0198-0 · Bonus	0.00		3,200.00	3,200.00	3,200.00
0201-0 · Payroll Expenses	4,104.02	3,750.00	15,268.60	15,000.00	45,000.00 Case Hrs
0202-0 · Pension Plan	0.00	0.00	0.00	0.00	50,000.00
0203-0 · Medical Insurance	8,320.70	7,133.34	32,104.49	28,533.36	85,600.00 BCBS up
0204-0 · Workman Comp. Ins.	0.00	0.00	0.00	0.00	5,200.00
0205 · Unemployment Fees	0.00	41.67	0.00	166.68	500.00
0300-0 · Travel - In-State	1,035.70	2,250.00	5,016.88	9,000.00	27,000.00
0400-0 · Travel - Out-of-State	8,115.69	2,250.00	11,325.16	9,000.00	27,000.00 AADB
0500-0 · Repairs & Maintenance	218.52	250.00	1,092.60	1,000.00	3,000.00
0600-1 · Rentals & Leases/Offsite Meetin	0.00	83.34	0.00	333.36	1,000.00
0602-1 · Rent on Building	8,377.87	8,377.92	33,511.48	33,511.68	100,535.00
<b>0700-0 · Utilities &amp; Communications</b>					
0700-1 · Utilities - Telephone	673.78	708.34	2,945.71	2,833.36	8,500.00
0700-2 · Utilities - Cell Phone	0.00	0.00	0.00	0.00	0.00
0700-3 · Utilities - Power	886.40	708.34	2,490.12	2,833.36	8,500.00
0700-4 · Utilities - Internet	375.00	375.00	1,500.00	1,500.00	4,500.00
<b>Total 0700-0 · Utilities &amp; Communications</b>	<u>1,935.18</u>	<u>1,791.68</u>	<u>6,935.83</u>	<u>7,166.72</u>	<u>21,500.00</u>
0800-0 · Professional Services	30,247.56	13,333.33	39,583.62	53,333.32	160,000.00 Credit
0800-1 · Membership Dues & Subscriptions	865.00	1,500.00	4,648.18	6,000.00	18,000.00
0801-0 · Board Attorney Fees	0.00	2,083.34	0.00	8,333.36	25,000.00
0840-0 · CONSULTANTS	5,000.00	5,000.00	20,000.00	20,000.00	60,000.00
0899-1 · Evaluator Fees	900.00	833.34	3,681.32	3,333.36	10,000.00 Minto
0899-2 · Hearing Officer Fees	216.00	416.67	216.00	1,666.68	5,000.00
0899-5 · Website	0.00		674.98		



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0899-6 · A.D.H.P. Materials & Supplies	0.00	333.34	0.00	1,333.36	4,000.00	
0900-0 · Office Expense	334.81	1,166.67	3,536.23	4,666.68	14,000.00	
0900-1 · Recycle / Paper Disposal	65.90	50.00	215.90	200.00	600.00	Yrly fee
0902-0 · NPDB HIPDB License Background	24.00	25.00	44.00	100.00	300.00	
0906-0 · Printing & Supplies	0.00	83.34	300.00	333.36	1,000.00	
0910-0 · Postage	3,067.41	583.34	6,067.41	2,333.36	7,000.00	Credit
0924-0 · Insurance	0.00	0.00	8,459.00	0.00	10,000.00	
0944 · Computer Expenses						
0944-0 · Computer Updates	0.00	1,666.67	710.20	6,666.68	20,000.00	
0944-1 · Computer Support	633.62	5,833.34	8,217.39	23,333.36	70,000.00	
0944 · Computer Expenses - Other	340.00		125,680.00			
<b>Total 0944 · Computer Expenses</b>	<b>973.62</b>	<b>7,500.01</b>	<b>134,607.59</b>	<b>30,000.04</b>	<b>90,000.00</b>	
0950-0 · Penalty	0.00		25.00			
0951-0 · NSF	0.00	8.34	0.00	33.36	100.00	
0999-0 · MISC.	-6.54	125.00	391.46	500.00	1,500.00	
1000-0 · Auto Expense	0.00		0.00	0.00	0.00	
1000-1 · Vehicle Repairs & Maint.	0.00	73.75	1,199.62	295.00	885.00	
1000-2 · Vehicle Fuel	203.41	250.00	956.95	1,000.00	3,000.00	
1400-0 · Equipment						
0600-3 · Equipment Rental/Lease	1,201.50	1,250.00	3,954.52	5,000.00	15,000.00	
<b>Total 1400-0 · Equipment</b>	<b>1,201.50</b>	<b>1,250.00</b>	<b>3,954.52</b>	<b>5,000.00</b>	<b>15,000.00</b>	
6950 · Bank & CC Service Fees	4,480.37	3,583.34	41,665.49	14,333.36	43,000.00	CC fees
<b>Total Expense</b>	<b>133,252.72</b>	<b>114,376.77</b>	<b>574,670.31</b>	<b>460,707.08</b>	<b>1,440,920.00</b>	
<b>Net Ordinary Income</b>	<b>-117,979.01</b>	<b>-97,566.30</b>	<b>591,744.35</b>	<b>673,729.80</b>	<b>0.00</b>	
<b>Other Income/Expense</b>						
<b>Other Income</b>						
524 · NSF Checks	0.00		715.00			
527-2 · ADPWC - Monitoring Fee	1,550.00		6,105.00			
<b>Total Other Income</b>	<b>1,550.00</b>		<b>6,820.00</b>			
<b>Net Other Income</b>	<b>1,550.00</b>		<b>6,820.00</b>			
<b>Net Income</b>	<b>-116,429.01</b>	<b>-97,566.30</b>	<b>598,564.35</b>	<b>673,729.80</b>	<b>0.00</b>	