

Adolphus M. Jackson, DMD
President

T. Gerald Walker, DMD
Vice-President

Douglas Beckham, DMD
Secretary/Treasurer

Stephen R. Stricklin, DMD

Mark R. McIlwain, DMD, MD

Kevin M. Sims, DMD, MS

Sherry S. Campbell, RDH



J. Matthew Hart, JD

Executive Director

Donna L. Dixon, DMD, MA, JD
Prosecuting Attorney

BOARD OF DENTAL EXAMINERS OF ALABAMA

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MINUTES
BOARD MEETING
February 8-9, 2018

The Board of Dental Examiners of Alabama met Thursday February 8, 2018, at the Board Office in Hoover, Alabama to conduct business.

The President called the meeting to order at 6:05 p.m. with the following members in attendance: Dr. Adolphus M. Jackson, President, Dr. Thomas Gerald Walker, Vice-President, Dr. Douglas Beckham, Secretary/Treasurer, Dr. Stephen R. Stricklin, Dr. Mark R. McIlwain, and Dr. Kevin M. Sims. Also in attendance were Mr. Matt Hart, Esq., Executive Director, Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Blake Strickland, Investigator, Mr. Kevin Lane, Paralegal, and Ms. Linda Dlugosz, Administrative Assistant.

The meeting was advertised on the Board's website, www.dentalboard.org, and on the Secretary of State's website, www.sos.alabama.gov, in compliance with the Alabama Open Meetings Act.

The President asked for review of the January 11-12, 2018 minutes. Dr. Stricklin moved to approve the minutes as presented. Dr. McIlwain seconded the motion and it was approved by general consent.

Dr. Douglas Beckham and Mr. Hart presented the Financial Reports for October, November, and December of 2017. Dr. McIlwain moved to approve the reports as presented. Dr. Sims seconded the motion and it was approved by general consent.

Board Member Ms. Sherry Campbell, RDH joined the meeting.

Dr. Mike Koslin joined the meeting and addressed the Board.

Dr. Koslin expressed concerns that the Anesthesia Committee has had with the growing practice of itinerant oral surgeons and itinerant anesthesiologists providing services in dental facilities. The primary concern is that the emergency and monitoring equipment (including emergency drugs) that are required by the Board will not be available and/or properly transported to all clinic locations where anesthesia/sedation services will be provided.

Dr. Koslin recommended the Board consider implementing a new Rule addressing these situations that would mandate that all required equipment and emergency drugs remain stationary in any dental clinic where general anesthesia and/or parenteral sedation is provided.

Members stated that they would consider implementing such a Rule, and instructed Mr. Hart to begin drafting potential language. The Board also concurred that under the current Rules, emergency drugs, which are controlled substances, cannot be transported between clinics. Any dental clinic providing general anesthesia and/or parenteral sedation procedures (whether by a licensee of the Board or other medical provider) must have the required emergency drugs permanently secured in a lockbox at the clinic where the procedures are being conducted. The Board stated that any licensee who is currently utilizing the services of an itinerant oral surgeon or anesthesiologist be sent a letter informing them that they have ninety (90) days to comply with these requirements.

In response to a question sent by Kristin Sturrock, Lead Dental Assisting Instructor at Fortis Institute, members agreed that, pursuant to Board Rule 270-X-3.10, a dental assistant can set up, start and administer nitrous oxide as long as there is a safety valve on the equipment, and as long as the assistant is under the direct supervision of a licensed dentist.

In response to a question by a dental hygienist regarding actions that can be done without the direct supervision of a dentist, members agreed that a hygienist can clean the dentures of a patient in a nursing home or other facility as long as the patient himself/herself removes the dentures and the patient replaces them in his/her mouth. The hygienist cannot brush anyone's natural or artificial teeth inside the mouth outside of the direct supervision of a dentist. A hygienist can give instructions to a patient or family member(s) on oral hygiene.

At 7:41 p.m. the President announced a break; the meeting resumed at 7:55 p.m.

Mr. Hart informed the Board of the results of the ALDA Board of Trustees meeting on Sunday, February 4, 2018. ALDA Trustees voted to fully support the proposed Board bill that would eliminate

Expanded Duty Dental Assistants and allow the Board to create a permit for properly trained dental hygienists to administer infiltration anesthesia injections under the direct supervision of a dentist.

The Board staff sent notifications of the potential loss of data that had been previously shipped by the Board's IT provider via UPS. Notifications were sent to all active licensees via e-mail and all other affected individuals by US mail. The notifications included information on how to enroll in twelve (12) months of credit monitoring provided by the Board.

Mr. Hart has been in contact with the Board's IT provider, Datahouse, and has requested that they reimburse the Board for some of the costs incurred in sending out the notifications and purchasing credit monitoring. Datahouse indicated to Mr. Hart that they did not believe that they had any culpability in the loss of the data. They did offer 40 hours of free services/support over the next six (6) months in exchange for a release from all liability. Dr. McIlwain moved to terminate relationship with Datahouse and acquire a new provider for the Board's IT services. Dr. Beckham seconded the motion and it was approved by general consent.

Ms. Campbell, Dr. Jackson and Mr. Hart reported on their attendance at the Southern Conference of Dental Deans & Examiners meeting in January. All agreed that the meeting was very interesting and informative. The topics focused on changes to the national board examination and further discussion on the potential implementation of the OSCE examination.

Members discussed a question from Dr. Danny Rush with Alabama Medicaid, regarding whether administering vaccinations is within the scope of dental practice. Members agreed that administering vaccines that are expressly for the maladies or diseases that have intraoral presentations are within the scope of dentistry.

Members reviewed an article from the American Dental Association (ADA) stating that the association has persuaded the Center for Disease Control (CDC) that it is permissible to follow the manufacturer's recommendation for sanitizing handpieces rather than requiring them to be cleaned via autoclave after each use.

Dr. Jackson reminded members to fill out their annual evaluation of the Executive Director.

At 8:41 p.m. the Dr. Walker moved to recess the meeting until 8:30 a.m. Friday. Dr. McIlwain seconded the motion and it was approved by general consent.

MINUTES
BOARD MEETING
Friday February 9, 2018

The Board of Dental Examiners of Alabama met Friday February 9, 2018, at the Board Office in Hoover, Alabama to conduct business.

The President called the meeting to order at 8:34 a.m. with the following members in attendance: Dr. Adolphus M. Jackson, President, Dr. Thomas Gerald Walker, Vice-President, Dr. Douglas Beckham, Secretary/Treasurer, Dr. Stephen R. Stricklin, Dr. Mark R. McIlwain, Dr. Kevin M. Sims, and Ms. Sherry Skinner Campbell, RDH. Also in attendance were Mr. Matt Hart, Esq., Executive Director, Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Blake Strickland, Investigator, Mr. Kevin Lane, Paralegal, and Ms. Linda Dlugosz, Administrative Assistant.

The meeting was advertised on the Board's website, www.dentalboard.org, and on the Secretary of State's website, www.sos.alabama.gov, in compliance with the Alabama Open Meetings Act.

Mr. Hart represents the Board on the Governor's Opioid and Overdose and Addiction Council. The following are recommendations from the Council for the Board to implement:

- Mandate PDMP registration for all prescribers.
- Establish risk and abuse mitigation strategies through self-regulation by implementing Board rules based on CDC guidelines. These rules would mandate under what circumstances the PDMP must be checked/reviewed prior to prescribing.
- Implement prescriber education requirements addressing addiction and concerns with opioid prescribing.

Dr. Jackson asked Dr. Sims, Dr. McIlwain, Dr. Dixon, and Mr. Strickland to discuss implementation of these recommendations.

Members reviewed the AAOMS White Paper on Prescribing Opioids provided by Dr. McIlwain.

Members reviewed and discussed the Annual Report from CRDTS provided by Dr. Beckham.

Members reviewed the job description for ADHP Director in light of Dr. Litz's resignation from this position. The job description will be advertised and posted with an end date of March 15, 2018. Mr. Hart, Ms. Hilda Johnson, and Ms. Campbell will screen applications and will select finalists to be interviewed by the Board.

Ms. Johnson joined the meeting and presented the ADHP Report.

There were 80 dentists who attended the instructor certification class held during UAB Alumni weekend. A class will be held in North Alabama in April.

Dr. Boykin and Dr. Weatherford were the lecturers at the February ADHP class. Ms. Kay Alexander gave students instructions on the CITA application.

Due to special circumstances, a dentist has asked for a waiver of the requirement of attending an instructor class in order to sponsor an ADHP student. Board members agreed that an exception could not be granted.

Ms. Johnson is planning a reception for students celebrating their completion of the ADHP course following completion of the comprehensive examination. This concluded the Ms. Johnson's report.

Dr. Walker moved to approve all members for out-of-state travel to attend the Annual AADB meeting in Chicago, IL on September 22-23, 2018. Dr. Beckham seconded the motion and it was approved by general consent.

Each year the ADHP conducts an instrumentation course as part of the program. Additional temporary help is recruited to assist with this training. Dr. Alvin Stevens and Dr. Thomas Weatherford have been responsible for recruiting, training, and ensuring that all paperwork is received and processed so that they may be compensated. This has proven to be a very time-consuming endeavor on their parts, and they have not received compensation for this in the past. After discussion, Dr. Stricklin moved to compensate Dr. Stevens and Dr. Weatherford \$1,000.00 each for their services beginning in August 2017 and each year going forward. Dr. McIlwain seconded the motion and it was approved by general consent.

Dr. Dixon presented the Wellness Committee report provided by Dr. Mike Garver. She gave details on participants who have had some activity in the past month.

At 9:45 a.m. the President announced a break; the meeting resumed at 10:02 a.m.

Dr. McIlwain moved to approve Dental Licensure by Credentials based on successful completion of the jurisprudence exam for Sami Nizam, DMD. Dr. Sims seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. McIlwain moved to approve Dental Special Purpose Licensure for 3 Years based on successful completion of the jurisprudence exam for Adam Stout, DMD. Dr. Beckham seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. Stricklin moved to approve Dental Hygiene Licensure by Regional Exam based on successful completion of the jurisprudence exam for Bethany Jones, RDH. Dr. Walker seconded the motion and it was approved by general consent.

Ms. Campbell moved to approve Dental Hygiene Special Purpose Licensure for 3 Years based on successful completion of the jurisprudence exam for Heidi Petree, RDH. Dr. Stricklin seconded the motion and it was approved by general consent.

Mr. Hart presented the Real Estate Committee Report.

He has viewed four (4) additional properties. Mr. Hart presented the Board the top three (3) potential properties.

Mr. Steve Windom joined the meeting and presented the Legislative Report.

Mr. Windom gave the status of the current “housekeeping” bill that has already gone to Committee. Mr. Windom also provided some insight into the State budgets that are being drafted. At the conclusion of the report Mr. Windom left the meeting.

Mr. Hart and Dr. Dixon presented the Attorney Report. They gave progress on circuit court case activities.

Dr. Beckham moved that cases #2017-98 and #2017-99 have no evidence to sustain. Dr. McIlwain seconded the motion with the case team leader and hygiene member abstaining from the vote.

Ms. Sherry Campbell moved that cases #2017-62 and 2017-63 have no evidence to sustain. Dr. Stricklin seconded the motion and it was approved by general consent with the case team leader abstaining from the vote.

Dr. McIlwain moved that case #2017-64 has no evidence to sustain. Dr. Sims seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. McIlwain moved that case #2017-88 has no evidence to sustain. Dr. Sims seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Walker moved that case #2017-118 has no evidence to sustain. Dr. Beckham seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. McIlwain moved to notice the Respondent of case #2018-4 for a hearing. Dr. Sims seconded the motion and it was approved by general consent.

Dr. Stricklin moved that case #2017-119 has no evidence to sustain. Dr. Beckham seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Mr. Hart presented the Executive Director Report.

Mr. Hart commended the staff for their hard work in sending out the notifications regarding the potentially lost data and the excellent job they have done in fielding inquiries surrounding this.

Members were reminded to inform Mr. Matt Hart if they plan to take additional personal days of travel before booking approved out-of-state travel. Special travel dates must be pre-approved by the State.

Mr. Matt Hart gave members some detailed instructions on how to complete expense forms in regards to doing case reviews. They are entitled to be paid for their time spent reviewing complaint cases at \$100/hr. for up to 3 hours a day as long as it is not a Board meeting day. This concluded the report.

The President announced a break at 11:37 a.m.; the meeting resumed at 11:46 a.m.

Members shared their reviews of Mr. Hart's performance since being hired January 1, 2017. Discussion followed. Dr. McIlwain moved to raise Mr. Hart's salary by 6% effective the next pay period – February 16, 2018. Dr. Stricklin seconded the motion and it was approved by general consent.

At 12:15 p.m. Dr. Stricklin moved to adjourn the meeting. Dr. McIlwain seconded the motion and it was approved by general consent.

Respectfully Submitted,



Dr. Douglas Beckham, Secretary/Treasurer

Approved: March 1, 2018
Submitted by: Linda Dlugosz

BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
October 2017

Reported at the Feb Board Mting
Balance as of 10/31/2017
Checking: \$1,996,165.47
MM: \$301,676.52

	<u>Oct 17</u>	<u>Budget</u>	<u>Oct 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
501 · Annual Dental Registration	386,000.00	171,666.67	386,000.00	171,666.67	515,000.00
502 · Annual Hygiene Registration	202,475.00	94,315.00	202,475.00	94,315.00	282,945.00
503 · Controlled Substance Fee	186,965.00	81,075.00	186,965.00	81,075.00	243,225.00
504 · Annual Teaching Permits	3,600.00	2,000.00	3,600.00	2,000.00	6,000.00
505 · ADHP Certification	0.00	0.00	0.00	0.00	12,000.00
507 · Drug Log Books	0.00	0.00	0.00	0.00	0.00
508 · ADHP	0.00	0.00	0.00	0.00	95,000.00
509 · Dental Exam Fee	300.00	666.67	300.00	666.67	8,000.00
510 · Original License Fee	150.00	322.92	150.00	322.92	3,875.00
511 · Licenses Reprint Fee	100.00	166.67	100.00	166.67	2,000.00
512 · Dental Hygiene Exam Fee	600.00	1,250.00	600.00	1,250.00	15,000.00
513 · Directory Fee	0.00	0.00	0.00	0.00	0.00
515 · Penalty Fee	350.00	2,020.84	350.00	2,020.84	24,250.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	20,000.00
517 · Interest Inc - checking	5.13	16.67	5.13	16.67	200.00
518 · Parental Sedation Permit Fee	8,600.00	916.67	8,600.00	916.67	11,000.00
519 · Anesthesia Permit	21,600.00	2,500.00	21,600.00	2,500.00	30,000.00
521 · Other Income	125.00	41.67	125.00	41.67	500.00
525 · Dent Hyg Bd Appl	0.00	625.00	0.00	625.00	7,500.00
526 · ADHP Materials	0.00	0.00	0.00	0.00	45,000.00
527-1 · Administrative Costs	0.00	416.67	0.00	416.67	5,000.00
527-3 · Administrative Fines	550.00		550.00		
527 · Disciplinary Fines (Prior)	13,488.58		13,488.58		
528 · Initial Anesthesia Evaluation	1,800.00	1,500.00	1,800.00	1,500.00	18,000.00
529 · OCS Annual Reg. Fee	15,700.00	6,675.00	15,700.00	6,675.00	20,025.00
530 · Licensure By Credentials	3,000.00	4,166.67	3,000.00	4,166.67	50,000.00
531 · RETURNED CHECK CHARGES	30.00	41.67	30.00	41.67	500.00
532 · OCS Initial App. Fee	300.00	83.34	300.00	83.34	1,000.00
533 · Dental Lic. Bd Exam Application	600.00	1,333.34	600.00	1,333.34	16,000.00
540 · Special Purpose Dental Lic Fee	0.00	100.00	0.00	100.00	1,200.00

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	<u>Oct 17</u>	<u>Budget</u>	<u>Oct 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
545 · Special Purpose Hygiene Lic Fee	0.00	100.00	0.00	100.00	1,200.00
617 · MDF Permits	1,500.00	541.67	1,500.00	541.67	6,500.00
800 · 800-OVERPAYMENTS	0.00		0.00		
Total Income	<u>847,838.71</u>	<u>372,542.14</u>	<u>847,838.71</u>	<u>372,542.14</u>	<u>1,440,920.00</u>
Gross Profit	847,838.71	372,542.14	847,838.71	372,542.14	1,440,920.00
Expense					
0100-0 · Personnel Costs	42,222.00	41,916.67	42,222.00	41,916.67	503,000.00
0114-0 · Board Member Compensation	4,950.00	8,333.34	4,950.00	8,333.34	100,000.00
0198-0 · Bonus	0.00	0.00	0.00	0.00	3,200.00
0201-0 · Payroll Expenses	3,619.25	3,750.00	3,619.25	3,750.00	45,000.00
0202-0 · Pension Plan	0.00	0.00	0.00	0.00	50,000.00
0203-0 · Medical Insurance	7,155.79	7,133.34	7,155.79	7,133.34	85,600.00
0204-0 · Workman Comp. Ins.	0.00	0.00	0.00	0.00	5,200.00
0205 · Unemployment Fees	0.00	41.67	0.00	41.67	500.00
0300-0 · Travel - In-State	1,869.98	2,250.00	1,869.98	2,250.00	27,000.00
0400-0 · Travel - Out-of-State	0.00	2,250.00	0.00	2,250.00	27,000.00
0500-0 · Repairs & Maintenance	218.52	250.00	218.52	250.00	3,000.00
0600-1 · Rentals & Leases/Offsite Meetin	0.00	83.34	0.00	83.34	1,000.00
0602-1 · Rent on Building	8,377.87	8,377.92	8,377.87	8,377.92	100,535.00
0700-0 · Utilities & Communications					
0700-1 · Utilities - Telephone	675.67	708.34	675.67	708.34	8,500.00
0700-2 · Utilities - Cell Phone	0.00	0.00	0.00	0.00	0.00
0700-3 · Utilities - Power	554.04	708.34	554.04	708.34	8,500.00
0700-4 · Utilities - Internet	375.00	375.00	375.00	375.00	4,500.00
Total 0700-0 · Utilities & Communications	<u>1,604.71</u>	<u>1,791.68</u>	<u>1,604.71</u>	<u>1,791.68</u>	<u>21,500.00</u>
0800-0 · Professional Services	10,733.55	13,333.33	10,733.55	13,333.33	160,000.00
0800-1 · Membership Dues & Subscriptions	2,391.18	1,500.00	2,391.18	1,500.00	18,000.00
0801-0 · Board Attorney Fees	0.00	2,083.34	0.00	2,083.34	25,000.00
0840-0 · CONSULTANTS	5,000.00	5,000.00	5,000.00	5,000.00	60,000.00
0899-1 · Evaluator Fees	0.00	833.34	0.00	833.34	10,000.00
0899-2 · Hearing Officer Fees	0.00	416.67	0.00	416.67	5,000.00
0899-5 · Website	899.94		899.94		

BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
October 2017

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Checking: \$1,996,165.47
MM: \$301,676.52

	<u>Oct 17</u>	<u>Budget</u>	<u>Oct 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
0899-6 · A.D.H.P. Materials & Supplies	0.00	333.34	0.00	333.34	4,000.00
0900-0 · Office Expense	1,716.01	1,166.67	1,716.01	1,166.67	14,000.00
0900-1 · Recycle / Paper Disposal	50.00	50.00	50.00	50.00	600.00
0902-0 · NPDB HIPDB License Background	10.00	25.00	10.00	25.00	300.00
0906-0 · Printing & Supplies	0.00	83.34	0.00	83.34	1,000.00
0910-0 · Postage	1,000.00	583.34	1,000.00	583.34	7,000.00
0924-0 · Insurance	0.00	0.00	0.00	0.00	10,000.00
0944 · Computer Expenses					
0944-0 · Computer Updates	0.00	1,666.67	0.00	1,666.67	20,000.00
0944-1 · Computer Support	2,810.00	5,833.34	2,810.00	5,833.34	70,000.00
0944 · Computer Expenses - Other	170.00		170.00		
Total 0944 · Computer Expenses	<u>2,980.00</u>	<u>7,500.01</u>	<u>2,980.00</u>	<u>7,500.01</u>	<u>90,000.00</u>
0951-0 · NSF	0.00	8.34	0.00	8.34	100.00
0999-0 · MISC.	0.00	125.00	0.00	125.00	1,500.00
1000-0 · Auto Expense	0.00	0.00	0.00	0.00	0.00
1000-1 · Vehicle Repairs & Maint.	1,151.56	73.75	1,151.56	73.75	885.00
1000-2 · Vehicle Fuel	321.39	250.00	321.39	250.00	3,000.00
1400-0 · Equipment					
0600-3 · Equipment Rental/Lease	1,362.59	1,250.00	1,362.59	1,250.00	15,000.00
Total 1400-0 · Equipment	<u>1,362.59</u>	<u>1,250.00</u>	<u>1,362.59</u>	<u>1,250.00</u>	<u>15,000.00</u>
6950 · Bank & CC Service Fees	17,116.28	3,583.34	17,116.28	3,583.34	43,000.00
Total Expense	<u>114,750.62</u>	<u>114,376.77</u>	<u>114,750.62</u>	<u>114,376.77</u>	<u>1,440,920.00</u>
Net Ordinary Income	<u>733,088.09</u>	<u>258,165.37</u>	<u>733,088.09</u>	<u>258,165.37</u>	<u>0.00</u>
Other Income/Expense					
Other Income					
524 · NSF Checks	325.00		325.00		
527-2 · ADPWC - Monitoring Fee	1,055.00		1,055.00		
Total Other Income	<u>1,380.00</u>		<u>1,380.00</u>		
Net Other Income	<u>1,380.00</u>		<u>1,380.00</u>		
Net Income	<u><u>734,468.09</u></u>	<u><u>258,165.37</u></u>	<u><u>734,468.09</u></u>	<u><u>258,165.37</u></u>	<u><u>0.00</u></u>

Please note October's totals reflect totals moved from deffered account at year end

BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
November 2017

Reported Feb Board Mting
Balance as of 11/30/2017
Checking: \$2,047,181.71
MM: \$301,681.48

	<u>Nov 17</u>	<u>Budget</u>	<u>Oct - Nov 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
501 · Annual Dental Registration	50,000.00	171,666.67	440,600.00	343,333.34	515,000.00
502 · Annual Hygiene Registration	24,050.00	94,315.00	229,125.00	188,630.00	282,945.00
503 · Controlled Substance Fee	24,345.00	81,075.00	213,840.00	162,150.00	243,225.00
504 · Annual Teaching Permits	150.00	2,000.00	3,900.00	4,000.00	6,000.00
505 · ADHP Certification	0.00	0.00	0.00	0.00	12,000.00
507 · Drug Log Books	0.00	0.00	0.00	0.00	0.00
508 · ADHP	0.00	0.00	0.00	0.00	95,000.00
509 · Dental Exam Fee	300.00	666.67	600.00	1,333.34	8,000.00
510 · Original License Fee	125.00	322.92	275.00	645.84	3,875.00
511 · Licenses Reprint Fee	25.00	166.67	125.00	333.34	2,000.00
512 · Dental Hygiene Exam Fee	400.00	1,250.00	1,000.00	2,500.00	15,000.00
513 · Directory Fee	0.00	0.00	0.00	0.00	0.00
515 · Penalty Fee	200.00	2,020.84	550.00	4,041.68	24,250.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	20,000.00
517 · Interest Inc - checking	4.96	16.67	10.09	33.34	200.00
518 · Parental Sedation Permit Fee	1,000.00	916.67	9,800.00	1,833.34	11,000.00
519 · Anesthesia Permit	4,400.00	2,500.00	26,000.00	5,000.00	30,000.00
521 · Other Income	0.00	41.67	125.00	83.34	500.00
525 · Dent Hyg Bd Appl	0.00	625.00	0.00	1,250.00	7,500.00
526 · ADHP Materials	0.00	0.00	0.00	0.00	45,000.00
527-1 · Administrative Costs	0.00	416.67	0.00	833.34	5,000.00
527-3 · Administrative Fines	0.00		550.00		
527 · Disciplinary Fines (Prior)	21,938.58		35,427.16		
528 · Initial Anesthesia Evaluation	0.00	1,500.00	1,800.00	3,000.00	18,000.00
529 · OCS Annual Reg. Fee	1,950.00	6,675.00	17,750.00	13,350.00	20,025.00
530 · Licensure By Credentials	6,000.00	4,166.67	9,000.00	8,333.34	50,000.00
531 · RETURNED CHECK CHARGES	0.00	41.67	30.00	83.34	500.00
532 · OCS Initial App. Fee	0.00	83.34	300.00	166.68	1,000.00
533 · Dental Lic. Bd Exam Application	600.00	1,333.34	1,200.00	2,666.68	16,000.00
540 · Special Purpose Dental Lic Fee	450.00	100.00	450.00	200.00	1,200.00

BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
November 2017

Reported Feb Board Mting
Balance as of 11/30/2017
Checking: \$2,047,181.71
MM: \$301,681.48

	<u>Nov 17</u>	<u>Budget</u>	<u>Oct - Nov 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
545 - Special Purpose Hygiene Lic Fee	0.00	100.00	0.00	200.00	1,200.00
617 - MDF Permits	3,000.00	541.67	4,500.00	1,083.34	6,500.00
800 - 800-OVERPAYMENTS	0.00		0.00		
Total Income	<u>138,938.54</u>	<u>372,542.14</u>	<u>996,957.25</u>	<u>745,084.28</u>	<u>1,440,920.00</u>
Gross Profit	138,938.54	372,542.14	996,957.25	745,084.28	1,440,920.00
Expense					
0100-0 - Personnel Costs	42,222.00	41,916.67	84,444.00	83,833.34	503,000.00
0114-0 - Board Member Compensation	6,900.00	8,333.34	11,850.00	16,666.68	100,000.00
0198-0 - Bonus	0.00	3,200.00	0.00	3,200.00	3,200.00
0201-0 - Payroll Expenses	3,768.75	3,750.00	7,388.00	7,500.00	45,000.00
0202-0 - Pension Plan	0.00	0.00	0.00	0.00	50,000.00
0203-0 - Medical Insurance	6,905.79	7,133.34	14,061.58	14,266.68	85,600.00
0204-0 - Workman Comp. Ins.	0.00	0.00	0.00	0.00	5,200.00
0205 - Unemployment Fees	0.00	41.67	0.00	83.34	500.00
0300-0 - Travel - In-State	1,264.21	2,250.00	3,134.19	4,500.00	27,000.00
0400-0 - Travel - Out-of-State	3,209.47	2,250.00	3,209.47	4,500.00	27,000.00
0500-0 - Repairs & Maintenance	218.52	250.00	437.04	500.00	3,000.00
0600-1 - Rentals & Leases/Offsite Meetin	0.00	83.34	0.00	166.68	1,000.00
0602-1 - Rent on Building	16,755.74	8,377.92	25,133.61	16,755.84	100,535.00
0700-0 - Utilities & Communications					
0700-1 - Utilities - Telephone	922.65	708.34	1,598.32	1,416.68	8,500.00
0700-2 - Utilities - Cell Phone	0.00	0.00	0.00	0.00	0.00
0700-3 - Utilities - Power	503.50	708.34	1,057.54	1,416.68	8,500.00
0700-4 - Utilities - Internet	375.00	375.00	750.00	750.00	4,500.00
Total 0700-0 - Utilities & Communications	<u>1,801.15</u>	<u>1,791.68</u>	<u>3,405.86</u>	<u>3,583.36</u>	<u>21,500.00</u>
0800-0 - Professional Services	-15,164.40	13,333.33	-4,430.85	26,666.66	160,000.00
0800-1 - Membership Dues & Subscriptions	777.00	1,500.00	3,168.18	3,000.00	18,000.00
0801-0 - Board Attorney Fees	0.00	2,083.34	0.00	4,166.68	25,000.00
0840-0 - CONSULTANTS	10,000.00	5,000.00	15,000.00	10,000.00	60,000.00
0899-1 - Evaluator Fees	0.00	833.34	0.00	1,666.68	10,000.00
0899-2 - Hearing Officer Fees	0.00	416.67	0.00	833.34	5,000.00
0899-5 - Website	0.00		899.94		

BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
November 2017

Reported Feb Board Mting
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	<u>Nov 17</u>	<u>Budget</u>	<u>Oct - Nov 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
0899-6 · A.D.H.P. Materials & Supplies	0.00	333.34	0.00	666.68	4,000.00
0900-0 · Office Expense	0.00	1,166.67	1,716.01	2,333.34	14,000.00
0900-1 · Recycle / Paper Disposal	50.00	50.00	100.00	100.00	600.00
0902-0 · NPDB HIPDB License Background	0.00	25.00	10.00	50.00	300.00
0906-0 · Printing & Supplies	200.00	83.34	200.00	166.68	1,000.00
0910-0 · Postage	1,000.00	583.34	2,000.00	1,166.68	7,000.00
0924-0 · Insurance	1,530.00	0.00	1,530.00	0.00	10,000.00
0944 · Computer Expenses					
0944-0 · Computer Updates	0.00	1,666.67	0.00	3,333.34	20,000.00
0944-1 · Computer Support	165.14	5,833.34	2,975.14	11,666.68	70,000.00
0944 · Computer Expenses - Other	0.00		170.00		
Total 0944 · Computer Expenses	<u>165.14</u>	<u>7,500.01</u>	<u>3,145.14</u>	<u>15,000.02</u>	<u>90,000.00</u>
0950-0 · Penalty	25.00		25.00		
0951-0 · NSF	0.00	8.34	0.00	16.68	100.00
0999-0 · MISC.	395.00	125.00	395.00	250.00	1,500.00
1000-0 · Auto Expense	3.00	0.00	3.00	0.00	0.00
1000-1 · Vehicle Repairs & Maint.	0.00	73.75	1,151.56	147.50	885.00
1000-2 · Vehicle Fuel	248.41	250.00	569.80	500.00	3,000.00
1400-0 · Equipment					
0600-3 · Equipment Rental/Lease	626.82	1,250.00	1,989.41	2,500.00	15,000.00
Total 1400-0 · Equipment	<u>626.82</u>	<u>1,250.00</u>	<u>1,989.41</u>	<u>2,500.00</u>	<u>15,000.00</u>
6950 · Bank & CC Service Fees	14,771.82	3,583.34	31,888.10	7,166.68	43,000.00
Total Expense	<u>97,673.42</u>	<u>117,576.77</u>	<u>212,424.04</u>	<u>231,953.54</u>	<u>1,440,920.00</u>
Net Ordinary Income	<u>41,265.12</u>	<u>254,965.37</u>	<u>784,533.21</u>	<u>513,130.74</u>	<u>0.00</u>
Other Income/Expense					
Other Income					
524 · NSF Checks	0.00		325.00		
527-2 · ADPWC - Monitoring Fee	1,925.00		2,980.00		
Total Other Income	<u>1,925.00</u>		<u>3,305.00</u>		
Net Other Income	<u>1,925.00</u>		<u>3,305.00</u>		
Net Income	<u><u>43,190.12</u></u>	<u><u>254,965.37</u></u>	<u><u>787,838.21</u></u>	<u><u>513,130.74</u></u>	<u><u>0.00</u></u>

BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
December 2017

Reported Feb Board Mting
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	<u>Dec 17</u>	<u>Budget</u>	<u>Oct - Dec 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
501 · Annual Dental Registration	44,200.00	171,666.66	489,400.00	515,000.00	515,000.00
502 · Annual Hygiene Registration	35,880.00	94,315.00	267,215.00	282,945.00	282,945.00
503 · Controlled Substance Fee	17,865.00	81,075.00	233,315.00	243,225.00	243,225.00
504 · Annual Teaching Permits	300.00	2,000.00	4,350.00	6,000.00	6,000.00
505 · ADHP Certification	0.00	0.00	0.00	0.00	12,000.00
507 · Drug Log Books	0.00	0.00	0.00	0.00	0.00
508 · ADHP	0.00	0.00	0.00	0.00	95,000.00
509 · Dental Exam Fee	400.00	666.67	1,000.00	2,000.01	8,000.00
510 · Original License Fee	175.00	322.92	450.00	968.76	3,875.00
511 · Licenses Reprint Fee	25.00	166.67	150.00	500.01	2,000.00
512 · Dental Hygiene Exam Fee	600.00	1,250.00	1,600.00	3,750.00	15,000.00
513 · Directory Fee	0.00	0.00	0.00	0.00	0.00
515 · Penalty Fee	100.00	2,020.84	650.00	6,062.52	24,250.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	20,000.00
517 · Interest Inc - checking	5.12	16.67	15.21	50.01	200.00
518 · Parental Sedation Permit Fee	400.00	916.67	10,400.00	2,750.01	11,000.00
519 · Anesthesia Permit	1,800.00	2,500.00	27,800.00	7,500.00	30,000.00
521 · Other Income	0.00	41.67	125.00	125.01	500.00
525 · Dent Hyg Bd Appl	0.00	625.00	0.00	1,875.00	7,500.00
526 · ADHP Materials	0.00	0.00	0.00	0.00	45,000.00
527-1 · Administrative Costs	0.00	416.67	0.00	1,250.01	5,000.00
527-3 · Administrative Fines	0.00		550.00		
527 · Disciplinary Fines (Prior)	34,088.58		69,515.74		
528 · Initial Anesthesia Evaluation	1,800.00	1,500.00	3,600.00	4,500.00	18,000.00
529 · OCS Annual Reg. Fee	1,450.00	6,675.00	19,300.00	20,025.00	20,025.00
530 · Licensure By Credentials	5,000.00	4,166.67	14,000.00	12,500.01	50,000.00
531 · RETURNED CHECK CHARGES	60.00	41.67	90.00	125.01	500.00
532 · OCS Initial App. Fee	300.00	83.34	600.00	250.02	1,000.00
533 · Dental Lic. Bd Exam Application	800.00	1,333.34	2,000.00	4,000.02	16,000.00
540 · Special Purpose Dental Lic Fee	0.00	100.00	450.00	300.00	1,200.00

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	<u>Dec 17</u>	<u>Budget</u>	<u>Oct - Dec 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
545 · Special Purpose Hygiene Lic Fee	0.00	100.00	0.00	300.00	1,200.00
617 · MDF Permits	0.00	541.67	4,500.00	1,625.01	6,500.00
800 · 800-OVERPAYMENTS	65.00		65.00		
Total Income	<u>145,313.70</u>	<u>372,542.13</u>	<u>1,151,140.95</u>	<u>1,117,626.41</u>	<u>1,440,920.00</u>
Gross Profit	145,313.70	372,542.13	1,151,140.95	1,117,626.41	1,440,920.00
Expense					
0100-0 · Personnel Costs	42,222.00	41,916.67	126,666.00	125,750.01	503,000.00
0114-0 · Board Member Compensation	3,900.00	8,333.34	15,750.00	25,000.02	100,000.00
0198-0 · Bonus	3,200.00	0.00	3,200.00	3,200.00	3,200.00
0201-0 · Payroll Expenses	3,776.58	3,750.00	11,164.58	11,250.00	45,000.00
0202-0 · Pension Plan	0.00	0.00	0.00	0.00	50,000.00
0203-0 · Medical Insurance	9,722.21	7,133.34	23,783.79	21,400.02	85,600.00
0204-0 · Workman Comp. Ins.	0.00	0.00	0.00	0.00	5,200.00
0205 · Unemployment Fees	0.00	41.67	0.00	125.01	500.00
0300-0 · Travel - In-State	846.99	2,250.00	3,981.18	6,750.00	27,000.00
0400-0 · Travel - Out-of-State	0.00	2,250.00	3,209.47	6,750.00	27,000.00
0500-0 · Repairs & Maintenance	437.04	250.00	874.08	750.00	3,000.00
0600-1 · Rentals & Leases/Offsite Meetin	0.00	83.34	0.00	250.02	1,000.00
0602-1 · Rent on Building	0.00	8,377.92	25,133.61	25,133.76	100,535.00
0700-0 · Utilities & Communications					
0700-1 · Utilities - Telephone	673.61	708.34	2,271.93	2,125.02	8,500.00
0700-2 · Utilities - Cell Phone	0.00	0.00	0.00	0.00	0.00
0700-3 · Utilities - Power	546.18	708.34	1,603.72	2,125.02	8,500.00
0700-4 · Utilities - Internet	375.00	375.00	1,125.00	1,125.00	4,500.00
Total 0700-0 · Utilities & Communications	<u>1,594.79</u>	<u>1,791.68</u>	<u>5,000.65</u>	<u>5,375.04</u>	<u>21,500.00</u>
0800-0 · Professional Services	13,766.91	13,333.33	9,336.06	39,999.99	160,000.00
0800-1 · Membership Dues & Subscriptions	615.00	1,500.00	3,783.18	4,500.00	18,000.00
0801-0 · Board Attorney Fees	0.00	2,083.34	0.00	6,250.02	25,000.00
0840-0 · CONSULTANTS	0.00	5,000.00	15,000.00	15,000.00	60,000.00
0899-1 · Evaluator Fees	2,781.32	833.34	2,781.32	2,500.02	10,000.00
0899-2 · Hearing Officer Fees	0.00	416.67	0.00	1,250.01	5,000.00
0899-5 · Website	-224.96		674.98		

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	<u>Dec 17</u>	<u>Budget</u>	<u>Oct - Dec 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
0899-6 · A.D.H.P. Materials & Supplies	0.00	333.34	0.00	1,000.02	4,000.00
0900-0 · Office Expense	1,485.41	1,166.67	3,201.42	3,500.01	14,000.00
0900-1 · Recycle / Paper Disposal	50.00	50.00	150.00	150.00	600.00
0902-0 · NPDB HIPDB License Background	10.00	25.00	20.00	75.00	300.00
0906-0 · Printing & Supplies	100.00	83.34	300.00	250.02	1,000.00
0910-0 · Postage	1,000.00	583.34	3,000.00	1,750.02	7,000.00
0924-0 · Insurance	6,929.00	0.00	8,459.00	0.00	10,000.00
0944 · Computer Expenses					
0944-0 · Computer Updates	710.20	1,666.67	710.20	5,000.01	20,000.00
0944-1 · Computer Support	4,608.63	5,833.34	7,583.77	17,500.02	70,000.00
0944 · Computer Expenses - Other	125,170.00		125,340.00		
Total 0944 · Computer Expenses	<u>130,488.83</u>	<u>7,500.01</u>	<u>133,633.97</u>	<u>22,500.03</u>	<u>90,000.00</u>
0950-0 · Penalty	0.00		25.00		
0951-0 · NSF	0.00	8.34	0.00	25.02	100.00
0999-0 · MISC.	0.00	125.00	395.00	375.00	1,500.00
1000-0 · Auto Expense	0.00	0.00	3.00	0.00	0.00
1000-1 · Vehicle Repairs & Maint.	48.06	73.75	1,199.62	221.25	885.00
1000-2 · Vehicle Fuel	183.74	250.00	753.54	750.00	3,000.00
1400-0 · Equipment					
0600-3 · Equipment Rental/Lease	763.61	1,250.00	2,753.02	3,750.00	15,000.00
Total 1400-0 · Equipment	<u>763.61</u>	<u>1,250.00</u>	<u>2,753.02</u>	<u>3,750.00</u>	<u>15,000.00</u>
6950 · Bank & CC Service Fees	5,297.02	3,583.34	37,185.12	10,750.02	43,000.00
Total Expense	<u>228,993.55</u>	<u>114,376.77</u>	<u>441,417.59</u>	<u>346,330.31</u>	<u>1,440,920.00</u>
Net Ordinary Income	<u>-83,679.85</u>	<u>258,165.36</u>	<u>709,723.36</u>	<u>771,296.10</u>	<u>0.00</u>
Other Income/Expense					
Other Income					
524 · NSF Checks	390.00		715.00		
527-2 · ADPWC - Monitoring Fee	1,575.00		4,555.00		
Total Other Income	<u>1,965.00</u>		<u>5,270.00</u>		
Net Other Income	<u>1,965.00</u>		<u>5,270.00</u>		
Net Income	<u><u>-81,714.85</u></u>	<u><u>258,165.36</u></u>	<u><u>714,993.36</u></u>	<u><u>771,296.10</u></u>	<u><u>0.00</u></u>