



**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
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5346 Stadium Trace Parkway  
Hoover, Al 35244-4583  
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**MINUTES**  
Board Meeting  
January 7-8, 2016

The Board of Dental Examiners of Alabama met Thursday January 7, 2016 at the Board Office in Hoover, Alabama to conduct business.

The President called the meeting to order at 6:00 p.m. with the following members in attendance: Dr. Sam J. Citrano, Jr., President, Dr. William E. Chesser, Vice President, Dr. Adolphus M. Jackson, Dr. Thomas G. Walker, Dr. Douglas Beckham, and Ms. Sherry Skinner Campbell, RDH. Also in attendance were Ms. Susan Wilhelm, Esq., Executive Director and General Counsel, Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Blake Strickland, Investigator, Mr. Kevin Lane, Paralegal and Executive Assistant to Dr. Donna Dixon, Esq. and Ms. Susan Wilhelm, Esq., and Ms. Linda Dlugosz, Administrative Assistant.

The President determined that a quorum was present; Counsel orally confirmed.

The meeting was advertised on the Board's web site, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in compliance with the Alabama Open Meetings Act.

Dr. Citrano, Jr. asked for review of the minutes from the December 2015 meeting. Dr. Chesser moved to approve the minutes with one correction. Dr. Beckham seconded the motion and it was approved by general consent.

Dr. Citrano, Jr. asked for review of the financial report. Ms. Wilhelm presented the report. Dr. Jackson moved to approve the report as presented. Dr. Walker seconded the motion and it was approved by general consent.

Dr. Citrano, Jr. expressed his admiration for Dr. Howard R. Gamble and listed some of his personal, professional, and civic achievements. Dr. Citrano explained that when a Board position has been vacated, Code of Alabama states that the most recent former Board member may be appointed to assume the vacant position for the duration of that term. Dr. Citrano, Jr. recognized Dr. Stephen R. Stricklin, guest and former Board member who related his admiration and friendship with Dr. Howard R. Gamble. Dr. Beckham moved to appoint Dr. Stephen R. Stricklin to fill the vacated Board position formerly held

Minutes January 7-8, 2016  
Board of Dental Examiners of Alabama

by Dr. Howard R. Gamble for the remainder of the term – through September, 2018. Dr. Chesser seconded the motion and it was approved by general consent. The President swore in Dr. Stricklin as Board Member and Dr. Stricklin took his seat on the Board.

Mr. Blaine Galliher presented the Legislative report. At the conclusion of the report, he left the meeting.

ADEX has changed their bylaws setting new qualifications for member of their Dental Examination Committee and requests a representative from the Board for this position. Dr. Walker moved to appoint Dr. Jackson as Dental Examination Committee member to ADEX. Dr. Chesser seconded the motion and it was approved by general consent.

Members reviewed the following as FYIs: Information on the ADEX Dental Exam Score Portal; an invitation to attend the CODA Open Session; CRDTS Summary of Changes forwarded by Dr. Thomas T. Willis; an invitation to attend International Conference of Dental Regulations; and CEs offered by Vanderbilt University.

Members reviewed and discussed a letter from Dr. Cater regarding Ms. Maryanne Wilkinson's separation from employment with the Board and an invoice to the Board from Dr. Cater.

Dr. Beckham read his proposal for consideration that the Board make licensees' email addresses available to the public; discussion ensued. Ms. Wilhelm explained that licensee emails were collected by the Board with the assurance that they would not be given out and, according to the Attorney General's Opinion, email addresses collected by the Board are not public information. Ms. Wilhelm suggested that, prior to the next Board election, the Board approve an addition to the website which provides candidate contact information that can be accessed by dentists and/or hygienists. Ms. Wilhelm will provide a working draft for review at the next meeting.

At 7:34 p.m. the President announced a break; the meeting resumed at 7:48 p.m.

Members reviewed and considered a CE waiver request from Dr. Jon Mann due to his upcoming orders for military active deployment to Afghanistan. Dr. Chesser moved to approve the waiver. Dr. Stricklin seconded the motion and it was approved by general consent. Dr. Mann will be allowed an additional 90 days to obtain required CEs for his 2017 renewal.

Members discussed a request by Ashley Scott, RDH, to address the Board regarding the financial requirements of her Final Order. Members agreed that the Final Order stands as approved and signed.

Members reviewed as an FYI an article naming Dr. William Powell, *Outstanding Missions Volunteer of the Year*.

Ms. Wilhelm presented the Wellness report provided by Dr. Garver.

At 8:11 p.m. the President recessed the meeting until 8:30 a.m. Friday January 8, 2016.

Board Meeting  
Friday, January 8, 2016

The meeting of the Board of Dental Examiners of Alabama reconvened Friday, January 8, 2016 at the Board Office in Hoover, Alabama.

The President called the meeting to order at 8:40 a.m. with the following members in attendance: Dr. Sam J. Citrano, Jr., President, Dr. William E. Chesser, Vice President, Dr. Adolphus M. Jackson, Dr. Thomas G. Walker, Dr. Douglas Beckham, Dr. Stephen R. Stricklin, and Ms. Sherry Skinner Campbell, RDH. Also in attendance were Ms. Susan Wilhelm, Esq., Executive Director and General Counsel, Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Blake Strickland, Investigator, Mr. Kevin Lane, Paralegal and Executive Assistant to Dr. Donna Dixon, Esq. and Ms. Susan Wilhelm, Esq., and Ms. Linda Dlugosz, Administrative Assistant.

The President determined that a quorum was present; Counsel orally confirmed.

The meeting was advertised on the Board's web site, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in compliance with the Alabama Open Meetings Act.

Dr. Chesser moved to approve Dental Hygiene Licensure by Credentials based on successful completion of the jurisprudence exam for Sheree Nolan, RDH. Dr. Beckham seconded the motion and it was approved by general consent.

Dr. Walker moved to approve Dental Licensure by Credentials based on successful completion of the jurisprudence exam for John Biancalana, DDS. Dr. Citrano, Jr. seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. Jackson moved to approve Dental Licensure by Regional Exam based on successful completion of the jurisprudence exam for Barrett Hundley, DMD. Dr. Walker seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. Stricklin moved to approve Dental Special Purpose Licensure for 10X in One Year for Philip Gurgone, DDS. Dr. Chesser seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Ms. Johnson was invited to present the Hygiene report.

ADHP Students will be turning in x-rays of their prospective patients at this weekend's class. Dr. Walker and Ms. Campbell will review their x-rays to ensure they are appropriate for use at the clinical examination.

Dates and times have been set for classes for ADHP initial issuance or renewal of Instructor Certification permit:

Saturday June 11, 10:00 a.m. at the Gulf Coast Dental Conference offered by ALDA at Orange Beach;

Sunday February 7, 9:00 a.m. during UAB Alumni Weekend in the Wyndors 1 Meeting Room, Hyatt Regency Wynfrey Hotel, Birmingham, AL.

The written application process for Instructor Certification posted on the Board's website will not change. Applicants will sign in at the in-person class. They will be required to provide the date and location they attended a class on their paper application downloaded from the website. If a Dentist is currently certified there are no additional requirements to maintain his/her current status between now and its expiration date. These new requirements are effective now.

Dr. Litz will be lecturing at ADHP class this weekend to replace Dr. Weatherford who is unavailable because of an injury.

There was discussion regarding searching for and hiring an Educational Director for the Alabama Dental Hygiene Program. Members approved a job description and ad which Ms. Wilhelm will post on appropriate sites.

The ADHP comprehensive and jurisprudence exams will be administered June 4, 2016 at Volker Hall, UAB. This concluded the report.

At 10:00 a.m. the President announced a break; the meeting resumed at 10:19 a.m.

Ms. Wilhelm presented the Executive Director report.

Staff computers are operating on a 2013 version of Windows email which is no longer being supported by Microsoft. Members agreed that when it is needed, Ms. Wilhelm should notify the Board's IT to change to an email server that is backed up to the *Cloud*. Datahouse, the Board's contracted IT, would do the transfer.

Rocket Town Media has provided a draft of pages for the Board's website. Ms. Wilhelm presented screen shots for members' review. A final draft of the new website should be ready in another month.

Online annual renewals ran very smoothly. The renewal portal was open until about 6:00 a.m. on New Year's Day when Jason Isley, IT from Datahouse, closed it. Staff posted and mailed all last-minute renewals on the first business day after the 1<sup>st</sup> (Monday Jan.4). By noon of that day, staff ran a report of all licensees who had not renewed and prepared reinstatement letters. These were posted *certified-return receipt requested* on Tuesday afternoon January 5.

There were 303 reinstatement notices posted: 101 dentists; 202 hygienists. This is about the same amount of non-renewals as in previous years when paper renewals were used. To reinstate, Dentists must remit their regular renewal fee plus a \$250.00 reinstatement fee. Hygienists must remit their regular renewal fee plus a \$100.00 reinstatement fee. Along with the reinstatement form is an affidavit that affirms that the licensee has not practiced dentistry or hygiene after 12/31/2015. If a licensee cannot sign the affidavit, a case will be opened

Ms. Wilhelm had prepared an updated Records Disposition Authority for the Board. The State Department of Archives is holding a training session regarding new records disposition policies. Ms. Wilhelm will make any needed changes following that training session and provide the board with a new draft RDA

The new State car – Ford Taurus – has been delivered and is being used by Mr. Strickland.

Mr. McAdams will finish out the month of January as staff. Hopefully he can work with Mr. Strickland to perform some inspections. After January, Mr. McAdams will be used on an ad hoc basis.

This concluded the report.

Dr. Beckham moved to notice the Respondent of case #2015-49 for a hearing. Dr. Jackson seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Walker moved that case #2015-69 has no evidence to sustain. Dr. Stricklin seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Chesser moved that cases # 2015-65, 2015-66 and 2015-67 have no evidence to sustain. Dr. Jackson seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Walker moved that case #2015-63 is outside of jurisdiction. Dr. Chesser seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

The Board's Nominating Committee recommended Dr. Jackson to be appointed Secretary/Treasurer to replace Dr. Gamble. There were no nominations from the floor. Dr. Walker moved to appoint Dr. Jackson Secretary Treasurer through September 30, 2016. Dr. Beckham seconded the motion and it was approved by general consent.

Ms. Wilhelm distributed a draft for changes to Rule 270-X-4.04 *Mandatory Continuing Education for Dentists and Dental Hygienists*. After discussion and changes to the draft, Dr. Citrano, Jr. moved to approve the draft with changes as discussed. Dr. Stricklin seconded the motion and the President called for the vote: Dr. Jackson, yea, Dr. Beckham, abstain, Dr. Chesser, yea, Dr. Stricklin, yea, Dr. Walker, nay, Ms. Campbell, yea, Dr. Citrano, Jr., yea. The motion carried. The Rule will revert to obtaining all required CEs in a one-year period of time (e.g. Oct. 1<sup>st</sup> 2016 – Sept. 30 2017 to renew for 2018).

Ms. Wilhelm presented the Attorney Report.

At 12:12 p.m. Dr. Jackson moved to adjourn the meeting. Dr. Chesser seconded the motion and it was approved by general consent.

Respectfully Submitted,



Dr. Adolphus Myron Jackson, Secretary/Treasurer

Approved: 2/11/2016

Submitted by: Linda Dlugosz

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
November 2015

Nov, 2015 for Feb, 2016 Bd Meeting  
Bank Bal as of Nov, 2015  
Ck \$1,777,286.26  
MM \$301,506.47

	<u>Nov 15</u>	<u>Budget</u>	<u>Oct - Nov 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
501 · Annual Dental Registration	36,600.00	170,666.66	447,200.00	341,333.32	512,000.00
502 · Annual Hygiene Registration	20,995.00	92,458.33	230,945.00	184,916.66	277,375.00
503 · Controlled Substance Fee	14,560.00	87,125.00	211,280.00	174,250.00	261,375.00
504 · Annual Teaching Permits	0.00	1,800.00	4,800.00	3,600.00	5,400.00
505 · ADHP Certification	150.00	1,000.00	225.00	2,000.00	12,000.00
507 · Drug Log Books	56.00	45.83	70.00	91.70	550.00
508 · ADHP	0.00	0.00	0.00	0.00	85,000.00
509 · Dental Exam Fee	400.00	666.66	800.00	1,333.40	8,000.00
510 · Original License Fee	100.00	333.33	200.00	666.70	4,000.00
511 · Licenses Reprint Fee	125.00	166.66	350.00	333.40	2,000.00
512 · Dental Hygiene Exam Fee	200.00	1,250.00	1,200.00	2,500.00	15,000.00
513 · Directory Fee	425.01	291.66	625.01	583.40	3,500.00
515 · Penalty Fee	450.00	625.00	1,300.00	1,250.00	7,500.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	20,000.00
517 · Interest Inc - checking	0.00	16.66	17.92	33.40	200.00
518 · Parental Sedation Permit Fee	600.00	3,333.33	7,800.00	6,666.66	10,000.00
519 · Anesthesia Permit	3,000.00	8,333.33	23,600.00	16,666.66	25,000.00
521 · Other Income	0.00	41.66	0.00	83.40	500.00
525 · Dent Hyg Bd Appl	0.00	583.33	0.00	1,166.70	7,000.00
526 · ADHP Materials	0.00	0.00	0.00	0.00	45,000.00
527-1 · Administrative Costs	0.00	166.66	0.00	333.40	2,000.00
527 · Disciplinary Fines (Prior)	10,600.00		15,200.00		
528 · Initial Anesthesia Evaluation	1,800.00	1,250.00	1,800.00	2,500.00	15,000.00
529 · OCS Annual Reg. Fee	1,400.00	7,000.00	17,900.00	14,000.00	21,000.00
530 · Licensure By Credentials	5,000.00	2,916.66	5,000.00	5,833.40	35,000.00
531 · RETURNED CHECK CHARGES	0.00	83.33	0.00	166.70	1,000.00
533 · Dental Lic. Bd Exam Application	800.00	1,166.66	1,600.00	2,333.40	14,000.00
540 · Special Purpose Dental Lic Fee	0.00	83.33	0.00	166.70	1,000.00
545 · Special Purpose Hygiene Lic Fee	195.00	66.66	195.00	133.40	800.00
617 · MDF Permits	0.00	166.66	0.00	333.40	2,000.00

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	<u>Nov 15</u>	<u>Budget</u>	<u>Oct - Nov 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Total Income</b>	97,456.01	381,637.40	972,107.93	763,275.80	1,393,200.00
<b>Gross Profit</b>	97,456.01	381,637.40	972,107.93	763,275.80	1,393,200.00
<b>Expense</b>					
<b>0100-0 · Personnel Costs</b>	41,001.24	39,833.33	80,909.35	79,666.70	478,000.00
<b>0114-0 · Board Member Compensation</b>	9,600.00	8,333.33	11,100.00	16,666.70	100,000.00
<b>0198-0 · Bonus</b>	2,900.00	0.00	2,900.00	0.00	3,500.00
<b>0201-0 · Payroll Expenses</b>	4,217.91	4,166.66	7,344.27	8,333.40	50,000.00
<b>0202-0 · Pension Plan</b>	0.00	0.00	0.00	0.00	75,000.00
<b>0203-0 · Medical Insurance</b>	4,816.30	3,833.33	8,373.80	7,666.70	46,000.00
<b>0204-0 · Workman Comp. Ins.</b>	0.00	0.00	0.00	0.00	20,000.00
<b>0205 · Unemployment Fees</b>	0.00	41.66	0.00	83.40	500.00
<b>0300-0 · Travel - In-State</b>	3,468.15	2,250.00	3,632.18	4,500.00	27,000.00
<b>0400-0 · Travel - Out-of-State</b>	0.00	2,291.66	0.00	4,583.40	27,500.00
<b>0500-0 · Repairs &amp; Maintenance</b>	0.00	225.00	437.04	450.00	2,700.00
<b>0600-1 · Rentals &amp; Leases/Offsite Meetin</b>	0.00	83.33	0.00	166.70	1,000.00
<b>0602-1 · Rent on Building</b>	7,977.35	8,166.66	15,954.70	16,333.40	98,000.00
<b>0700-0 · Utilities &amp; Communications</b>					
<b>0700-1 · Utilities - Telephone</b>	1,734.57	708.33	1,734.57	1,416.70	8,500.00
<b>0700-2 · Utilities - Cell Phone</b>	0.00	41.66	0.00	83.40	500.00
<b>0700-3 · Utilities - Power</b>	1,215.51	708.33	1,215.51	1,416.70	8,500.00
<b>Total 0700-0 · Utilities &amp; Communications</b>	2,950.08	1,458.32	2,950.08	2,916.80	17,500.00
<b>0800-0 · Professional Services</b>	7,560.00	12,083.33	29,776.62	24,166.70	145,000.00
<b>0800-1 · Membership Dues &amp; Subscriptions</b>	0.00	416.66	3,406.00	833.40	5,000.00
<b>0801-0 · Board Attorney Fees</b>	0.00	4,166.66	4,324.61	8,333.40	50,000.00
<b>0840-0 · CONSULTANTS</b>	5,000.00	4,000.00	10,000.00	8,000.00	48,000.00
<b>0899-1 · Evaluator Fees</b>	0.00	333.33	550.00	666.70	4,000.00
<b>0899-2 · Hearing Officer Fees</b>	0.00	666.66	1,140.00	1,333.40	8,000.00
<b>0899-6 · A.D.H.P. Materials &amp; Supplies</b>	0.00	0.00	0.00	0.00	1,500.00
<b>0900-0 · Office Expense</b>	0.00	833.33	1,433.59	1,666.70	10,000.00

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	<u>Nov 15</u>	<u>Budget</u>	<u>Oct - Nov 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
0900-1 · Recycle / Paper Disposal	0.00	83.33	262.05	166.70	1,000.00
0902-0 · NPDB HIPDB License Background	0.00	41.66	33.00	83.40	500.00
0906-0 · Printing & Supplies	0.00	83.33	0.00	166.70	1,000.00
0910-0 · Postage	2,000.00	833.33	4,000.00	1,666.70	10,000.00
0924-0 · Insurance	0.00	0.00	0.00	10,000.00	10,000.00
<b>0944 · Computer Expenses</b>					
0944-0 · Computer Updates	3,404.48	2,500.00	7,019.82	5,000.00	30,000.00
0944-1 · Computer Support	0.00	5,416.66	35,165.75	10,833.40	65,000.00
<b>Total 0944 · Computer Expenses</b>	<u>3,404.48</u>	<u>7,916.66</u>	<u>42,185.57</u>	<u>15,833.40</u>	<u>95,000.00</u>
0951-0 · NSF	0.00	41.66	9.00	83.40	500.00
0999-0 · MISC.	0.00	83.33	0.00	166.70	1,000.00
1000-0 · Auto Expense	20,666.01	2,083.33	20,666.01	4,166.70	25,000.00
1000-1 · Vehicle Repairs & Maint.	0.00	83.33	0.00	166.70	1,000.00
1000-2 · Vehicle Fuel	0.00	250.00	0.00	500.00	3,000.00
<b>1400-0 · Equipment</b>					
0600-3 · Equipment Rental/Lease	0.00	1,250.00	2,296.49	2,500.00	15,000.00
<b>Total 1400-0 · Equipment</b>	<u>0.00</u>	<u>1,250.00</u>	<u>2,296.49</u>	<u>2,500.00</u>	<u>15,000.00</u>
6950 · Bank & CC Service Fees	14,829.93	1,000.00	31,399.76	2,000.00	12,000.00
<b>Total Expense</b>	<u>130,391.45</u>	<u>106,933.21</u>	<u>285,084.12</u>	<u>223,867.90</u>	<u>1,393,200.00</u>
<b>Net Ordinary Income</b>	-32,935.44	274,704.19	687,023.81	539,407.90	0.00
<b>Other Income/Expense</b>					
<b>Other Income</b>					
524 · NSF Checks	0.00		-135.00		
527-2 · ADPWC - Monitoring Fee	129.58		438.74		
560 · Online Renewals	-22,455.58		-30,858.74		
<b>Total Other Income</b>	<u>-22,326.00</u>		<u>-30,555.00</u>		



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	<u>Nov 15</u>	<u>Budget</u>	<u>Oct - Nov 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Net Other Income</b>	<u>-22,326.00</u>		<u>-30,555.00</u>		
<b>Net Income</b>	<u><u>-55,261.44</u></u>	<u><u>274,704.19</u></u>	<u><u>656,468.81</u></u>	<u><u>539,407.90</u></u>	<u><u>0.00</u></u>

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
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December 2015

Dec, 2015 for Feb, 2016 Bd Meeting  
Bk Bal as of Dec, 2015  
CK \$1,793,762.81  
MM \$301,516.72

	<u>Dec 15</u>	<u>Budget</u>	<u>Oct - Dec 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
501 · Annual Dental Registration	36,000.00	170,666.68	483,200.00	512,000.00	512,000.00
502 · Annual Hygiene Registration	31,980.00	92,458.34	262,925.00	277,375.00	277,375.00
503 · Controlled Substance Fee	17,500.00	87,125.00	228,780.00	261,375.00	261,375.00
504 · Annual Teaching Permits	450.00	1,800.00	5,250.00	5,400.00	5,400.00
505 · ADHP Certification	0.00	1,000.00	225.00	3,000.00	12,000.00
507 · Drug Log Books	28.00	45.83	98.00	137.53	550.00
508 · ADHP	0.00	0.00	0.00	0.00	85,000.00
509 · Dental Exam Fee	0.00	666.66	800.00	2,000.06	8,000.00
510 · Original License Fee	0.00	333.33	200.00	1,000.03	4,000.00
511 · Licenses Reprint Fee	225.00	166.66	575.00	500.06	2,000.00
512 · Dental Hygiene Exam Fee	0.00	1,250.00	1,200.00	3,750.00	15,000.00
513 · Directory Fee	450.00	291.66	1,075.01	875.06	3,500.00
515 · Penalty Fee	550.00	625.00	1,850.00	1,875.00	7,500.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	20,000.00
517 · Interest Inc - checking	0.00	16.66	17.92	50.06	200.00
518 · Parental Sedation Permit Fee	600.00	3,333.34	8,400.00	10,000.00	10,000.00
519 · Anesthesia Permit	2,200.00	8,333.34	25,800.00	25,000.00	25,000.00
521 · Other Income	0.00	41.66	0.00	125.06	500.00
525 · Dent Hyg Bd Appl	0.00	583.33	0.00	1,750.03	7,000.00
526 · ADHP Materials	0.00	0.00	0.00	0.00	45,000.00
527-1 · Administrative Costs	0.00	166.66	0.00	500.06	2,000.00
527 · Disciplinary Fines (Prior)	28,000.00		43,200.00		
528 · Initial Anesthesia Evaluation	900.00	1,250.00	2,700.00	3,750.00	15,000.00
529 · OCS Annual Reg. Fee	1,350.00	7,000.00	19,250.00	21,000.00	21,000.00
530 · Licensure By Credentials	2,000.00	2,916.66	7,000.00	8,750.06	35,000.00
531 · RETURNED CHECK CHARGES	0.00	83.33	0.00	250.03	1,000.00
533 · Dental Lic. Bd Exam Application	0.00	1,166.66	1,600.00	3,500.06	14,000.00
540 · Special Purpose Dental Lic Fee	100.00	83.33	100.00	250.03	1,000.00
545 · Special Purpose Hygiene Lic Fee	0.00	66.66	195.00	200.06	800.00
617 · MDF Permits	1,500.00	166.66	1,500.00	500.06	2,000.00

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**Profit & Loss Budget Performance**  
December 2015

Dec, 2015 for Feb, 2016 Bd Meeting  
Bk Bal as of Dec, 2015  
CK \$1,793,762.81  
MM \$301,516.72

	<u>Dec 15</u>	<u>Budget</u>	<u>Oct - Dec 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Total Income</b>	123,833.00	381,637.45	1,095,940.93	1,144,913.25	1,393,200.00
<b>Gross Profit</b>	123,833.00	381,637.45	1,095,940.93	1,144,913.25	1,393,200.00
<b>Expense</b>					
<b>0100-0 · Personnel Costs</b>	44,767.90	39,833.33	125,677.25	119,500.03	478,000.00
<b>0114-0 · Board Member Compensation</b>	6,000.00	8,333.33	17,100.00	25,000.03	100,000.00
<b>0198-0 · Bonus</b>	0.00	3,500.00	2,900.00	3,500.00	3,500.00
<b>0201-0 · Payroll Expenses</b>	3,729.31	4,166.66	11,073.58	12,500.06	50,000.00
<b>0202-0 · Pension Plan</b>	0.00	0.00	0.00	0.00	75,000.00
<b>0203-0 · Medical Insurance</b>	3,557.50	3,833.33	11,931.30	11,500.03	46,000.00
<b>0204-0 · Workman Comp. Ins.</b>	0.00	20,000.00	0.00	20,000.00	20,000.00
<b>0205 · Unemployment Fees</b>	0.00	41.66	0.00	125.06	500.00
<b>0300-0 · Travel - In-State</b>	1,320.41	2,250.00	4,952.59	6,750.00	27,000.00
<b>0400-0 · Travel - Out-of-State</b>	0.00	2,291.66	0.00	6,875.06	27,500.00
<b>0500-0 · Repairs &amp; Maintenance</b>	437.04	225.00	874.08	675.00	2,700.00
<b>0600-1 · Rentals &amp; Leases/Offsite Meetin</b>	0.00	83.33	0.00	250.03	1,000.00
<b>0602-1 · Rent on Building</b>	7,977.35	8,166.66	23,932.05	24,500.06	98,000.00
<b>0700-0 · Utilities &amp; Communications</b>					
<b>0700-1 · Utilities - Telephone</b>	1,338.14	708.33	3,072.71	2,125.03	8,500.00
<b>0700-2 · Utilities - Cell Phone</b>	0.00	41.66	0.00	125.06	500.00
<b>0700-3 · Utilities - Power</b>	589.02	708.33	1,804.53	2,125.03	8,500.00
<b>Total 0700-0 · Utilities &amp; Communications</b>	1,927.16	1,458.32	4,877.24	4,375.12	17,500.00
<b>0800-0 · Professional Services</b>	14,485.00	12,083.33	44,261.62	36,250.03	145,000.00
<b>0800-1 · Membership Dues &amp; Subscriptions</b>	-37.00	416.66	3,369.00	1,250.06	5,000.00
<b>0801-0 · Board Attorney Fees</b>	30,759.84	4,166.66	35,084.45	12,500.06	50,000.00
<b>0840-0 · CONSULTANTS</b>	5,000.00	4,000.00	15,000.00	12,000.00	48,000.00
<b>0899-1 · Evaluator Fees</b>	6,312.62	333.33	6,862.62	1,000.03	4,000.00
<b>0899-2 · Hearing Officer Fees</b>	0.00	666.66	1,140.00	2,000.06	8,000.00
<b>0899-6 · A.D.H.P. Materials &amp; Supplies</b>	0.00	0.00	0.00	0.00	1,500.00
<b>0900-0 · Office Expense</b>	563.72	833.33	1,997.31	2,500.03	10,000.00

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
December 2015

Dec, 2015 for Feb, 2016 Bd Meeting  
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MM \$301,516.72

	<u>Dec 15</u>	<u>Budget</u>	<u>Oct - Dec 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>0900-1 · Recycle / Paper Disposal</b>	174.70	83.33	436.75	250.03	1,000.00
<b>0902-0 · NPDB HIPDB License Background</b>	15.00	41.66	48.00	125.06	500.00
<b>0906-0 · Printing &amp; Supplies</b>	0.00	83.33	0.00	250.03	1,000.00
<b>0910-0 · Postage</b>	0.00	833.33	4,000.00	2,500.03	10,000.00
<b>0924-0 · Insurance</b>	9,708.00	0.00	9,708.00	10,000.00	10,000.00
<b>0944 · Computer Expenses</b>					
<b>0944-0 · Computer Updates</b>	82.00	2,500.00	7,101.82	7,500.00	30,000.00
<b>0944-1 · Computer Support</b>	4,201.86	5,416.66	39,367.61	16,250.06	65,000.00
<b>Total 0944 · Computer Expenses</b>	<u>4,283.86</u>	<u>7,916.66</u>	<u>46,469.43</u>	<u>23,750.06</u>	<u>95,000.00</u>
<b>0951-0 · NSF</b>	9.00	41.66	18.00	125.06	500.00
<b>0999-0 · MISC.</b>	0.00	83.33	0.00	250.03	1,000.00
<b>1000-0 · Auto Expense</b>	2,198.86	2,083.33	22,864.87	6,250.03	25,000.00
<b>1000-1 · Vehicle Repairs &amp; Maint.</b>	0.00	83.33	0.00	250.03	1,000.00
<b>1000-2 · Vehicle Fuel</b>	1,037.01	250.00	1,037.01	750.00	3,000.00
<b>1400-0 · Equipment</b>					
<b>0600-3 · Equipment Rental/Lease</b>	1,528.83	1,250.00	3,825.32	3,750.00	15,000.00
<b>Total 1400-0 · Equipment</b>	<u>1,528.83</u>	<u>1,250.00</u>	<u>3,825.32</u>	<u>3,750.00</u>	<u>15,000.00</u>
<b>6950 · Bank &amp; CC Service Fees</b>	4,569.53	1,000.00	35,969.29	3,000.00	12,000.00
<b>Total Expense</b>	<u>150,325.64</u>	<u>130,433.21</u>	<u>435,409.76</u>	<u>354,301.11</u>	<u>1,393,200.00</u>
<b>Net Ordinary Income</b>	-26,492.64	251,204.24	660,531.17	790,612.14	0.00
<b>Other Income/Expense</b>					
<b>Other Income</b>					
<b>524 · NSF Checks</b>	-165.00		-300.00		
<b>527-2 · ADPWC - Monitoring Fee</b>	1,679.58		2,118.32		
<b>560 · Online Renewals</b>	29,738.74		-1,120.00		
<b>Total Other Income</b>	<u>31,253.32</u>		<u>698.32</u>		

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
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	<u>Dec 15</u>	<u>Budget</u>	<u>Oct - Dec 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Net Other Income	<u>31,253.32</u>	<u>                    </u>	<u>698.32</u>	<u>                    </u>	<u>                    </u>
Net Income	<u><u>4,760.68</u></u>	<u><u>251,204.24</u></u>	<u><u>661,229.49</u></u>	<u><u>790,612.14</u></u>	<u><u>0.00</u></u>

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
January 2016

Jan, 2016 for Feb, 2016 Bd Meeting  
Bk Bal as of 01/31/2016  
CK\$1,780,076.77  
MM\$301,526.96

	<u>Jan 16</u>	<u>Budget</u>	<u>Oct '15 - Jan 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
501 · Annual Dental Registration	2,600.00		485,800.00	512,000.00	512,000.00
502 · Annual Hygiene Registration	1,690.00		264,615.00	277,375.00	277,375.00
503 · Controlled Substance Fee	2,825.00		231,605.00	261,375.00	261,375.00
504 · Annual Teaching Permits	100.00		5,350.00	5,400.00	5,400.00
505 · ADHP Certification	375.00	1,000.00	600.00	4,000.00	12,000.00
507 · Drug Log Books	28.00	45.83	126.00	183.36	550.00
508 · ADHP	0.00	0.00	0.00	0.00	85,000.00
509 · Dental Exam Fee	500.00	666.66	1,300.00	2,666.72	8,000.00
510 · Original License Fee	125.00	333.33	325.00	1,333.36	4,000.00
511 · Licenses Reprint Fee	25.00	166.66	600.00	666.72	2,000.00
512 · Dental Hygiene Exam Fee	0.00	1,250.00	1,200.00	5,000.00	15,000.00
513 · Directory Fee	750.00	291.66	1,825.01	1,166.72	3,500.00
515 · Penalty Fee	5,600.00	625.00	7,450.00	2,500.00	7,500.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	20,000.00
517 · Interest Inc - checking	0.00	16.66	17.92	66.72	200.00
518 · Parental Sedation Permit Fee	0.00		8,400.00	10,000.00	10,000.00
519 · Anesthesia Permit	0.00		25,800.00	25,000.00	25,000.00
521 · Other Income	0.00	41.66	0.00	166.72	500.00
525 · Dent Hyg Bd Appl	0.00	583.33	0.00	2,333.36	7,000.00
526 · ADHP Materials	-60.00	0.00	-60.00	0.00	45,000.00
527-1 · Administrative Costs	0.00	166.66	0.00	666.72	2,000.00
527-3 · Administrative Fines	1,500.00		1,500.00		
527 · Disciplinary Fines (Prior)	21,600.00		64,800.00		
528 · Initial Anesthesia Evaluation	900.00	1,250.00	3,600.00	5,000.00	15,000.00
529 · OCS Annual Reg. Fee	100.00		19,350.00	21,000.00	21,000.00
530 · Licensure By Credentials	4,000.00	2,916.66	11,000.00	11,666.72	35,000.00
531 · RETURNED CHECK CHARGES	30.00	83.33	30.00	333.36	1,000.00
533 · Dental Lic. Bd Exam Application	1,000.00	1,166.66	2,600.00	4,666.72	14,000.00
540 · Special Purpose Dental Lic Fee	0.00	83.33	100.00	333.36	1,000.00
545 · Special Purpose Hygiene Lic Fee	0.00	66.66	195.00	266.72	800.00

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
January 2016

	<u>Jan 16</u>	<u>Budget</u>	<u>Oct '15 - Jan 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
617 - MDF Permits	0.00	166.66	1,500.00	666.72	2,000.00
<b>Total Income</b>	<b>43,688.00</b>	<b>10,920.75</b>	<b>1,139,628.93</b>	<b>1,155,834.00</b>	<b>1,393,200.00</b>
<b>Gross Profit</b>	<b>43,688.00</b>	<b>10,920.75</b>	<b>1,139,628.93</b>	<b>1,155,834.00</b>	<b>1,393,200.00</b>
<b>Expense</b>					
0100-0 - Personnel Costs	45,167.90	39,833.33	170,845.15	159,333.36	478,000.00
0114-0 - Board Member Compensation	5,900.00	8,333.33	23,000.00	33,333.36	100,000.00
0198-0 - Bonus	0.00		2,900.00	3,500.00	3,500.00
0201-0 - Payroll Expenses	4,281.84	4,166.66	15,355.42	16,666.72	50,000.00
0202-0 - Pension Plan	0.00	0.00	0.00	0.00	75,000.00
0203-0 - Medical Insurance	3,587.00	3,833.33	15,518.30	15,333.36	46,000.00
0204-0 - Workman Comp. Ins.	0.00		0.00	20,000.00	20,000.00
0205 - Unemployment Fees	0.00	41.66	0.00	166.72	500.00
0300-0 - Travel - In-State	1,726.09	2,250.00	6,678.68	9,000.00	27,000.00
0400-0 - Travel - Out-of-State	2,154.65	2,291.66	2,154.65	9,166.72	27,500.00
0500-0 - Repairs & Maintenance	218.52	225.00	1,092.60	900.00	2,700.00
0600-1 - Rentals & Leases/Offsite Meetin	0.00	83.33	0.00	333.36	1,000.00
0602-1 - Rent on Building	7,977.35	8,166.66	31,909.40	32,666.72	98,000.00
0700-0 - Utilities & Communications					
0700-1 - Utilities - Telephone	0.00	708.33	3,072.71	2,833.36	8,500.00
0700-2 - Utilities - Cell Phone	490.56	41.66	490.56	166.72	500.00
0700-3 - Utilities - Power	0.00	708.33	1,804.53	2,833.36	8,500.00
<b>Total 0700-0 - Utilities &amp; Communications</b>	<b>490.56</b>	<b>1,458.32</b>	<b>5,367.80</b>	<b>5,833.44</b>	<b>17,500.00</b>
0800-0 - Professional Services	1,099.00	12,083.33	45,360.62	48,333.36	145,000.00
0800-1 - Membership Dues & Subscriptions	487.00	416.66	3,856.00	1,666.72	5,000.00
0801-0 - Board Attorney Fees	0.00	4,166.66	35,084.45	16,666.72	50,000.00
0840-0 - CONSULTANTS	5,000.00	4,000.00	20,000.00	16,000.00	48,000.00
0899-1 - Evaluator Fees	0.00	333.33	6,862.62	1,333.36	4,000.00
0899-2 - Hearing Officer Fees	0.00	666.66	1,140.00	2,666.72	8,000.00
0899-6 - A.D.H.P. Materials & Supplies	0.00	0.00	0.00	0.00	1,500.00

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	<u>Jan 16</u>	<u>Budget</u>	<u>Oct '15 - Jan 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>0900-0 · Office Expense</b>	288.51	833.33	2,285.82	3,333.36	10,000.00
<b>0900-1 · Recycle / Paper Disposal</b>	87.35	83.33	524.10	333.36	1,000.00
<b>0902-0 · NPDB HIPDB License Background</b>	15.00	41.66	63.00	166.72	500.00
<b>0906-0 · Printing &amp; Supplies</b>	0.00	83.33	0.00	333.36	1,000.00
<b>0910-0 · Postage</b>	2,000.00	833.33	6,000.00	3,333.36	10,000.00
<b>0924-0 · Insurance</b>	0.00		9,708.00	10,000.00	10,000.00
<b>0944 · Computer Expenses</b>					
<b>0944-0 · Computer Updates</b>	0.00	2,500.00	7,101.82	10,000.00	30,000.00
<b>0944-1 · Computer Support</b>	846.48	5,416.66	40,214.09	21,666.72	65,000.00
<b>Total 0944 · Computer Expenses</b>	<u>846.48</u>	<u>7,916.66</u>	<u>47,315.91</u>	<u>31,666.72</u>	<u>95,000.00</u>
<b>0951-0 · NSF</b>	0.00	41.66	18.00	166.72	500.00
<b>0999-0 · MISC.</b>	1,527.00	83.33	1,527.00	333.36	1,000.00
<b>1000-0 · Auto Expense</b>	0.00	2,083.33	22,864.87	8,333.36	25,000.00
<b>1000-1 · Vehicle Repairs &amp; Maint.</b>	374.91	83.33	374.91	333.36	1,000.00
<b>1000-2 · Vehicle Fuel</b>	127.57	250.00	1,164.58	1,000.00	3,000.00
<b>1400-0 · Equipment</b>					
<b>0600-3 · Equipment Rental/Lease</b>	1,483.82	1,250.00	5,309.14	5,000.00	15,000.00
<b>Total 1400-0 · Equipment</b>	<u>1,483.82</u>	<u>1,250.00</u>	<u>5,309.14</u>	<u>5,000.00</u>	<u>15,000.00</u>
<b>6950 · Bank &amp; CC Service Fees</b>	3,472.57	1,000.00	39,441.86	4,000.00	12,000.00
<b>Total Expense</b>	<u>88,313.12</u>	<u>106,933.21</u>	<u>523,722.88</u>	<u>461,234.32</u>	<u>1,393,200.00</u>
<b>Net Ordinary Income</b>	-44,625.12	-96,012.46	615,906.05	694,599.68	0.00
<b>Other Income/Expense</b>					
<b>Other Income</b>					
<b>524 · NSF Checks</b>	4,000.00		3,700.00		
<b>527-2 · ADPWC - Monitoring Fee</b>	1,679.58		3,797.90		
<b>560 · Online Renewals</b>	1,050.00		-70.00		
<b>Total Other Income</b>	<u>6,729.58</u>		<u>7,427.90</u>		



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	<u>Jan 16</u>	<u>Budget</u>	<u>Oct '15 - Jan 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Net Other Income</b>	<u>6,729.58</u>		<u>7,427.90</u>		
<b>Net Income</b>	<u><u>-37,895.54</u></u>	<u><u>-96,012.46</u></u>	<u><u>623,333.95</u></u>	<u><u>694,599.68</u></u>	<u><u>0.00</u></u>