



**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
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**MINUTES**  
Board Meeting  
Friday March 6, 2015

The meeting scheduled for 6:00 p.m. Thursday March 5, 2015 was canceled because of inclement weather. The Board of Dental Examiners of Alabama met Friday March 6, 2015 at the Board Office in Hoover, Alabama to conduct business.

The President called the meeting to order at 9:30 a.m. with the following members in attendance: Dr. Stephen R. Stricklin, President, Dr. William E. Chesser, Secretary/Treasurer, Dr. Howard R. Gamble, Dr. Adolphus M. Jackson, Dr. Thomas G. Walker, and Ms. Sandra Kay Alexander, RDH. Also in attendance were Ms. Susan Wilhelm, Esq., Executive Director and General Counsel, Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Kevin Lane, Paralegal and Executive Assistant to Dr. Donna Dixon, Esq. and Ms. Susan Wilhelm, Esq., and Ms. Linda Savarese, Administrative Assistant.

The President determined that a quorum was present; General Counsel orally confirmed.

The meeting was advertised on the Board's web site, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in compliance with the Alabama Open Meetings Act.

The President asked for review of the minutes from February 12-13, 2015. Dr. Walker moved to approve the minutes as presented. Dr. Gamble seconded the motion and it was approved by general consent.

Dr. Chesser presented the financial report. Ms. Alexander moved to approve the financial report as presented. Dr. Jackson seconded the motion and it was approved by general consent.

The President welcomed guest, Rasheeda Reese, RDH, and invited her comments. Ms. Reese expressed her interest in running for the Hygiene Board position that will be vacated upon the expiration of Ms. Alexander's term.

ALDA is hosting a meeting on April 17 at 1:30 p.m. at UAB SOD. Dr. Stricklin and Dr. Gamble were invited to attend the meeting and other Board members are welcome to attend as well.

Members reviewed scores sent by Dr. Willis, Chief Examiner for the most recent CRDTS exams.

Minutes March 6, 2015  
Board of Dental Examiners of Alabama

Ms. Wilhelm explained the Alabama Law Enforcement Agency's *Draft Proposal Amendment to the PDMP Statute*.

At 9:55 a.m. Mr. Steve Windom joined the meeting and presented the Legislative report. At 10:16 a.m. Mr. Windom concluded his report and left the meeting.

Members reviewed findings sent by the Alabama Department of Environmental Management (ADEM) regarding proposed regulations for amalgam and mercury being used in dental offices. The ADEM is opposed to creating any such rule.

Ms Wilhelm explained a request by the U.S. Navy to accept the Navy's primary source credentialing for Special Purpose Licensure for 10X in One Year. The military dentists will be participating in the Appalachian Regional Commission's 2-5 day mission to Alabama in early summer 2015 for general access-to-care checkups for the under privileged. Members reviewed list of services the dentists plan to provide. Dr. Chesser moved to accept the U.S. Navy's primary source credentialing for dentists participating in the US Navy Alabama Mission for Special Purpose Licensure for 10X in One Year. Dr. Jackson seconded the motion and it was approved by general consent.

Members reviewed CITA exam dates:

April 11-12, 2015 Dental Exam at UAB School of Dentistry

June 18-19, 2015 ADHP Exam at UAB School of Dentistry

August 22, 2015 ADHP Retest at UAB School of Dentistry

Members who are participating in the April exam will be calibrated for the exam following the April 10 Board meeting.

Dr. Stricklin reported on the SRTA exam last week that he and Dr. Walker attended.

At 10:45 a.m. the President announced a break; the meeting resumed at 11:13 a.m.

Dr. Walker moved to approve Dental Licensure by Credentials based on successful completion of the jurisprudence exam for Daniel Bird, DDS. Dr. Chesser seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. Walker moved to approve Dental Licensure by Regional Exam based on successful completion of the jurisprudence exam for Leslie Frese, DMD, Nancy Okeke, DDS, and Evelyn Aletheia Spencer, DMD. Dr. Jackson seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. Walker moved to approve Dental Hygiene Licensure by Regional Exam based on successful completion of the jurisprudence exam for Watavia Holifield, RDH and Valerie Owens, RDH. Dr. Jackson seconded the motion and it was approved by general consent.

Dr. Gamble moved that case # 2013-50 has no evidence to sustain. Dr. Walker seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Walker moved to notice the Respondent of case #2014-83 for a hearing. Dr. Jackson seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Walker moved that case #2015-02 has no evidence to sustain. Dr. Gamble seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Jackson moved that case # 2015-03 has no evidence to sustain. Dr. Walker seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Jackson moved to notice the Respondent of case #2014-80 for a hearing. Dr. Walker seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Ms. Hilda Johnson presented the Dental Hygiene report.

Currently there are 144 students in class; about 20 of these have a low GPA. Ms. Johnsons expects approximately 125 ADHP students to sit for the Hygiene Licensure Clinical Examination Administered by CITA. The Comprehensive and Jurisprudence Exams will be administered on May 9, 2016. A draft comprehensive exam was distributed to members for their review. The Clinical exam is scheduled for June 18-19 and retest August 22.

Ms. Johnson has contacted local hotels and conference centers to obtain pricing and availability for classroom rental for next year's program if needed.

Members discussed how to help dentist/instructors be more responsible for the success of their student. Requirements for attending a class to obtain their instructor's permit would require a Rule amendment. Ms. Wilhelm will provide a draft amendment for Members' review at the April Meeting. This concluded Ms. Johnson's report.

Ms. Wilhelm presented the Executive Director report.

The Legal Compliance Audit is under review. The Board's Sunset audit is expected to be conducted in early spring or summer 2016.

The Request for Proposals for website redesign and maintenance were mailed to vendors on the State Department of Purchasing list of web designers as well as to a few vendors who have contacted the office. The RFP will also be posted on the State's RFP website.

The 2015 renewal cycle has been completed and any problem renewals have been cleared out. About 10 cases have been opened up on licensees who practiced without renewed licenses. These have been assigned to a case team leader.

April 1<sup>st</sup> is the registration deadline for the AADB Mid-year Meeting in Chicago on April 26-27. Dr. Gamble moved to approve out-of-state travel to attend the AADB Mid-Year meeting in Chicago on

April 26-27, 2015 for Dr. Stricklin, Dr. Citrano, Dr. Chesser, Dr. Gamble, Dr. Walker, Ms. Alexander, and Ms. Wilhelm. Dr. Walker seconded the motion and it was approved by general consent. This completed Ms. Wilhelm's report.

Ms. Wilhelm and Dr. Dixon presented the Attorney Report.

Ms. Wilhelm presented the Legislative Committee Report. The Committee did not meet on Thursday due to inclement weather. For Member's information, Ms. Wilhelm distributed the proposed draft of SB-55 which would amend the Alabama Administrative Procedure Act to prohibit an administrative rule from being changed for 10 years following an amendment to that rule.

Dr. Gamble moved to approve proposed changes to Rule 270-X-5.09 Non-disciplinary Administrative Penalties. Dr. Jackson seconded the motion and it was approved by general consent

At 12:55 p.m., there being no further business, Dr. Gamble moved to adjourn the meeting. Dr. Jackson seconded the motion and it was approved by general consent.

Respectfully Submitted,



Dr. William E. Chesser, Secretary/Treasurer

Approved: 4-9-2015

Submitted by: Linda M. Savarese

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
 January 2015

Ordinary Income/Expense	Jan 15	Budget	Oct '14 - Jan 15	YTD Budget	Annual Budget
<b>Income</b>					
501 · Annual Dental Registration	6,400.00		222,400.00	511,000.00	511,000.00
502 · Annual Hygiene Registration	5,200.00		155,550.00	273,725.00	273,725.00
503 · Controlled Substance Fee	3,280.00		105,675.00	239,775.00	239,775.00
504 · Annual Teaching Permits	150.00		3,150.00	5,400.00	5,400.00
505 · ADHP Certification	0.00	1,000.00	525.00	4,000.00	12,000.00
507 · Drug Log Books	35.00	41.66	175.00	166.72	500.00
508 · ADHP	0.00	0.00	0.00	0.00	85,000.00
509 · Dental Exam Fee	500.00	666.66	1,000.00	2,666.72	8,000.00
510 · Original License Fee	125.00	333.33	250.00	1,333.36	4,000.00
511 · Licenses Reprint Fee	25.00	166.66	1,150.00	666.72	2,000.00
512 · Dental Hygiene Exam Fee	200.00	1,250.00	2,425.00	5,000.00	15,000.00
513 · Directory Fee	625.00	291.66	1,500.00	1,166.72	3,500.00
514 · Materials Fee for Exam	0.00	0.00	0.00	0.00	0.00
515 · Penalty Fee	1,800.00	625.00	3,050.00	2,500.00	7,500.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	20,000.00
517 · Interest Inc - checking	17.91		71.07	0.00	0.00
518 · Parental Sedation Permit Fee	200.00		5,000.00	10,000.00	10,000.00
519 · Anesthesia Permit	0.00		12,400.00	25,000.00	25,000.00
521 · Other Income	0.00	41.66	0.00	166.72	500.00
525 · Dent Hyg Bd Appl	0.00	583.33	0.00	2,333.36	7,000.00
526 · ADHP Materials	0.00	0.00	0.00	0.00	45,000.00
527-1 · Administrative Costs	0.00	166.66	0.00	666.72	2,000.00
527 · Disciplinary Fines (Prior)	100.00		35,800.00		
528 · Initial Anesthesia Evaluation	1,800.00	1,000.00	4,500.00	4,000.00	12,000.00
529 · OCS Annual Reg. Fee	750.00		9,200.00	21,000.00	21,000.00
530 · Licensure By Credentials	2,000.00	2,500.00	17,000.00	10,000.00	30,000.00
531 · RETURNED CHECK CHARGES	60.00	83.33	300.00	333.36	1,000.00
533 · Dental Lic. Bd Exam Application	1,000.00	1,166.66	2,000.00	4,666.72	14,000.00
540 · Special Purpose Dental Lic Fee	0.00	416.66	0.00	1,666.72	5,000.00
545 · Special Purpose Hygiene Lic Fee	0.00	66.66	195.00	266.72	800.00

**BOARD OF DENIAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
January 2015

	Jan 15	Budget	Oct '14 - Jan 15	YTD Budget	Annual Budget
617 - MDF Permits	0.00		0.00	6,000.00	6,000.00
800 - 800-OVERPAYMENTS	6,860.10		45.10		
<b>Total Income</b>	<b>31,128.01</b>	<b>10,399.93</b>	<b>583,361.17</b>	<b>1,133,500.56</b>	<b>1,366,700.00</b>
<b>Gross Profit</b>	<b>31,128.01</b>	<b>10,399.93</b>	<b>583,361.17</b>	<b>1,133,500.56</b>	<b>1,366,700.00</b>
<b>Expense</b>					
0100-0 - Personnel Costs	38,292.91	37,083.33	150,217.89	148,333.36	445,000.00
0114-0 - Board Member Compensation	6,900.00	8,333.33	25,550.00	33,333.36	100,000.00
0198-0 - Bonus	0.00		2,200.00	2,200.00	2,200.00
0201-0 - Payroll Expenses	14,396.39	4,000.00	27,405.44	16,000.00	48,000.00
0202-0 - Pension Plan	0.00	0.00	0.00	0.00	43,500.00
0203-0 - Medical Insurance	6,842.90	3,750.00	17,556.65	15,000.00	45,000.00
0204-0 - Workman Comp. Ins.	0.00	0.00	8,135.00	0.00	8,500.00
0205 - Unemployment Fees	0.00	41.66	0.00	166.72	500.00
0300-0 - Travel - In-State	1,468.33	2,250.00	8,092.17	9,000.00	27,000.00
0400-0 - Travel - Out-of-State	1,519.43	2,291.66	4,924.36	9,166.72	27,500.00
0500-0 - Repairs & Maintenance	655.56	225.00	1,092.60	900.00	2,700.00
0600-1 - Rentals & Leases/Offsite Meetin	0.00	41.66	0.00	166.72	500.00
0602-1 - Rent on Building	7,599.81	7,500.00	30,399.24	30,000.00	90,000.00
0700-0 - Utilities & Communications					
0700-1 - Utilities - Telephone	1,683.45	708.33	3,770.80	2,833.36	8,500.00
0700-2 - Utilities - Cell Phone	0.00	41.66	0.00	166.72	500.00
0700-3 - Utilities - Power	777.98	625.00	2,601.30	2,500.00	7,500.00
<b>Total 0700-0 - Utilities &amp; Communications</b>	<b>2,461.43</b>	<b>1,374.99</b>	<b>6,372.10</b>	<b>5,500.08</b>	<b>16,500.00</b>
0800-0 - Professional Services	9,963.65	11,666.66	61,267.41	46,666.72	140,000.00
0800-1 - Membership Dues & Subscriptions	798.00	875.00	1,705.00	3,500.00	10,500.00
0801-0 - Board Attorney Fees	0.00	10,833.33	33,762.83	43,333.36	130,000.00
0840-0 - CONSULTANTS	5,000.00	4,000.00	20,000.00	16,000.00	48,000.00
0899-1 - Evaluator Fees	0.00	333.33	300.00	1,333.36	4,000.00
0899-2 - Hearing Officer Fees	792.00	833.33	4,704.00	3,333.36	10,000.00

**BOARD OF DENIAL - BUSINESS OF ALABAMA**  
**Profit & Loss Budget Performance**  
January 2015

	Jan 15	Budget	Oct '14 - Jan 15	YTD Budget	Annual Budget
0899-6 · A.D.H.P. Materials & Supplies	0.00	125.00	116.00	500.00	1,500.00
0900-0 · Office Expense	214.38	833.33	3,685.55	3,333.36	10,000.00
0900-1 · Recycle / Paper Disposal	262.05	125.00	436.75	500.00	1,500.00
0902-0 · NPDB HIPDB License Background	0.00	41.66	4.75	166.72	500.00
0906-0 · Printing & Supplies	0.00	250.00	0.00	1,000.00	3,000.00
0910-0 · Postage	1,355.74	833.33	6,662.95	3,333.36	10,000.00
0924-0 · Insurance	0.00		9,676.00	9,500.00	9,500.00
0944 · Computer Expenses					
0944-0 · Computer Updates	0.00	2,500.00	0.00	10,000.00	30,000.00
0944-1 · Computer Support	5,140.70	5,416.66	9,727.30	21,666.72	65,000.00
<b>Total 0944 · Computer Expenses</b>	<b>5,140.70</b>	<b>7,916.66</b>	<b>9,727.30</b>	<b>31,666.72</b>	<b>95,000.00</b>
0951-0 · NSF	0.00	500.00	139.00	2,000.00	6,000.00
0999-0 · MISC.	527.70	83.33	691.01	333.36	1,000.00
1000-0 · Auto Expense	0.00	41.66	36.00	166.72	500.00
1000-1 · Vehicle Repairs & Maint.	0.00	83.33	70.38	333.36	1,000.00
1000-2 · Vehicle Fuel	634.95	291.66	1,310.79	1,166.72	3,500.00
1400-0 · Equipment					
0600-3 · Equipment Rental/Lease	1,970.30	1,250.00	4,925.62	5,000.00	15,000.00
<b>Total 1400-0 · Equipment</b>	<b>1,970.30</b>	<b>1,250.00</b>	<b>4,925.62</b>	<b>5,000.00</b>	<b>15,000.00</b>
6950 · Bank & CC Service Fees	2,370.65	833.33	10,877.47	3,333.36	10,000.00
<b>Total Expense</b>	<b>109,166.88</b>	<b>108,641.57</b>	<b>452,044.26</b>	<b>446,267.44</b>	<b>1,367,400.00</b>
<b>Net Ordinary Income</b>	<b>-78,038.87</b>	<b>-98,241.64</b>	<b>131,316.91</b>	<b>687,233.12</b>	<b>-700.00</b>
<b>Other Income/Expense</b>					
Other Income					
524 · NSF Checks	255.00		-3,920.00		
527-2 · ADPWC - Monitoring Fee	129.58		2,972.90		
560 · Online Renewals	5,325.00		-1,225.00		

BOARD OF DENIAL EXAMINERS OF ALABAMA  
Profit & Loss Budget Performance

January 2015

March, 2015 Bd Meeting  
Bal as of 01/31/2015  
Ck \$1,575,050.15 MM \$301,333.30

	Jan 15	Budget	Oct '14 - Jan 15	YTD Budget	Annual Budget
Total Other Income	5,709.58		-2,172.10		
Net Other Income	5,709.58		-2,172.10		
Net Income	-72,329.29	-98,241.64	129,144.81	687,233.12	-700.00