The Board of Dental Examiners of Alabama met Thursday July 9, 2015 at the Board Office in Hoover, Alabama to conduct business.

The President called the meeting to order at 6:00 p.m. with the following members in attendance: Dr. Stephen R. Stricklin, President, Dr. Sam J. Citrano, Jr., Vice President, Dr. William E. Chesser, Secretary/Treasurer, Dr. Adolphus M. Jackson, Dr. Thomas G. Walker, and Ms. Sandra Kay Alexander, RDH. Also in attendance were Ms. Susan Wilhelm, Esq., Executive Director and General Counsel, Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Stan McAdams, Investigations, Mr. Mr. Kevin Lane, Paralegal and Executive Assistant to Dr. Donna Dixon, Esq. and Ms. Susan Wilhelm, Esq., and Ms. Linda Dlugosz, Administrative Assistant.

The President determined that a quorum was present; Counsel orally confirmed.

The meeting was advertised on the Board’s web site, www.dentalboard.org, and on the Secretary of State’s website, www.sos.alabama.gov, in compliance with the Alabama Open Meetings Act.

The President asked for review of the minutes. Ms. Alexander moved to approve the minutes as presented. Dr. Citrano, Jr. seconded the motion and it was approved by general consent.

Dr. Chesser presented the financial report. Dr. Walker moved to approve the financial report as presented. Dr. Jackson seconded the motion and it was approved by general consent.

The President acknowledged guests and invited comments.

Ms. Mary Hill of Matrix brought supplementary materials for Matrix’s response to the Website redesign RFP and offered the services of the Matrix Company.

Dr. Ron Cater spoke to members about expanded duties dental assisting. He also petitioned the Board to reassess what he deemed as underpayment of a former employee.

Dr. Beckham (Board election candidate) stated he was attending as an observer.
Dr. Willis (Board election candidate) was present to update the Board on the expected ADEX/SRTA separation that will be voted on at General Assembly this year in Baltimore. Ms. Wilhelm will secure proxy votes for Dr. Willis and the attending current Board members to exercise at the ADEX meeting Aug 7-8 in Baltimore.

Ms. Wilhelm mailed a survey and request for verification of citizenship to all Board candidates. Nominees can request an active roster.

Dr. Citrano, Jr. moved to enter into public hearing for the purpose of review of changes to Rules 270-x-3.04 *ADHP Requirements* and 270-x-5.09 *Non-disciplinary Administrative Penalties*. Dr. Jackson seconded the motion and the President called for the vote: Dr. Jackson, yea, Dr. Citrano, Jr., yea, Stricklin, yea, Dr. Chesser, yea, Dr. Walker, yea and Ms. Sandra Kay Alexander, yea. The motion carried.

Ms. Wilhelm inspected the halls and foyer of the building for any individuals waiting to attend the public hearing. There were none.

Mr. Lane read aloud the changes proposed for *Rule 270-x-3.04 ADHP Requirements*. The President invited public discussion. Noted was the need for correction of the word “in” to “an” in paragraph #3. Dr. Willis agreed that it is a good idea to initiate formal training of instructor/dentists. There was discussion about where to hold the class(es) and whether a dentist could obtain a permit online if he/she is not able to attend the class. Ms. Sandra Kay Alexander moved to approve *Rule 270-x-3.04 ADHP Requirements* with changes as read with the word “in” changed to “an” in paragraph 3. Dr. Thomas Gerald Walker seconded the motion and the President called for the vote: Dr. Jackson, yea, Dr. Citrano, Jr., yea, Stricklin, yea, Dr. Chesser, yea, Dr. Walker, yea and Ms. Sandra Kay Alexander, yea. The motion carried.

Mr. Lane read aloud the changes proposed for *Rule 5.09 Non-disciplinary Administrative Penalties*. The President asked for public comments. The word, “penalty” should be underlined not struck through. Dr. Debra Woods was present to make comments. She distributed copies of her objections to the Rule. Members took into consideration the objections made by Dr. Woods. Ms. Wilhelm explained the licensing and notification processes. There was discussion about renewal notices, final notices, and certified, receipt-requested notices which are currently sent over a 5-month period of time. Dr. Thomas Gerald Walker moved to adopt *Rule 5.09 Non-disciplinary Administrative Penalties* as read. Dr. Stricklin seconded the motion. There were no further discussions or objections. The President called for the vote: Dr. Jackson yea Dr. Sam J. Citrano, Jr., yea, Stricklin, yea Dr. Chesser, yea Dr. Walker, yea, Ms. Sandra Kay Alexander, yea. The motion carried.

Ms. Alexander moved to approve the following applications for Hygiene Licensure by Board Exam administered by CITA: Dr. Citrano, Jr. seconded the motion and it was approved by general consent: (See list on following pages.)
• Jessica Adair, RDH
• Kirstie Adkins, RDH
• Vojoyia Albriton, RDH
• Casey Alexander, RDH
• Leslei Alexander, RDH
• Jacey Anderson, RDH
• Kristi Anthony, RDH
• Beth Ausley, RDH
• Marcy Back, RDH,
• Lauren Bagwell, RDH
• Autumn Bailey, RDH
• Alicia Ballentine, RDH
• Alisha Banas, RDH
• Jessica Beall, RDH
• Taylor Bishop, RDH
• Julie Blair, RDH
• Mikah Boothe, RDH
• Britani Brown, RDH
• Ebonie Carlisle, RDH
• Erica Carroll, RDH
• Whitney Cazalas, RDH
• Janice Clark, RDH
• Kayla Clark, RDH
• Brigett Cleveland, RDH
• Laurie Coleman, RDH
• Vanessa Coleman, RDH
• Kristi Cook, RDH
• Carrie Crutcher, RDH
• Lindsey Cutts, RDH
• Lakesha Davis, RDH
• Santana Davis, RDH
• Brittney DeBruce, RDH
• Danielle Dickinson, RDH
• Jessica Douglas, RDH
• Dixie Foucart, RDH
• Cassandra Gambrel, RDH
• Erica Gates, RDH
• Aissa Gordon, RDH
• Vanessa Gorenflo, RDH
• Ashley Grace, RDH
• Taylor Gregory, RDH
• Devon Hale, RDH
• Brooke Hallman, RDH
• Carrie Hefner, RDH
• Sandi Hester, RDH
• Jennifer Hinesley, RDH
• Taylor Hinkle, RDH
• Jamie Hitt, RDH
• Megan Holley, RDH
• Aarika Holman, RDH
• Brooke Hooper, RDH
• Lindsey Howell, RDH
• Melissa Hughes, RDH
• Kristy Hutchinson, RDH
• Deanna Hutto, RDH
• Rachel Jackson, RDH
• Donna Johnson, RDH
• Natalie Johnson, RDH
• Lauren Julian, RDH
• Mollie Kaczmarczyk, RDH
• Abbey E. LeCroy, RDH
• Mary Lenior, RDH
• Haley Madison, RDH
• Bama Martin, RDH
• Jennifer Mayo, RDH
• Candie McDonald, RDH
• Melody McJenkins, RDH
• Macy Miller, RDH
• Tolisha Moore, RDH
• Natalie Mosley, RDH
• Amberly Mullenax, RDH
• Kelly Munkus, RDH
• Amanda Nelson, RDH
• Courtney Neuber, RDH
• Kellie Oates, RDH
• Landria Pryor, RDH
• Jaime Pullen, RDH
• Brittany Qualls, RDH
• Jill Ragsdale, RDH
• Connie Ramsey, RDH
• Hillary Rhoades, RDH
• Kallie Rhodes, RDH
• Guadalupe Rodriguez, RDH
• Samantha Russo, RDH
• Gabrielle Sanford, RDH
• Brittany Sharp, RDH
• Dana Shelley, RDH
• Kelli Sherron, RDH
• Tuesdai Singleton, RDH
• Brittany Skanes, RDH
• Megan Smith, RDH
• Heather Smithson, RDH
• Holly Stevison, RDH
• Kristin Sturrock, RDH
• Whitley Suski, RDH
• Kimberly Taylor, RDH
• Loren Taylor, RDH
• Tashana Taylor, RDH
• Heather Thomas, RDH
• Tara Thrasher, RDH
• Krystin Tipton, RDH
• Stephanie Tomaselli, RDH
• Jessica Urias, RDH
• Dada Waldrep, RDH
• Yolanda Walters, RDH
• Lisa Watts, RDH
• Rikki White, RDH
• Anne Woodruff, RDH
• Rebecca Woods, RDH
• Sarah Wortham, RDH
• Delana Wyatt, RDH
Dr. Walker moved to approve the following applications for Special Purpose Licensure for 10X in One Year for an Alabama mission exercise planned by the United States Army; to waive the application fee for all applicants; and to accept the Army’s credentials for application. Dr. Chesser seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote. Mr. McAdams and Dr. Chesser will inspect the mobile units that the Army will be using to perform these services in late July.

- Gordon Chiu, DDS
- Rawa Hassan, DDS
- Rasha Kajy, DDS
- Steven Keir, DDS
- Thomas Leonard Jr, DMD
- Alvaro Maya, DMD
- Marilyn Riley, DMD
- Nilda Sanchez-Jaime, DMD
- Callief Shand, DDS

The President announced a break at 7:55 p.m.; the meeting resumed 8:05. All guests retired from the meeting.

At 8:20 p.m. Dr. Citrano, Jr. moved to enter into Executive session for the discussion of the general reputation, character, and/or professional competence of licensees and return to public session at 8:40 p.m. Dr. Walker seconded the motion and the President called for the vote: Dr. Jackson, yea, Dr. Citrano, Jr., yea, Dr. Stricklin, yea, Dr. Chesser, yea, Dr. Walker, yea, and Ms. Alexander, yea. The motion carried.

At 8:40 p.m. the meeting retired from Executive session.

Ms. Wilhelm and Dr. Dixon presented the attorney report.

At 8:50 p.m. the President recessed the meeting until 8:30 a.m. Friday July 10.
The meeting of the Board of Dental Examiners of Alabama reconvened Friday, July 10, 2015 at the Board Office in Hoover, Alabama.

The President called the meeting to order at 8:35 a.m. with the following members in attendance: Dr. Stephen R. Stricklin, President, Dr. Sam J. Cитranо, Jr., Vice President, Dr. William E. Chesser, Secretary/Treasurer, Dr. Thomas G. Walker, and Ms. Sandra Kay Alexander, RDH. Also in attendance were Ms. Susan Wilhelm, Esq., Executive Director and General Counsel, Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Stan McAdams, Investigations, Mr. Kevin Lane, Paralegal and Executive Assistant to Dr. Donna Dixon, Esq. and Ms. Susan Wilhelm, Esq., and Ms. Linda Dlugosz, Administrative Assistant.

The President determined that a quorum was present; Counsel orally confirmed.

The meeting was advertised on the Board’s website, www.dentalboard.org, and on the Secretary of State’s website, www.sos.alabama.gov, in compliance with the Alabama Open Meetings Act.

Mr. Blaine Galliher of Windom, Galliher & Associates presented the Legislative Report.

Dr. Jackson joined the meeting.

Dr. Chesser moved to approve Hygiene Licensure by Regional Exam based on successful completion of the jurisprudence exam for the following applicants. Dr. Jackson seconded the motion and it was approved by general consent.

- Lasheka Barnes, RDH
- Allison Callahan, RDH
- Robert Callahan, RDH
- Kayloni Cross-Cordova, RDH
- Ashley Dean, RDH
- Christy Ferguson, RDH
- Megan Frye, RDH
- Kristen Goneke, RDH
- Taylor Goode, RDH
- Linda Irwin, RDH
- Jacqueline Kirby, RDH
- Jakierra Lee, RDH
- Tiffany Martin, RDH
- Aleesha Mayrand, RDH
- Maggie Overcast, RDH
- Emily Peek, RDH
- Courtney Simmons, RDH
- Anna Tank, RDH
- Heidi Tenney, RDH
- Brittney York, RDH

Ms. Alexander moved to approve Dental Hygiene Licensure by Credentials based on successful completion of the jurisprudence exam for the following. Dr. Walker seconded the motion and it was approved by general consent.

- Jennifer Bailey, RDH
- Carri Wall, RDH
Dr. Chesser moved to approve Dental Licensure by Regional Exam based on successful completion of the jurisprudence exam for the following. Dr. Citrano, Jr. seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

- David Ashley, DMD
- Michael Cagle, DDS
- Austin Davis, DMD
- Amechi Echetehu, DDS
- McKenna Gibson, DMD
- David Graham, DMD
- Pasha Mostowfi, DMD
- Katherine Rothermel, DDS
- Melissa Shah, DMD
- Mariam Shaker, DMD
- Kyrslyne Thomas, DMD

Dr. Walker moved to approve Dental Licensure by Credentials based on successful completion of the jurisprudence exam for the following. Dr. Chesser seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

- Richard Liipfert, DMD
- Benjamin Rotwein, DMD
- Jenelle Silvers, DDS

At 9:00 a.m. the President announced a short break after which he turned the meeting over to Ms. Kelly Robinson, Administrative Law Judge, for a hearing in the matter of Andrei Barasch, D.M.D. At 10:00 a.m. the hearing was concluded and the meeting was turned back over to the President.

Dr. Citrano, Jr. moved to find Andrei Barasch, DMD not guilty of Count One in the notice dated 6/5/2015. Dr. Stricklin seconded the motion and the President called for the vote: Dr. Jackson, abstain, Dr. Citrano, Jr., yea, Dr. Stricklin, yea, Dr. Chesser, nay, Dr. Walker, nay, Ms. Sandra Kay Alexander, abstain. The vote was tied; the motion did not carry. There was discussion.

Dr. Walker moved to find Andrei Barasch, DMD not guilty of Counts One and Two in the notice dated 6/5/2015. Dr. Chesser seconded the motion and the President called for the vote: Dr. Jackson, abstain, Dr. Walker, yea, Dr. Chesser, yea, Dr. Citrano, Jr., yea, Dr. Stricklin, yea, Ms. Alexander, abstain. The motion carried.

Mr. McAdams gave the inspections report. There are appointments set for all Jefferson County clinics at the end of July/beginning of August.

Members reviewed meeting invitations:
- CRDTS Workshop and Annual Meeting: expenses paid by CRDTS. Dr. Gamble and Dr. Willis are planning to attend.
- CITA Mid-Year: travel is at the Board’s expense. Dr. Citrano, Jr. moved to approve all members for out-of-state travel. Dr. Jackson seconded the motion and it was approved by general consent.
- DOCS Invitation to Audit Course Offerings: None plan to attend.
- SCDDE Meeting Save the Date: Members will finalize plans closer to travel dates.
• SRTA – Baltimore: Dr. Citrano, Jr. moved to approve all members for out-of-state travel. Dr. Jackson seconded the motion and it was approved by general consent. Dr. Stricklin, Dr. Citrano, Dr. Walker, and Ms. Alexander plan to attend.

• AADB Nov 3-4 Washington, D.C.: Dr. Chesser moved to approve out-of-state travel for all currently serving Board members as well as those rotating off this year. Ms. Alexander seconded the motion and it was approved by general consent.

Ms. Johnson presented the hygiene report.
There are 179 students signed up for ADHP orientation today. Ms. Johnson gave suggestions for an alternate classroom to Volker Hall. Today at 3:00 p.m., Ms. Johnson and attending Board Members will check all students’ instruments and typodonts.

Ms. Johnson received an email from a hygienists who said she had been given permission to proctor this year’s classes in order to help a current student get through the course. Such a request had not been made of the Board and Ms. Johnson notified the individual of the proper procedure for requesting accommodations.

CITA suggested 2 dates for administering the 2016 Hygiene Board Exam: members agreed that June 23-24 is acceptable for the exam and August 20 is acceptable for retake of the exam. Members requested that Ms. Wilhelm contact CITA to determine whether the exam can be administered on that Friday and Saturday instead of Thursday and Friday.

This year’s clinical examination retake is scheduled for Saturday, August 22. There were 14 from the ADHP who failed and may retake the exam. This completed Ms. Johnson’s report.

Ms. Wilhelm presented the Wellness Committee Report sent by Dr. Mike Garver.

Dr. Citrano, Jr. and Dr. Walker reviewed all of the responses to RFP for Website Design and presented their findings to members. They agreed on the top 3 choices as well as the first choice, Rocket Town Media. After discussion, Dr. Walker moved to accept the proposal by Rocket Town Media. Dr. Chesser seconded the motion and it was approved by general consent. Ms. Wilhelm will contact Rocket Town to begin the process of implanting the re-design of the website.

Dr. Citrano, Jr. moved that case #2015-36 has no evidence to sustain. Dr. Walker seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Walker moved that case #2015-22 has no evidence to sustain. Dr. Citrano, Jr. seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Citrano, Jr. moved to notice the Respondent of case #2015-28 for a hearing. Dr. Jackson seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.
Dr. Walker moved that case #2015-38 has no evidence to sustain. Dr. Citrano, Jr. seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Jackson moved that case #2015-31 has no evidence to sustain. Dr. Citrano, Jr. seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Chesser moved that case #2015-30 has no evidence to sustain. Dr. Walker seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Jackson moved to notice the Respondent of case #2014-16 for a hearing. Dr. Walker seconded the motion and it was approved by general consent with the case team leader abstaining from the vote.

At 1:15 p.m. the President announced a break; the meeting resumed at 1:50 p.m. At this time, Ms. Alexander left the meeting to attend ADHP Orientation.

Ms. Wilhelm presented the Executive Director report.

This Board is one of the few Alabama regulatory boards who is not a member of the Alabama Association of Regulatory Boards (AARB). The cost is $975.00 per year. Dr. William E. Chesser moved to join the AARB. Dr. Stricklin seconded the motion and it was approved by general consent.

Ms. Wilhelm is in the process of rewriting the personnel policy.

The installation of 2 monitors for Board Room by Best Buy is set for next week.

It is time to consider writing articles for this year’s Newsletter. An email reminder will be sent to all Board Members.

Mr. McAdams and a Board member will inspect the Army’s mobile units for their Alabama mission exercise.

All Board member candidates have been mailed an info sheet and proof-of-immigration form with instructions to return them by the end of July. This will be on the August agenda.

License renewals will be conducted solely online this year. Renewal notices will be emailed. Ms. Johnson will renew her hygiene license next week as a test and then Board members will be asked to renew their licenses. Balloting will be tied to renewals. Candidates will be notified when ballots will be counted so they can attend if they desire. Ballots will be counted at the end of the meeting on Friday October 2.

At 2:05 p.m. staff were invited to voluntarily leave the meeting. After deliberation, Dr. Citrano, Jr. moved to increase Kevin Lane’s salary to $46,000.00. Dr. Chesser seconded the motion and the President called for the vote: Dr. Stricklin, yea, Dr. William E. Chesser, yea, Dr. Walker, yea, Dr. Jackson, yea, Dr. Citrano, Jr., yea. The motion carried.

Minutes July 9-10, 2015
Board of Dental Examiners of Alabama

Page 9
At 2:30 p.m. Dr. Citrano, Jr. moved to adjourn the meeting. Dr. Chesser seconded the motion and it was approved by general consent.

Respectfully Submitted,

[Signature]

Dr. William E. Chesser, Secretary/Treasurer
Approved: 8/13/2015
Submitted by: Linda Długosz

Minutes July 9-10, 2015
Board of Dental Examiners of Alabama

Page 10
### Ordinary Income/Expense

#### Income

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<th>Code</th>
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<td>5,000.00</td>
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</tbody>
</table>
### BOARD OF DENTAL EXAMINERS OF ALABAMA

**Profit & Loss Budget Performance**

**May 2015**

<table>
<thead>
<tr>
<th></th>
<th>May 15</th>
<th>Budget</th>
<th>Oct '14 - May 15</th>
<th>YTD Budget</th>
<th>Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>545 · Special Purpose Hygiene Lic Fee</td>
<td>0.00</td>
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<td>50.10</td>
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<tr>
<td><strong>Total Income</strong></td>
<td>65,973.08</td>
<td>53,733.27</td>
<td>718,747.85</td>
<td>1,325,100.28</td>
<td>1,366,700.00</td>
</tr>
<tr>
<td><strong>Gross Profit</strong></td>
<td>65,973.08</td>
<td>53,733.27</td>
<td>718,747.85</td>
<td>1,325,100.28</td>
<td>1,366,700.00</td>
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#### Expense

<table>
<thead>
<tr>
<th>Expense Category</th>
<th>May 15</th>
<th>Budget</th>
<th>Oct '14 - May 15</th>
<th>YTD Budget</th>
<th>Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>0100-0 · Personnel Costs</td>
<td>38,292.90</td>
<td>37,083.33</td>
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<td>0114-0 · Board Member Compensation</td>
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<td>0201-0 · Payroll Expenses</td>
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<td>0300-0 · Travel - In-State</td>
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<td>15,706.87</td>
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<td>0600-1 · Rentals &amp; Leases/Offsite Meetin</td>
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<td>0602-1 · Rent on Building</td>
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<td>0700-0 · Utilities &amp; Communications</td>
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<td>11,000.04</td>
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<td>0700-1 · Utilities - Telephone</td>
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<td>0700-3 · Utilities - Power</td>
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<tr>
<td>0800-0 · Professional Services</td>
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<td>0800-1 · Membership Dues &amp; Subscriptions</td>
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<td>0899-1 · Evaluator Fees</td>
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<td>4,000.00</td>
</tr>
</tbody>
</table>

*Page 2 of 4*
**BOARD OF DENTAL EXAMINERS OF ALABAMA**

**Profit & Loss Budget Performance**

**May 2015**

<table>
<thead>
<tr>
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<th>Budget</th>
<th>Oct '14 - May 15</th>
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<th>Annual Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>0899-2 · Hearing Officer Fees</td>
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</table>

**Net Ordinary Income**

-44,683.92
-54,908.30
-162,348.42
392,266.56
-700.00

**Other Income/Expense**

**Other Income**

- **524 · NSF Checks**
  - 65.00
- **527-2 · ADPWC - Monitoring Fee**
  - 129.58

**Page 3 of 4**
<table>
<thead>
<tr>
<th>May 15</th>
<th>Budget</th>
<th>Oct '14 - May 15</th>
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</tr>
</thead>
<tbody>
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