



**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
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**MINUTES**  
Board Meeting  
Thursday-Friday January 15-16, 2015

The Board of Dental Examiners of Alabama met Thursday, January 15, 2015 at the Board Office in Hoover, Alabama to conduct business.

The President called the meeting to order at 6:00 p.m. with the following members in attendance: Dr. Stephen R. Stricklin, President, Dr. Sam J. Citrano, Jr., Vice President, Dr. William E. Chesser, Secretary/Treasurer, Dr. Howard R. Gamble, Dr. Adolphus M. Jackson, Dr. Thomas G. Walker, and Ms. Sandra Kay Alexander, RDH. Also in attendance were Ms. Susan Wilhelm, Esq., Executive Director and General Counsel, Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Stan McAdams, Investigations, Mr. Kevin Lane, Paralegal and Executive Assistant to Dr. Donna Dixon, Esq. and Ms. Susan Wilhelm, Esq., and Ms. Linda Savarese, Administrative Assistant.

The President determined that a quorum was present; General Counsel orally confirmed.

The meeting was advertised on the Board's web site, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in compliance with the Alabama Open Meetings Act.

The President asked for review of the minutes from December 4-5, 2014. Ms. Sandra Kay Alexander moved to approve the minutes as presented. Dr. Howard R. Gamble seconded the motion and it was approved by general consent.

Dr. Chesser presented the Financial Report. Dr. Howard R. Gamble moved to approve the Financial Report as presented. Dr. Thomas Gerald Walker seconded the motion and it was approved by general consent.

There was discussion about updating the Board's website. Ms. Wilhelm will look into the cost of designing and implementing a new website. Dr. Walker offered to assist in the process of developing a new website for the Board.

Minutes January 15-16, 2015  
Board of Dental Examiners of Alabama

Dr. Walker suggested that license renewals be done in each licensee's birth month rather than all licenses and permits expiring 12/31. Members discussed the current process for renewals and will discuss changes in the renewal cycle after the 2016 renewal cycle is conducted via online registration.

Dr. Walker suggested video recording the Board meetings and posting them on [www.YouTube.com](http://www.YouTube.com) or on the Board's website. Members discussed this possibility and decided it would not be beneficial. The meetings of the Board are open to the general public who can attend all meetings, except the portions held in Executive session.

Mr. Steve Windom presented the Legislative Report. At 6:25 p.m. Mr. Windom concluded his report and left the meeting.

Ms. Wilhelm shared the State of Alabama Mandatory Child Abuse/Neglect Reporter Training offered by Alabama Department of Human Resources. She suggested emailing all licensees to remind them of their responsibility as healthcare professionals to report suspected abuse and sharing the opportunity to take the course, putting a notice in the next newsletter, and placing a notice on the Board's website with a link to the course.

Dr. Chesser, Ms. Alexander, Dr. Gamble and Dr. Citrano reported on the CITA Annual Meeting. Dr. Stricklin moved to appoint a committee consisting of Ms. Alexander, Dr. Gamble, and Dr. Chesser to answer questions and provide information to students about the regional examination process. Dr. Citrano seconded the motion and it was approved by general consent.

At 7:15 p.m. members took a break; the meeting reconvened at 7:35 p.m.

Dr. Chesser moved to remove an ADHP student from the program and prohibit future enrollment because of the student's serious violations of both the rules and requirements of the ADHP and the Alabama Controlled Substances Act. Dr. Gamble seconded the motion and it was approved by general consent.

Dr. Walker moved to approve the request by Nikhil R. Reddy, D.D.S. to supplement his WREB exam with a portion of another regional exam in order to fulfill requirements for initial dental licensure. Dr. Citrano seconded the motion and it was approved by general consent.

Members reviewed correspondence from Francis P. Miller, D.D.S. regarding his application for a Special Purpose License for 10x in one year. Dr. Miller intends to volunteer at Caritas Mission. He will attend the February meeting for an informal interview.

At 8:15 p.m. the President recessed the meeting until 8:30 a.m. Friday January 16.

Board Meeting  
Friday, January 16, 2014

The meeting of the Board of Dental Examiners of Alabama reconvened Friday, January 16, 2014 at the Board Office in Hoover, Alabama.

The President called the meeting to order at 8:40 a.m. with the following members in attendance: Dr. Stephen R. Stricklin, President, Dr. Sam J. Citrano, Jr., Vice President, Dr. William E. Chesser, Secretary/Treasurer, Dr. Howard R. Gamble, Dr. Adolphus M. Jackson, Dr. Thomas G. Walker, and Ms. Sandra Kay Alexander, RDH. Also in attendance were Ms. Susan Wilhelm, Esq., Executive Director and General Counsel, Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Stan McAdams, Investigations, and Mr. Kevin Lane, Paralegal and Executive Assistant to Dr. Donna Dixon, Esq. and Ms. Susan Wilhelm, Esq., and Ms. Linda Savarese, Administrative Assistant.

The President determined that a quorum was present to conduct business; General Counsel orally confirmed.

The meeting was advertised on the Board's web site, [www.dentalboard.org](http://www.dentalboard.org), and on the Secretary of State's web site, [www.sos.alabama.gov](http://www.sos.alabama.gov), in compliance with the Alabama Open Meetings Act.

Members reviewed documents sent by the American Dental Association (ADA) regarding National Board Dental Test Constructors Selection Criteria 2016. At this time no members desired to serve on the Exam Committee.

Dr. Citrano moved to approve the following initial licensure applications:

Dental Licensure by Credentials: Stephen Trawick, DDS

Dental Licensure by Regional Exam: Patrick Galloway, DDS, Mindy Gil, DMD, Rachel Kulhavy, DMD, and Kevin Oh, DMD

Dental Hygiene Licensure by Regional Exam: Lorin Dobbins, RDH, and Emily Jacobson, RDH

Ms. Alexander seconded the motion and it was approved by general consent.

Dr. Walker moved that case #2014-86 has no evidence to sustain. Dr. Citrano seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Walker moved to notice the Respondent of case #2014-60 for a hearing. Dr. Jackson seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Gamble moved to notice the Respondent of case #2013-72 for a hearing. Dr. Jackson seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Citrano moved that case #2014-76 has no evidence to sustain. Dr. Walker seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Chesser moved to amend Notice of Hearing as discussed for case #2014-84. Dr. Walker seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

At 10:00 a.m. members took a 10-minute break.

Ms. Hilda Johnson joined the meeting and presented the Hygiene Report. First date of choice for the Hygiene Comprehensive Exam and jurisprudence exam, both to be administered by the Board, is May 9<sup>th</sup> at 12:00 p.m.; second choice, May 16; and third choice, May 23<sup>rd</sup>. Ms. Johnson will check with UAB and the Doubletree Hotel to secure the date for the exams. At the February meeting, Ms. Johnson will present questions for members to choose for the written hygiene exam for this year. The clinical exam, to be administered by CITA, is scheduled for June 18-19, 2015 at the UAB School of Dentistry. Members discussed how to insure that a prospective dentist/instructor is serious about helping his/her student to be successful in the ADHP. At 10:35 Ms. Johnson completed the report and left the meeting.

Ms. Wilhelm presented the Attorney Report.

Ms. Wilhelm presented the Executive Director Report.

The Examiners of Public Accounts have completed their on-site work for the ongoing legal compliance audit. Once the audit is complete, members will receive a letter inviting them to an exit interview in Montgomery to hear their findings.

2015 annual renewals have been completed. All licensees who are not renewed and who did not respond with election of "inactive status" by the expiration date will be mailed a certified letter advising "expired status" of their license. There are about 100 dentists and 50 hygienists who will be sent these letters. Some expired licensees have already been sent reinstatement paperwork but will still receive a certified letter. Those who cannot sign the affidavit will be assigned a case # and case team leader.

Dr. Garver presented the Wellness Report. At 12:00 p.m. Dr. Garver concluded his report and left the meeting.

Stan McAdams presented the Site Inspection Report. Year 2014 was ended without Cahaba and Tuscaloosa facilities being inspected. Mr. McAdams will start off 2015 by scheduling these facilities for inspection. Protocol demands that UAB rotation students be present for an inspection which makes it difficult to schedule. Dr. Chesser and Dr. Wells will help with inspections this year.

At 12:05 p.m. the President announced a break for lunch. At 1:10 p.m. the meeting resumed and the President turned the meeting over to the Administrative Law Judge who presided at the hearing for Leigh Ashley Hacker, RDH, LNO H.4675. At 1:30 p.m. the Hearing concluded and the meeting was turned over to the President.

Ms. Alexander moved to find Ms. Leigh Ashley Hacker guilty of Count 1 of the Notice dated October 3, 2014: "Violating Code of Alabama (1975), §34-9-18(a)(4) by being a habitual user of intoxicants or drugs rendering you unfit for the practice of dental hygiene based upon your habit of using controlled substances;..." and of Count 2 of the Notice dated October 3, 2014: "Violating Code of Alabama (1975), §34-9-18(a)(1) by committing fraud, deceit or misrepresentation in obtaining a thing of value, i.e. controlled substances, by, to-wit: calling-in and/or writing prescriptions for controlled substances for yourself and others under Dr. Richard N. Leverett's State Controlled Substance Permit and Drug Enforcement Agency Permit without his permission or knowledge."

Dr. Chesser seconded the motion and the President called for the vote: Dr. Jackson, yea, Dr. Citrano, yea, Dr. Chesser, yea, Dr. Walker, yea, Ms. Alexander, yea, Dr. Stricklin, yea. The motion carried with the case team leader abstaining from the vote.

Dr. Chesser moved to revoke hygiene license #4675 belonging to Ms. Leigh Ashley Hacker. Ms. Sandra Kay Alexander seconded the motion and the President called for the vote: Dr. Jackson, yea, Dr. Citrano, yea, Dr. Chesser, yea, Dr. Walker, yea, Ms. Alexander, yea, Dr. Stricklin, yea. The motion carried with the case team leader abstaining from the vote.

Ms. Alexander moved to assess disciplinary fines against Ms Leigh Ashley Hacker in the amount of \$500.00 per count and an administrative fine of \$1,500.00 bringing the total fines to \$2,500.00. Dr. Stricklin seconded the motion and the President called for the vote: Dr. Jackson, yea, Dr. Citrano, yea, Dr. Chesser, yea, Dr. Walker, yea, Ms. Alexander, yea, Dr. Stricklin, yea. The motion carried with the case team leader abstaining from the vote.

At 1:45 p.m., there being no further business, Dr. Chesser moved to adjourn the meeting. Dr. Citrano seconded the motion and it was approved by general consent.

Respectfully Submitted,



Dr. William E. Chesser, Secretary/Treasurer

Approved: 2-12-2015

Submitted by: Linda M. Savarese

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
November 2014

Ordinary Income/Expense	Nov 14	Budget	Oct - Nov 14	YTD Budget	Annual Budget
<b>Income</b>					
501 · Annual Dental Registration	22,000.00		183,000.00		0.00
502 · Annual Hygiene Registration	13,200.00		115,185.00		0.00
503 · Controlled Substance Fee	11,110.00		86,840.00		0.00
504 · Annual Teaching Permits	750.00		3,000.00		0.00
505 · ADHP Certification	75.00	0.00	300.00	0.00	0.00
507 · Drug Log Books	0.00	0.00	70.00	0.00	0.00
508 · ADHP	0.00	0.00	0.00	0.00	0.00
509 · Dental Exam Fee	100.00	0.00	400.00	0.00	0.00
510 · Original License Fee	25.00	0.00	100.00	0.00	0.00
511 · Licenses Reprint Fee	225.00	0.00	675.00	0.00	0.00
512 · Dental Hygiene Exam Fee	1,200.00	0.00	1,825.00	0.00	0.00
513 · Directory Fee	150.00	0.00	700.00	0.00	0.00
514 · Materials Fee for Exam	0.00	0.00	0.00	0.00	0.00
515 · Penalty Fee	100.00	0.00	1,250.00	0.00	0.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	0.00
517 · Interest Inc - checking	17.34	0.00	35.25	0.00	0.00
518 · Parental Sedation Permit Fee	1,400.00		3,800.00		
519 · Anesthesia Permit	1,600.00		10,000.00		
521 · Other Income	0.00	0.00	0.00	0.00	0.00
525 · Dent Hyg Bd Appl	0.00	0.00	0.00	0.00	0.00
526 · ADHP Materials	0.00	0.00	0.00	0.00	0.00
527-1 · Administrative Costs	0.00	0.00	0.00	0.00	0.00
527 · Disciplinary Fines (Prior)	3,100.00		17,200.00		
528 · Initial Anesthesia Evaluation	0.00	0.00	2,700.00	0.00	0.00
529 · OCS Annual Reg. Fee	950.00	0.00	7,350.00	0.00	0.00
530 · Licensure By Credentials	9,000.00	0.00	11,000.00	0.00	0.00
531 · RETURNED CHECK CHARGES	60.00	0.00	90.00	0.00	0.00
533 · Dental Lic. Bd Exam Application	200.00	0.00	800.00	0.00	0.00
540 · Special Purpose Dental Lic Fee	0.00	0.00	0.00	0.00	0.00
545 · Special Purpose Hygiene Lic Fee	195.00	0.00	195.00	0.00	0.00

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**

November 2014

	Nov 14	Budget	Oct - Nov 14	YTD Budget	Annual Budget
<b>800 - 800-OVERPAYMENTS</b>					
Total Income	65,457.34	0.00	446,645.25	0.00	0.00
Gross Profit	65,457.34	0.00	446,645.25	0.00	0.00
<b>Expense</b>					
0100-0 · Personnel Costs	37,441.66	0.00	74,883.32	0.00	0.00
0114-0 · Board Member Compensation	6,850.00	0.00	14,050.00	0.00	0.00
0198-0 · Bonus	0.00		0.00		
0201-0 · Payroll Expenses	3,397.50	0.00	6,842.08	0.00	0.00
0202-0 · Pension Plan	0.00	0.00	0.00	0.00	0.00
0203-0 · Medical Insurance	3,571.25	0.00	10,518.45	0.00	0.00
0204-0 · Workman Comp. Ins.	0.00	0.00	8,135.00	0.00	0.00
0205 · Unemployment Fees	0.00	0.00	0.00	0.00	0.00
0300-0 · Travel - In-State	1,223.14	0.00	4,730.25	0.00	0.00
0400-0 · Travel - Out-of-State	3,404.93	0.00	3,404.93	0.00	0.00
0500-0 · Repairs & Maintenance	0.00	0.00	437.04	0.00	0.00
0600-1 · Rentals & Leases/Offsite Meetin	0.00	0.00	0.00	0.00	0.00
0602-1 · Rent on Building	7,599.81	0.00	15,199.62	0.00	0.00
0700-0 · Utilities & Communications					
0700-1 · Utilities - Telephone	0.00	0.00	1,829.36	0.00	0.00
0700-3 · Utilities - Power	0.00	0.00	1,181.94	0.00	0.00
Total 0700-0 · Utilities & Communications	0.00	0.00	3,011.30	0.00	0.00
0800-0 · Professional Services	10,351.25	0.00	31,972.50	0.00	0.00
0800-1 · Membership Dues & Subscriptions	0.00	0.00	907.00	0.00	0.00
0801-0 · Board Attorney Fees	0.00	0.00	11,875.51	0.00	0.00
0840-0 · CONSULTANTS	5,000.00	0.00	10,000.00	0.00	0.00
0899-1 · Evaluator Fees	0.00	0.00	300.00	0.00	0.00
0899-2 · Hearing Officer Fees	0.00	0.00	3,912.00	0.00	0.00
0899-6 · A.D.H.P. Materials & Supplies	0.00	0.00	116.00	0.00	0.00
0900-0 · Office Expense	0.00	0.00	3,471.17	0.00	0.00

**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
November 2014

	Nov 14	Budget	Oct - Nov 14	YTD Budget	Annual Budget
0900-1 · Recycle / Paper Disposal	0.00	0.00	174.70	0.00	0.00
0902-0 · NPDB HIPDB License Background	0.00	0.00	4.75	0.00	0.00
0906-0 · Printing & Supplies	0.00	0.00	0.00	0.00	0.00
0910-0 · Postage	0.00	0.00	3,307.21	0.00	0.00
0944 · Computer Expenses					
0944-0 · Computer Updates	0.00	0.00	0.00	0.00	0.00
0944-1 · Computer Support	0.00	0.00	4,586.60	0.00	0.00
<b>Total 0944 · Computer Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>4,586.60</b>	<b>0.00</b>	<b>0.00</b>
0951-0 · NSF	18.00	0.00	99.00	0.00	0.00
0999-0 · MISC.	92.00	0.00	163.31	0.00	0.00
1000-0 · Auto Expense	0.00	0.00	36.00	0.00	0.00
1000-1 · Vehicle Repairs & Maint.	70.38	0.00	70.38	0.00	0.00
1000-2 · Vehicle Fuel	0.00	0.00	675.84	0.00	0.00
1400-0 · Equipment					
0600-3 · Equipment Rental/Lease	0.00	0.00	2,955.32	0.00	0.00
<b>Total 1400-0 · Equipment</b>	<b>0.00</b>	<b>0.00</b>	<b>2,955.32</b>	<b>0.00</b>	<b>0.00</b>
6950 · Bank & CC Service Fees	2,746.30	0.00	6,685.17	0.00	0.00
<b>Total Expense</b>	<b>81,766.22</b>	<b>0.00</b>	<b>222,524.45</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Ordinary Income</b>	<b>-16,308.88</b>	<b>0.00</b>	<b>224,120.80</b>	<b>0.00</b>	<b>0.00</b>
Other Income/Expense					
Other Income					
524 · NSF Checks	-3,300.00		-4,050.00		
527-2 · ADPWC - Monitoring Fee	2,455.00		2,649.16		
560 · Online Renewals	-625.00		-2,450.00		
<b>Total Other Income</b>	<b>-1,470.00</b>		<b>-3,850.84</b>		
<b>Net Other Income</b>	<b>-1,470.00</b>		<b>-3,850.84</b>		



**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
**Profit & Loss Budget Performance**  
November 2014

	<u>Nov 14</u>	<u>Budget</u>	<u>Oct - Nov 14</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
<b>Net Income</b>	<u>-17,778.88</u>	<u>0.00</u>	<u>220,269.96</u>	<u>0.00</u>	<u>0.00</u>