

BOARD OF DENTAL EXAMINERS OF ALABAMA
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MINUTES
Board Meeting
April 9-10, 2015

The Board of Dental Examiners of Alabama met Thursday April 9, 2015 at the Board Office in Hoover, Alabama to conduct business.

The President called the meeting to order at 6:00 p.m. with the following members in attendance: Dr. Stephen R. Stricklin, President, Dr. Sam J. Citrano, Jr., Vice President, Dr. William E. Chesser, Secretary/Treasurer, Dr. Howard R. Gamble, Dr. Adolphus M. Jackson, Dr. Thomas G. Walker, and Ms. Sandra Kay Alexander, RDH. Also in attendance were Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Kevin Lane, Paralegal and Executive Assistant to Dr. Donna Dixon, Esq. and Ms. Susan Wilhelm, Esq., and Ms. Linda Savarese, Administrative Assistant.

The President determined that a quorum was present; Counsel orally confirmed.

The meeting was advertised on the Board's web site, www.dentalboard.org, and on the Secretary of State's website, www.sos.alabama.gov, in compliance with the Alabama Open Meetings Act.

The President asked for review of the minutes from March 6, 2015. Ms. Sandra Kay Alexander moved to approve the minutes with corrections noted by members. Dr. Gamble seconded the motion and it was approved by general consent with Dr. Citrano, Jr. abstaining from the vote because he was not present at that meeting.

Dr. Chesser presented the financial report. Dr. Thomas Gerald Walker moved to approve the report as presented. Dr. Jackson seconded the motion and it was approved by general consent.

Mr. Lane read a portion of a proposed bill that would allow State of Alabama to access licensing Boards' surplus funds.

The President welcomed guests: Dr. Mike Koslin, Dr. Guy Rosenstiel and Dr. Charles Mark King. Dr. Rosenstiel presented a proposed curriculum for a sedation continuing education course. Prior to the meeting, Dr. Koslin reviewed and approved the proposed curriculum. Dr. Koslin explained that the course will not be combined with UAB sedation classes and will be offered at the main clinic only and

Minutes April 9-10, 2015
Board of Dental Examiners of Alabama

not combined with any other course. Dr. Walker moved to approve the sedation training program presented by Dr. Rosenstiel. Dr. Chesser seconded the motion and it was approved by general consent.

Dr. King thanked the Board for enabling Dr. Louis Mendel to work at the Bullock Correctional Facility. He also informed members of a new hydrocodone drug on the market that falls into schedule II.

Dr. Dixon discussed Directors & Officers Insurance for Board Members in Light of the N.C. Supreme Court Ruling. Dr. Walker requested that more information be provided regarding such insurance at the next Board meeting.

At 6:25 p.m. Dr. Louis Mendel and Dr. Stephen Rowe joined the meeting as guests.

Members discussed the regional clinical examination agencies which administer tests in Alabama.

Ms. Alexander notified members that CITA has created a manual specifically for the ADHP testing candidates and forwarded an electronic copy to Ms. Johnson who has forwarded the manuals to the current ADHP class. These manuals are specific to the registration process that the ADHP students will follow to register for the June, 2015 CITA Hygiene Exam at UAB.

The President invited guests to make comments. Dr. Mendel thanked the Board for giving him the opportunity to work with Dr. Charles King in the Bullock Correctional Facility.

At 6:40 p.m. the President announced a short break; the meeting resumed at 7:05 p.m.

Dr. Yung-Tsung Hsu joined the meeting as a guest and was invited to make any comments. He explained that since the Board approved and accepts all Regional Exams, those agencies are not required to ask permission to test in Alabama.

Dr. Gamble moved to approve Dental Licensure by Credentials based on successful completion of the jurisprudence exam for Kevin M. Johnson, DDS; and to request an interview with Allen McCall, DMD regarding his application for Dental Licensure by Credentials. Dr. Walker seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. Jackson moved to approve Dental Licensure by Regional Exam based on successful completion of the jurisprudence exam for:

- Matthew Brant Davis, DDS
- Caitlin Grimes, DDS
- Robbie Harris, DDS
- Andrew Havron, DMD

Dr. Citrano, Jr. seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. Walker moved to approve Special Purpose Licensure for 10X in One Year for:

- Obadiah Allmaras, DDS
- Ronald Baer, DMD
- Hayder Buhrani, DDS

- Paul Campo, DDS
- Sonja Carl, DDS
- Cassio Castro, DDS
- Jerry Hernandez, DDS
- Hopkins, Dennis, DDS
- Charles Jeong, DDS
- Robert Reeves, DDS
- Eric Schoenebeck, DMD
- Darryl Simms, DMD

Dr. Chesser seconded the motion and it was approved by general consent with the hygiene member abstaining from the vote.

Dr. Chesser moved to approve Dental Hygiene Licensure by Credentials based on successful completion of the jurisprudence exam for Melanie Aultman, RDH. Dr. Gamble seconded the motion and it was approved by general consent.

Dr. Chesser moved to approve Dental Hygiene Licensure by Regional Exam based on successful completion of the jurisprudence exam for Keshia Northington, RDH. Dr. Gamble seconded the motion and it was approved by general consent.

Dr. Chesser moved to approve Dental Hygiene Teaching Permit for Sheila Weagle, BASDH, at Fortis Institute. Dr. Gamble seconded the motion and it was approved by general consent.

Dr. Citrano, Jr. moved that case #2015-07 has no evidence to sustain and to advise the Complainant to seek peer review. Dr. Gamble seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Chesser moved to request an interview with the Respondent of case #2015-05. Dr. Walker seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Walker moved that case #2012-34 has no evidence to sustain. Dr. Jackson seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Walker moved that case #2012-50 has no evidence to sustain. Dr. Jackson seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Walker moved that case #2014-64 has no evidence to sustain. Dr. Gamble seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Citrano, Jr. moved to notice the Respondent of case #2014-07 for a hearing. Dr. Chesser seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Dr. Walker moved that case #2015-08 has no evidence to sustain. Dr. Gamble seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

Mr. McAdams presented the Site Inspection report. He performed inspections at the Talladega School for the Deaf and Blind, Cahaba Dental Clinic in Hoover, and Quality of Life in Gadsden. All were approved. He has appointments to inspect Montgomery Primary Clinic and Trenholm Community College School for Dental Assisting in Montgomery.

At 8:15 the President recessed the meeting until 8:30 a.m. Friday April 10.

MINUTES
Board Meeting
Friday, April 9-10, 2015

The meeting of the Board of Dental Examiners of Alabama reconvened Friday, April 10, 2015 at the Board Office in Hoover, Alabama.

The President called the meeting to order at 8:30 a.m. with the following members in attendance: Dr. Stephen R. Stricklin, President, Dr. William E. Chesser, Secretary/Treasurer, Dr. Howard R. Gamble, Dr. Thomas G. Walker, and Ms. Sandra Kay Alexander, RDH. Also in attendance were Dr. Donna Dixon, Esq., Prosecuting Attorney, Mr. Kevin Lane, Paralegal and Executive Assistant to Dr. Donna Dixon, Esq. and Ms. Susan Wilhelm, Esq., and Ms. Linda Savarese, Administrative Assistant.

The President determined that a quorum was present; Counsel orally confirmed.

The meeting was advertised on the Board's web site, www.dentalboard.org, and on the Secretary of State's website, www.sos.alabama.gov, in compliance with the Alabama Open Meetings Act.

Mr. Steve Windom presented the Legislative Report. At 9:15 a.m. Mr. Windom concluded his report and left the meeting.

The President announced a break at 9:15 a.m.; the meeting resumed at 9:35 a.m. At this time, Dr. Jackson left the meeting.

Dr. Dixon presented the Executive Director Report in Ms. Wilhelm's absence.

The final date for receiving proposals for website redesign is April 15. So far about 8 proposals have been received.

An RFP has been mailed to vendors for audio/visual equipment to be added to the Board room. This concluded the report.

Dr. Dixon presented the Attorney Report.

Dr. Dixon presented the Wellness Report provided by Dr. Garver.

Ms. Lankford was asked to join the meeting to answer questions about the status of the Board's website.

Ms. Johnson presented the Hygiene Report.

There was discussion about the best time to issue temporary hygiene permits to new ADHP students. Historically, permits have been issued at the first class in July prior to the August instrumentation class session. Ms. Alexander moved to issue temporary hygiene permits to ADHP students at the August class. Dr. Walker seconded the motion and the President called for discussion. Dr. Gamble moved to table the decision until more information is obtained. Dr. Stricklin seconded the motion and it was approved by general consent. Ms. Johnson will have more information regarding the student permits and the instrumentation course for review at the May Board Meeting.

Orientation for the 2015-16 ADHP is scheduled from 3:00-5:00 p.m. on July 10.

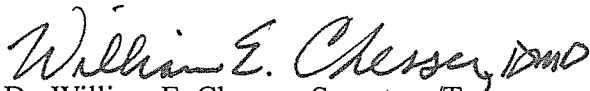
There was discussion about requiring dentists to attend a class to be certified as instructors. Rule will need to be changed to allow for this requirement. Dr. Walker will reserve a time slot on Saturday at the ALDA summer weekend June 2016 in Perdido for a class to train instructor/dentists for ADHP. This concluded Ms. Johnson's report.

At 11:00 a.m. the President announced a break. The meeting resumed at 11:25 a.m. at which time staff were requested to leave the meeting. At 11:50 a.m. staff was requested to return to the meeting.

Dr. Chesser moved to notice the Respondent of case #2015-09 for a hearing. Dr. Walker seconded the motion and it was approved by general consent with the case team leader and hygiene member abstaining from the vote.

There being no further business, at 12:00 noon Dr. Citrano, Jr. moved to adjourn the meeting. Dr. Walker seconded the motion and it was approved by general consent.

Respectfully Submitted,



Dr. William E. Chesser, Secretary/Treasurer

Approved: 5-7-2015

Submitted by: Linda M. Savarese

BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
February 2015

02/15 for April Bd Meeting
Bal as of 02/28/2015
Ck \$1,489,958.02
MM \$301,349.49

	<u>Feb 15</u>	<u>Budget</u>	<u>Oct '14 - Feb 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
501 · Annual Dental Registration	400.00		222,800.00	511,000.00	511,000.00
502 · Annual Hygiene Registration	1,040.00		156,590.00	273,725.00	273,725.00
503 · Controlled Substance Fee	1,480.00		107,155.00	239,775.00	239,775.00
504 · Annual Teaching Permits	0.00		3,150.00	5,400.00	5,400.00
505 · ADHP Certification	150.00	1,000.00	675.00	5,000.00	12,000.00
507 · Drug Log Books	49.00	41.66	224.00	208.38	500.00
508 · ADHP	0.00	0.00	0.00	0.00	85,000.00
509 · Dental Exam Fee	500.00	666.66	1,500.00	3,333.38	8,000.00
510 · Original License Fee	125.00	333.33	375.00	1,666.69	4,000.00
511 · Licenses Reprint Fee	50.00	166.66	1,200.00	833.38	2,000.00
512 · Dental Hygiene Exam Fee	400.00	1,250.00	2,825.00	6,250.00	15,000.00
513 · Directory Fee	250.00	291.66	1,750.00	1,458.38	3,500.00
514 · Materials Fee for Exam	0.00		0.00	0.00	0.00
515 · Penalty Fee	1,550.00	625.00	4,600.00	3,125.00	7,500.00
516 · Privilege License Money	0.00	0.00	0.00	0.00	20,000.00
517 · Interest Inc - checking	16.19		87.26	0.00	0.00
518 · Parental Sedation Permit Fee	0.00		5,000.00	10,000.00	10,000.00
519 · Anesthesia Permit	0.00		12,400.00	25,000.00	25,000.00
521 · Other Income	0.00	41.66	0.00	208.38	500.00
525 · Dent Hyg Bd Appl	0.00	583.33	0.00	2,916.69	7,000.00
526 · ADHP Materials	0.00	0.00	0.00	0.00	45,000.00
527-1 · Administrative Costs	0.00	166.66	0.00	833.38	2,000.00
527 · Disciplinary Fines (Prior)	5,100.00		40,900.00		
528 · Initial Anesthesia Evaluation	5,400.00	1,000.00	9,900.00	5,000.00	12,000.00
529 · OCS Annual Reg. Fee	300.00		9,500.00	21,000.00	21,000.00
530 · Licensure By Credentials	4,000.00	2,500.00	21,000.00	12,500.00	30,000.00
531 · RETURNED CHECK CHARGES	30.00	83.33	330.00	416.69	1,000.00
533 · Dental Lic. Bd Exam Application	1,000.00	1,166.66	3,000.00	5,833.38	14,000.00
540 · Special Purpose Dental Lic Fee	0.00	416.66	0.00	2,083.38	5,000.00
545 · Special Purpose Hygiene Lic Fee	0.00	66.66	195.00	333.38	800.00

BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
February 2015

	<u>Feb 15</u>	<u>Budget</u>	<u>Oct '14 - Feb 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
617 · MDF Permits	0.00		0.00	6,000.00	6,000.00
800 · 800-OVERPAYMENTS	0.00		45.10		
Total Income	<u>21,840.19</u>	<u>10,399.93</u>	<u>605,201.36</u>	<u>1,143,900.49</u>	<u>1,366,700.00</u>
Gross Profit	21,840.19	10,399.93	605,201.36	1,143,900.49	1,366,700.00
Expense					
0100-0 · Personnel Costs	38,292.90	37,083.33	188,510.79	185,416.69	445,000.00
0114-0 · Board Member Compensation	8,100.00	8,333.33	33,650.00	41,666.69	100,000.00
0198-0 · Bonus	0.00		2,200.00	2,200.00	2,200.00
0201-0 · Payroll Expenses	3,732.17	4,000.00	31,137.61	20,000.00	48,000.00
0202-0 · Pension Plan	43,349.98	43,500.00	43,349.98	43,500.00	43,500.00
0203-0 · Medical Insurance	3,466.95	3,750.00	21,023.60	18,750.00	45,000.00
0204-0 · Workman Comp. Ins.	0.00	8,500.00	8,135.00	8,500.00	8,500.00
0205 · Unemployment Fees	0.00	41.66	0.00	208.38	500.00
0300-0 · Travel - In-State	2,805.48	2,250.00	10,897.65	11,250.00	27,000.00
0400-0 · Travel - Out-of-State	2,611.45	2,291.66	7,535.81	11,458.38	27,500.00
0500-0 · Repairs & Maintenance	218.52	225.00	1,311.12	1,125.00	2,700.00
0600-1 · Rentals & Leases/Offsite Meetin	0.00	41.66	0.00	208.38	500.00
0602-1 · Rent on Building	7,599.81	7,500.00	37,999.05	37,500.00	90,000.00
0700-0 · Utilities & Communications					
0700-1 · Utilities - Telephone	1,247.87	708.33	5,018.67	3,541.69	8,500.00
0700-2 · Utilities - Cell Phone	246.77	41.66	246.77	208.38	500.00
0700-3 · Utilities - Power	<u>1,247.18</u>	<u>625.00</u>	<u>3,848.48</u>	<u>3,125.00</u>	<u>7,500.00</u>
Total 0700-0 · Utilities & Communications	2,741.82	1,374.99	9,113.92	6,875.07	16,500.00
0800-0 · Professional Services	9,670.00	11,666.66	70,937.41	58,333.38	140,000.00
0800-1 · Membership Dues & Subscriptions	1,214.00	875.00	2,919.00	4,375.00	10,500.00
0801-0 · Board Attorney Fees	0.00	10,833.33	33,762.83	54,166.69	130,000.00
0840-0 · CONSULTANTS	5,000.00	4,000.00	25,000.00	20,000.00	48,000.00
0899-1 · Evaluator Fees	750.00	333.33	1,050.00	1,666.69	4,000.00
0899-2 · Hearing Officer Fees	0.00	833.33	4,704.00	4,166.69	10,000.00

BOARD OF DENTAL EXAMINERS OF ALABAMA
Profit & Loss Budget Performance
February 2015

	<u>Feb 15</u>	<u>Budget</u>	<u>Oct '14 - Feb 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
0899-6 · A.D.H.P. Materials & Supplies	0.00	125.00	116.00	625.00	1,500.00
0900-0 · Office Expense	615.90	833.33	4,301.45	4,166.69	10,000.00
0900-1 · Recycle / Paper Disposal	87.35	125.00	524.10	625.00	1,500.00
0902-0 · NPDB HIPDB License Background	0.00	41.66	4.75	208.38	500.00
0906-0 · Printing & Supplies	0.00	250.00	0.00	1,250.00	3,000.00
0910-0 · Postage	1,219.64	833.33	7,882.59	4,166.69	10,000.00
0924-0 · Insurance	12.75		9,688.75	9,500.00	9,500.00
0944 · Computer Expenses					
0944-0 · Computer Updates	0.00	2,500.00	0.00	12,500.00	30,000.00
0944-1 · Computer Support	3,278.36	5,416.66	13,005.66	27,083.38	65,000.00
Total 0944 · Computer Expenses	3,278.36	7,916.66	13,005.66	39,583.38	95,000.00
0951-0 · NSF	27.00	500.00	166.00	2,500.00	6,000.00
0999-0 · MISC.	0.00	83.33	691.01	416.69	1,000.00
1000-0 · Auto Expense	0.00	41.66	36.00	208.38	500.00
1000-1 · Vehicle Repairs & Maint.	0.00	83.33	70.38	416.69	1,000.00
1000-2 · Vehicle Fuel	0.00	291.66	1,310.79	1,458.38	3,500.00
1400-0 · Equipment					
0600-3 · Equipment Rental/Lease	1,372.42	1,250.00	6,298.04	6,250.00	15,000.00
Total 1400-0 · Equipment	1,372.42	1,250.00	6,298.04	6,250.00	15,000.00
6950 · Bank & CC Service Fees	455.18	833.33	11,332.65	4,166.69	10,000.00
Total Expense	136,621.68	160,641.57	588,665.94	606,909.01	1,367,400.00
Net Ordinary Income	-114,781.49	-150,241.64	16,535.42	536,991.48	-700.00
Other Income/Expense					
Other Income					
524 · NSF Checks	-590.00		-4,510.00		
527-2 · ADPWC - Monitoring Fee	5,619.58		8,592.48		
560 · Online Renewals	0.00		-1,225.00		

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Profit & Loss Budget Performance
February 2015

02/15 for April Bd Meeting
Bal as of 02/28/2015
Ck \$1,489,958.02
MM \$301,349.49

	<u>Feb 15</u>	<u>Budget</u>	<u>Oct '14 - Feb 15</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Total Other Income	<u>5,029.58</u>		<u>2,857.48</u>		
Net Other Income	<u>5,029.58</u>		<u>2,857.48</u>		
Net Income	<u><u>-109,751.91</u></u>	<u><u>-150,241.64</u></u>	<u><u>19,392.90</u></u>	<u><u>536,991.48</u></u>	<u><u>-700.00</u></u>