



**BOARD OF DENTAL EXAMINERS OF ALABAMA**  
Stadium Parkway Office Center-Suite 112  
5346 Stadium Trace Parkway  
Hoover, Al 35244-4583  
PHONE 205-985-7267  
FAX 205-985-0674  
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### **INFORMATION REGARDING LICENSURE BY CREDENTIALS**

Thank you for your interest in Licensure by Credentials in the State of Alabama. The requirements for this method of licensure are listed in Code of Alabama, (1975) § 34-9-10 (e) and Board Rule 270-X-2.19. Please carefully review these requirements to insure you are eligible for this type of license.

The application process for this type of license requires two applications. An application must be submitted to Professional Background Information Services (PBIS) for the purpose of Level II background verification. PBIS charges a fee of five hundred dollars and 00/100 (\$500.00) for this service and payment must be made directly to PBIS. In order to obtain the application from PBIS the following information is provided: (please use the following information)

**PBIS**  
Professional Background Information Services  
23460 N. 19th Ave., Suite 225  
Phoenix, AZ 85027

Phone: (602) 861-5867 Fax: (602) 861-9656  
E-mail: [pbisonline.com](mailto:pbisonline.com)

The Board also requires the submission of an application. The fee for applying for Licensure by Credentials is four thousand dollars and 00/100 (\$4,000.00) for a dentist and two thousand dollars and 00/100 (\$2,000.00) for a dental hygienist. Both of the fees to PBIS and the Board must be received before the application process can begin. Both fees are non-refundable. If either the PBIS application or the application to the Board is returned without the required fees, the applications will not be processed or considered.

Due to the detailed nature of the background verification, it may take 45 to 90 days for PBIS to request and receive all the required documentation. When PBIS concludes the background verification, the application will be forwarded to the Board and you will be notified. Prior to that notification any questions regarding the status of the PBIS's background verification should be directed to PBIS. Enclosed is a copy of Board Rule 270-X-2.19 which sets forth in detail the requirements for Licensure by Credentials and the type of information and documentation which will be required.

It is also a requirement that an applicant for Licensure by Credentials successfully pass a written jurisprudence examination to be administered by the Board.

If you have any questions about the procedure for obtaining Licensure by Credential, please call the Board's office at (205) 985-7267.



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**APPLICATION FOR LICENSURE BY CREDENTIALS**

NAME: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_

CURRENT RESIDENCE ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

CURRENT BUSINESS ADDRESS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

CURRENT RESIDENCE TELEPHONE: \_\_\_\_\_

CURRENT BUSINESS TELEPHONE: \_\_\_\_\_

The PBIS application and background verification is an intricate part of the process of applying for licensure by credentials and therefore the PBIS application is considered a part of this application. I understand and affirm that by signing this application I am representing to the Board that all the information supplied to PBIS and or included is true and correct as evidenced by the notary requirements below.

State of \_\_\_\_\_  
County of \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_, being duly sworn by me on his/her oath that all facts, statements and answers contained in this application are true and correct in every respect, and that the attached photograph is a true likeness of the applicant.

Subscribed and sworn to before me this \_\_\_ day of \_\_\_\_\_ 20\_\_ Witness my hand and seal hereunto attached.

\_\_\_\_\_  
Notary Signature  
My commission Expires \_\_\_\_\_

### **270-X-2.19 Licensure By Credentials.**

(1) Definitions: The following definitions shall apply to these rules:

(i) LICENSURE BY CREDENTIALS. Licensure by credentials is to be used to evaluate the theoretical knowledge and clinical skill of a dentist or dental hygienist when an applicant holds a dental or dental hygienist license in another state.

(ii) BOARD. Board shall mean the Board of Dental Examiners of Alabama.

(iii) ACT. Code of Alabama, (1975)§ 34-9-1 et seq.

(2) To be eligible for licensure by credentials in the State of Alabama, the applicant shall meet the provisions of Code of Alabama, (1975) § 34-9-10 and this Rule, which are as follows:

(i) The dentist or dental hygienist must have been engaged in the active practice of dentistry or dental hygiene or in full time dental or dental hygiene education for no less than five thousand (5,000) hours over the five (5) year period immediately preceding the application.

(ii) The applicant must hold a current, valid, unrevoked, and unexpired license in a state having examination standards regarded by the Board of Dental Examiners of Alabama as an equivalent to the Alabama standards. For purposes of this requirement, these exam standards shall include passing the National Dental Board Examination Parts 1 and 2 administered by the Joint Commission on National Dental Examinations.

(iii) The Board of Examiners in the state of current practice shall verify or endorse that the applicant's license is in good standing without any restrictions.

(iv) The dentist or dental hygienist shall not be the subject of pending or final disciplinary action in any state in which the individual has been licensed which shall be verified through inquiry to the National Practitioner Data Bank, the Health Integrity Protection Data Bank, the American Association of Dental Examiners clearing House for Disciplinary Information, or any other pertinent Bank currently existing or which may exist in the future.

(v) There shall be certification from the United States Drug Enforcement Administration (DEA) and from the Board of Examiners of any state in which the applicant is or has been licensed that the DEA permit has not been revoked, suspended, modified, restricted, or limited in any way or that any state controlled substances permit has not been revoked, suspended, modified, restricted or limited in any way.

(vi) The applicant shall not be the subject of any pending or final action from any hospital revoking, suspending, limiting, modifying, or interfering with any clinical or staff privileges.

(vii) The applicant shall provide a written statement agreeing to be interviewed at the request of the Board.

(viii) The applicant must successfully pass a written jurisprudence examination to be designed and administered by the Board.

(ix) The applicant shall submit affidavits from two licensed dentists or two licensed dental hygienists practicing in the same geographical area where the applicant currently is practicing or teaching attesting to the applicant's moral character, standing, and ability.

(x) Upon the Board's request, the applicant shall execute any necessary release or authorization to obtain information in connection with the application or the requirements of this rule.

(xi) The applicant must be a graduate of dental or dental hygiene school or college approved by the board and shall provide the Board with an official transcript with school seal from the school of dentistry or school of dental hygiene which issued the applicant's professional degree or execute a request and authorization allowing the board to obtain the transcript.

(xii) The applicant must not have been convicted of a felony or any misdemeanor involving moral turpitude or of any law dealing with the administering or dispensing of legend drugs, including controlled substances.

(xiii) The board may consider or require other criteria including, but not limited to, any of the following:

- a. Questioning under oath.
- b. Results of peer review reports from constituent dental societies or federal dental services.
- c. Any history of or the need for substance abuse testing or treatment.
- d. Background checks for criminal or fraudulent activities.
- e. Participation in continuing education.
- f. A current certificate in cardiopulmonary resuscitation.
- g. Recent case reports or oral defense of diagnosis and treatment plans.
- h. Proof of no physical or psychological impairment that would adversely affect the ability to practice dentistry or dental hygiene with reasonable skill and safety.
- i. An agreement to initiate practice within the State of Alabama within a period of one year.
- j. Proof of professional liability coverage and that coverage has not been refused, declined, cancelled, nonrenewed, or modified.
- k. Proof of no communicable diseases.
- l. Denial of any professional license or denial of the opportunity to take a dental exam or dental hygienist exam.

(xiv) If all criteria and requirements are satisfied and the Board determines, after notice and hearing, that the individual committed fraud or in any way falsified any information in the application process, the license may be revoked by the Board or the Board may impose other disciplinary sanctions allowed by the provisions of the Act.

(3) In addition to the requirements for applicants seeking licensure by credentials, an applicant desiring to practice a specialty only, must meet the following requirements:

- (i) The specialty must be one in a branch of dentistry authorized by the Act.
- (ii) The applicant shall meet the existing educational requirements, standards or other criteria set forth in the Act.
- (iii) An applicant who chooses to announce or practice a specialty shall limit his or her practice exclusively to the announced special area or areas of dental practice.
- (iv) If an applicant who is initially licensed by credentials for a specialty practice decides to renounce his or her specialty and practice general dentistry and the license originally issued did not require a general dental license but rather a specialty license or the applicant originally passed only a specialty examination, the applicant shall not practice general dentistry until he or she successfully passed the Board's regular dentistry examination. However, if an applicant has passed a general dentistry examination having standards regarded by the Board as an equivalent to the Alabama standards or has a general dentistry license, was practicing a specialty and decided not

to continue that specialty and practice general dentistry, the applicant shall be eligible for licensure by credentials as a general dentist.

(4) An applicant shall submit to the Board with the application, a non-refundable fee in the amount of Four Thousand and No/100 Dollars (\$4,000.00) for dentists and Two Thousand and No/100 Dollars (\$2,000.00) for dental hygienists. If an applicant is granted a license, this fee includes the licensing fee for the remaining portion of the first licensing year.

(5) Regardless of the applicant's compliance with the foregoing requirements, the Board may refuse to issue a license by credential based on any conduct which would be a ground for discipline pursuant to Code of Alabama, (1975) § 34-9-19.

(6) An applicant granted a license by credentialing will be subject to the Act and all Board rules.

Author: James S. Ward

Statutory Rulemaking Authority: Code of Alabama, (1975) § 34-9-10(e) and §34-9-43(2) and (10).

History: Adopted filed February 18, 2003 Effective March 26, 2003; amended March 3, 2006; amended July 10, 2008. Effective September 2, 2008.