

Instruction letter for completion of Dental Hygiene Board Exam Application process

Application:

1. Please print out the application (4 pages) on white paper in black ink. **Make sure to staple pages together before sending to the board office.**
2. Please complete application. Use a typewriter or print legibly.
3. Make sure to include all necessary documents and payment.
4. Once your application, all documentation and payment have been received by the Board, you will be mailed an acknowledgement letter that we have received your application.
5. If you are an **instate** candidate, you must meet the residency requirements which are defined by the Board as residing in Alabama for a minimum of 1 year and you must provide a copy of your drivers license and voter registration with your application packet.
6. If you are an **out of state** candidate, you must contact PBIS to have a Level II background check completed. There is an additional fee for the background check, payable to PBIS.

PBIS  
Professional Background Information Services  
23460 N. 19<sup>th</sup> Ave., Ste 225  
Phoenix, AZ 85027  
(602) 861-5867  
Pbisonline.com

General Information:

Please make sure that you print and read the General Information section thoroughly. Do not return the General Information packet to the Board.

**Please make sure that you print and thoroughly read the all information**

**Incomplete forms will be returned. Applications must be postmarked by May 09, 2011.**